

CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION

AGENDA

October 17, 2024

BOARD OF EDUCATION

Donald L. Bridge
Andrew Cruz
Jonathan Monroe
James Na
Sonja Shaw

Gabriella Segoviano, Student Representative

SUPERINTENDENT

Norm Enfield, Ed.D.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
District Board Room, 13461 Ramona Avenue, CA 91710
4:25 p.m. – Closed Session • 6:00 p.m. – Regular Meeting
October 17, 2024

AGENDA

- The public are invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item are accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are asked to register on the electronic request to speak system available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability by 10:00 a.m. the morning of a meeting.
- Agenda documents distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 13461 Ramona Avenue, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

The meeting is live streamed on the District's YouTube channel at https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw.

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:25 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

Discussion and possible action (times are approximate):

- a. Conference with Legal Counsel-Anticipated Litigation(Government Code 54954.5 (c) and 54956.9 (d)(2): One Possible Case. (Margaret A. Chidester & Associates) (5 minutes)
- b. Conference with Legal Counsel-Existing Litigation (Paragraph (1) of subdivision (d) Government Code 54956.9): San Bernardino County Superior Court Case No. CIVSB2317301. (Liberty Justice Center) (5 minutes)
- c. Conference with Legal Counsel-Existing Litigation (Paragraph (1) of subdivision (d) Government Code 54956.9): Case No. 2:24-CV-01941-DJC-JDP. (Liberty Justice Center) (10 minutes)
- d. Student Discipline Matters (Education Code 35146, 48918 (c) & (j):) Expulsion Cases 24/25-04, 24/25-06, 24/25-07, and 24/25-08. (20 minutes)
- e. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA Negotiations. Agency Designated Representatives: Dr. Grace Park, Sandra Chen, Joseph Durkin, and Jaime Ortega. (20 minutes)
- f. Public Employee Appointment (Government Code 54957): Coordinator, Equity, Diversity and Support Systems. (5 minutes)
- g. Public Employee Discipline/Dismissal/Release (Government Code 54957): (20 minutes)
- h. Public Employee Performance Evaluation (Government Code 54957): Superintendent. (10 minutes)

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action
2. Pledge of Allegiance

Proceedings of this meeting are recorded.

I.C. RECOGNITIONS:

1. 2025 National Merit Scholarship Program Semifinalists
2. Roy Dorsey, Ayala HS Volunteer Noon Ground Lead

I.D. STAFF REPORT: PBIS**I.E. COMMENTS FROM STUDENT REPRESENTATIVE****I.F. COMMENTS FROM EMPLOYEE REPRESENTATIVES****I.G. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA****I.H. CHANGES AND DELETIONS****II. ACTION****II.A. ADMINISTRATION**

II.A.1. New Board Policy Philosophy, Goals, Objectives & Comprehensive Plans 0100.1—No Deception

Page 9

Board President Sonja Shaw recommends the Board of Education approve Board Policy Philosophy, Goals, Objectives & Comprehensive Plans 0100.1—No Deception.

Motion ____ Second ____
 Preferential Vote: ____
 Vote: Yes ____ No ____

II.B. HUMAN RESOURCES

II.B.1. Public Notice and Hearing Regarding the District's Initial Bargaining Proposal to the California School Employees Association, and its Chino Chapter 102, for a Successor Collective Bargaining Agreement Effective July 1, 2024

Page 11

Recommend the Board of Education give public notice and conduct a public hearing regarding the District's initial bargaining proposal to the California School Employees Association, and its Chino Chapter 102, for a Successor Collective Bargaining Agreement Effective July 1, 2024.

Open Hearing ____
 Close Hearing ____

III. CONSENT

Motion ____ Second ____
Preferential Vote: ____
Vote: Yes ____ No ____

III.A. ADMINISTRATION**III.A.1. Minutes of the September 19, 2024 Regular Meeting, and October 3, 2024 Special Meeting**

Page 13

Recommend the Board of Education approve the minutes of the September 19, 2024 regular meeting, and October 3, 2024, special meeting.

III.B. BUSINESS SERVICES**III.B.1. Warrant Register**

Page 22

Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

III.B.2. 2024/2025 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Page 23

Recommend the Board of Education approve/ratify the 2024/2025 applications to operate fundraising activities and other activities for the benefit of students.

III.B.3. Fundraising Activities

Page 25

Recommend the Board of Education approve/ratify the fundraising activities.

III.B.4. Donations

Page 31

Recommend the Board of Education accept the donations.

III.B.5. Legal Services

Page 33

Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**III.C.1. Student Expulsion Cases 24/25-04, 24/25-06, 24/25-07, and 24/25-08**

Page 34

Recommend the Board of Education approve student expulsion cases 24/25-04, 24/25-06, 24/25-07, and 24/25-08.

III.C.2. School Sponsored Trips

Page 35

Recommend the Board of Education approve/ratify the school-sponsored trips for: Rhodes ES; Wickman ES; Briggs K-8; Ayala HS; Chino Hills HS; and Don Lugo HS.

III.C.3. Continued Funding Application for Child Development Services CSPP and Adoption of Resolution 2024/2025-26

Page 37

Recommend the Board of Education approve the Continued Funding Application for Child Development Services CSPP and Adoption of Resolution 2024/2025-26.

III.C.4. Revision of Board Policy 6158 Instruction—Independent Study

Page 39

Recommend the Board of Education approve the revision of Board Policy and 6158 Instruction—Independent Study.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Page 50

Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

III.D.2. Agreements for Contractor/Consultant Services

Page 51

Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Page 56

Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

III.D.4. Change Orders and Notices of Completion for CUPCCAA Projects

Page 67

Recommend the Board of Education approve the Change Orders and Notices of Completion for CUPCCAA Projects.

III.D.5. Resolution 2024/2025-23, 2024/2025-24, and 2024/2025-25, Authorization to Utilize a Piggyback Contract

Page 69

Recommend the Board of Education adopt Resolution 2024/2025-23, 2024/2025-24, and 2024/2025-25, Authorization to Utilize a Piggyback Contract.

III.D.6. Notice of Completion for Bid No. 23-24-25F, Liberty ES, Litel ES, Walnut ES, and Chino Hills HS Safety Hazard Asphalt Repairs—Rebid

Page 77

Recommend the Board of Education approve the Notice of Completion for Bid No. 23-24-25F, Liberty ES, Litel ES, Walnut ES, and Chino Hills HS Safety Hazard Asphalt Repairs—Rebid.

III.D.7. Change Order and Notice of Completion for Bid No. 23-24-21I, Chino Hills HS Pool Heater Installation

Page 78

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-21I, Chino Hills HS Pool Heater Installation.

III.D.8. Notice of Completion for Bid No. 23-24-24F, Don Lugo HS—MPR Sound and Lighting Replacement Rebid

Page 82

Recommend the Board of Education approve the Notice of Completion for Bid No. 23-24-24F, Don Lugo HS—MPR Sound and Lighting Replacement Rebid.

III.D.9. Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-00

Page 83

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-00.

III.D.10. Change Order for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-03

Page 87

Recommend the Board of Education approve the Change Order for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-03.

III.D.11. Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-06

Page 91

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-06.

III.D.12. Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-09

Page 95

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-09.

III.D.13. Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-11

Page 99

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-11.

III.D.14. Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-13

Page 103

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-13.

III.D.15. Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-14

Page 107

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-14.

III.D.16. Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-17

Page 111

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-17.

III.D.17. Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-18

Page 115

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-18.

III.D.18. Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-19

Page 119

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-19.

III.D.19. Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-21

Page 123

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations—Group A, BP-21.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Page 127

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

IV. INFORMATION**IV.A. ADMINISTRATION****IV.A.1. Revision of Board Bylaw 9010—Public Statements**

Page 146 Recommend the Board of Education receive for information the revision of Board Bylaw 9010—Public Statements.

IV.A.2. Revision of Board Bylaw 9012—Board Member Electronic Communications

Page 149 Recommend the Board of Education receive for information the revision of Board Bylaw 9012—Board Member Electronic Communications.

IV.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**IV.B.1. New Course: CTE Introduction to Dance**

Page 153 Recommend the Board of Education receive for information the new course CTA Introduction to Dance.

IV.B.2. New Course: CTE Introduction to Dance 1

Page 158 Recommend the Board of Education receive for information the new course CTA Introduction to Dance 1.

IV.B.3. Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for July through September 2024

Page 164 Recommend the Board of Education receive for information the Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for July through September 2024.

V. COMMUNICATIONS**BOARD MEMBERS AND SUPERINTENDENT****VI. ADJOURNMENT**

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Sonja Shaw, President, Board of Education

SUBJECT: **NEW BOARD POLICY PHILOSOPHY, GOALS, OBJECTIVES & COMPREHENSIVE PLANS 0100.1—NO DECEPTION**

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BACKGROUND

Board policies, administrative regulations, and Bylaws of the Board are routinely developed, revised, or deleted as a result of changes in law, mandates, and federal regulations, and as necessary.

Sacramento has recently created new laws designed to strip away parental rights by keeping secrets from parents. These new laws are in contradiction to a District core value of open trust and communication. The Board of Education believes that deceptive processes or systems, including but not limited to false representation, omission, practices that mislead or are likely to mislead parents/guardians about the true nature of a situation or event are against the District's responsibilities, beliefs, values, and tenets.

President Shaw submitted this agenda item in accordance with Board Bylaw 9322—Agenda/Meeting Materials, and was provided as information to the Board on September 5, 2024; a second reading on September 19, 2024, with changes; and further changes during the consultation process with the A.C.T. on October 8, 2024.

New language is provided in UPPER CASE; language to be deleted is ~~lined through~~ with additional new language in **BOLD** UPPERCASE after the first reading; and, thereafter additional changes in *italics*.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

Board President Sonja Shaw recommends the Board of Education approve new Board Policy Philosophy, Goals, Objectives & Comprehensive Plans 0100.1—No Deception.

FISCAL IMPACT

None.

NO DECEPTION

CHINO VALLEY UNIFIED SCHOOL DISTRICT (CVUSD) IS COMMITTED TO MAINTAINING ITS HISTORICAL CULTURE OF TRANSPARENCY AND TRUST BETWEEN ITSELF, EMPLOYEES, AND THE FAMILIES IT SERVES. **“PARENTS AND GUARDIANS OF PUPILS ENROLLED IN PUBLIC SCHOOLS HAVE THE RIGHT AND SHOULD HAVE THE OPPORTUNITY, AS MUTUALLY SUPPORTIVE AND RESPECTFUL PARTNERS IN THE EDUCATION OF THEIR CHILDREN WITHIN THE PUBLIC SCHOOLS, TO BE INFORMED BY THE SCHOOL, AND TO PARTICIPATE IN THE EDUCATION OF THEIR CHILDREN....”** (EDUC. CODE § 51101; EMPHASIS ADDED.) ~~FOR EXAMPLE, EDUCATION CODE SECTION 51101 LISTS 16 DIFFERENT PARENT/GUARDIAN RIGHTS WHICH ARE OUTLINED IN ADMINISTRATIVE REGULATION 5020 (PARENT RIGHTS AND RESPONSIBILITIES).~~

TO UPHOLD THESE VALUES, ~~WHEN MAKING DISCLOSURES OTHERWISE REQUIRED BY LAW, DISTRICT POLICY, OR DISTRICT ADMINISTRATIVE REGULATION,~~ CVUSD AND ITS EMPLOYEES SHALL AT ALL TIMES BE TRUTHFUL AND HONEST AND NOT MISREPRESENT, EITHER DIRECTLY OR BY OMISSION, TO ANY PARENT OR GUARDIAN ANY SCHOOL-RELATED UNDERTAKINGS AND INFORMATION THAT AFFECTS THEIR CHILD'S EDUCATION AND WELL-BEING. **CVUSD IS COMMITTED TO:**

~~THE CHINO VALLEY UNIFIED SCHOOL DISTRICT IS COMMITTED TO:~~

- ~~FULL TRANSPARENCY: WHEN MAKING DISCLOSURES OTHERWISE REQUIRED BY LAW, DISTRICT POLICY, OR DISTRICT ADMINISTRATIVE REGULATION,~~ ALL COMMUNICATIONS WITH PARENTS AND GUARDIANS WILL BE TRUTHFUL, ACCURATE, AND COMPLETE. STAFF SHALL PROVIDE ALL RELEVANT INFORMATION, ~~EVEN IF NOT DIRECTLY REQUESTED BY THE PARENT OR GUARDIAN,~~ WHEN IT PERTAINS TO THE HEALTH, SAFETY, AND EDUCATION OF THEIR CHILD.
- ~~NO OMISSION: UNLESS THE DISCLOSURE IS OTHERWISE PROHIBITED BY LAW, DISTRICT POLICY, OR ADMINISTRATIVE REGULATION,~~ INTENTIONALLY WITHHOLDING INFORMATION OR PROVIDING PARTIAL INFORMATION THAT MAY MISLEAD OR CREATE A FALSE UNDERSTANDING IS STRICTLY PROHIBITED.

FOR PURPOSES OF THIS BOARD POLICY, FAMILY CODE SECTION 6924, HEALTH AND SAFETY CODE SECTION 124260, AND EDUCATION CODE SECTION 49602(C), INCLUSION OF PARENT(S)/GUARDIAN(S) IS APPROPRIATE UNLESS SPECIFICALLY PROHIBITED BY LAW. NOTHING IN THIS POLICY AFFECTS THE OBLIGATIONS OF THE DISTRICT'S EMPLOYEES, ADMINISTRATORS, AND CERTIFICATED STAFF AS MANDATED REPORTERS UNDER ARTICLE 2.5 OF THE CHILD ABUSE AND NEGLECT REPORTING ACT SECTIONS 11164-11174.3 OF THE PENAL CODE, AND THE DISTRICT POLICY 5141 AND ADMINISTRATIVE REGULATIONS 5141.4(A)).

CHINO VALLEY UNIFIED SCHOOL DISTRICT

POLICY ADOPTED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Joe Durkin, Director, Human Resources
Jaime Ortega, Director, Human Resources

**SUBJECT: PUBLIC NOTICE AND HEARING REGARDING THE DISTRICT'S
INITIAL BARGAINING PROPOSAL TO THE CALIFORNIA
SCHOOL EMPLOYEES ASSOCIATION, AND ITS CHINO
CHAPTER 102, FOR A SUCCESSOR COLLECTIVE BARGAINING
AGREEMENT EFFECTIVE JULY 1, 2024**

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BACKGROUND

The present Collective Bargaining Agreement between the Chino Valley Unified School District and the California School Employees Association (CSEA), and its Chino Chapter 102 is effective July 1, 2021, through June 30, 2024. Pursuant to Article 21.1 of the Agreement, CSEA, and its Chino Chapter 102 gave notice to the District regarding its initial proposal for a successor Collective Bargaining Agreement and a public hearing was held on September 19, 2024.

Based on Administrative Regulation 4243.1, Public Notice – Personnel Negotiations, CSEA, and its Chino Chapter 102, the District is hereby announcing to the public its initial proposal for a successor Collective Bargaining Agreement, to be effective July 1, 2024. The District has given notice to CSEA regarding its initial bargaining proposal for the successor Collective Bargaining Agreement.

The Chino Valley Unified School District presents the following initial proposal to reach an agreement in negotiations with the California School Employees and its Chino Chapter 102 on a successor agreement to the parties' contract:

ARTICLE 3: Association Rights

- The District proposes to modify the financial contribution toward a full time release for the President of the Association,

ARTICLE 8: Vacation

- For use of vacation less than five (5) days, the District proposes language specifying the number of days required for advanced notification.

ARTICLE 9: Vacancies/Promotion

- The District proposes modifying the conditions in which a permanent employee shall be considered for a new position while in probationary status in their current position.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education give public notice and conduct a public hearing regarding the District's initial bargaining proposal to the California School Employees Association, and its Chino Chapter 102, for a successor Collective Bargaining Agreement effective July 1, 2024.

FISCAL IMPACT

To be determined through the bargaining process and disclosed prior to any Board action being taken pursuant to Board Policy 4243.1 and Government Code 3547.5.

NE:GP:JD:JO:mcm

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
September 19, 2024

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:15 P.M.

1. Roll Call

President Shaw called to order the regular meeting of the Board of Education, Thursday, September 19, 2024, at 4:15 p.m. with Bridge, Cruz, Na, and Shaw present. Mr. Monroe arrived at 4:50 p.m.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent
Grace Park, Ed.D., Deputy Superintendent, CIIS and Human Resources
Sandra H. Chen, Associate Superintendent, Business Services
Tracy Freed, Ed.D., Assistant Superintendent, CIIS
Luke Hackney, Assistant Superintendent, CIIS
Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Shaw adjourned to closed session at 4:20 p.m. regarding conference with legal counsel existing litigation: one case; student discipline; public employee appointment: director, human resources; and public employee discipline/dismissal/release.

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action

President Shaw reconvened the regular meeting of the Board of Education at 6:00 p.m. with Bridge, Cruz, Monroe, Na, and Shaw present. The Board met in closed session from 4:15 p.m. to 5:54 p.m. regarding conference with legal counsel existing litigation: one case; student discipline; public employee appointment: director, human resources; and public employee discipline/dismissal/release.

By a unanimous vote of 4-0 (Monroe absent during the vote) appointed: Dr. Vanessa Acuna as Director, Human Resources effective date to be determined. No further action was taken that required public disclosure.

2. Pledge of Allegiance

James Na led the Pledge of Allegiance.

I.C. STAFF REPORT: Essential Standards-Doing the Right Work. *Right!*

Dr. Grace Park, Deputy Superintendent, and Dr. Tracy Freed, Assistant Superintendent, CIIS, provided a report on: Common Core California State Standards; District Essential Standards Assessment results for English language arts and math; and Progress Monitoring of Essential Standards timelines, tiers, and intervention.

I.D. COMMENTS FROM STUDENT REPRESENTATIVE

Gabriella Segoviano announced that the annual Milk Can between Don Lugo HS and Chino HS is coming up, and spoke about the activities in preparation for the game; and said that Chino Hills HS recently had a successful homecoming dance, and Ayala HS are holding their homecoming dance this weekend.

I.E. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Steven Frazer, A.C.T. President, reported on the efforts of the recent special education task force gathering; said the Associated Chino Teachers is committed to working hand-in-hand with the District to implement new Board policies effectively and equitably; and reiterated that A.C.T. is a union passionate about the success of every student in school District.

Emily Lao, CHAMP President, shared information about the work of PLC focused on mastering essential standards; said the Coalition brings together teams from every school site made up of principles, special education teachers, and representatives from every grade level and department; and spoke about the first session analyzing an article about the limits of conventional thinking.

I.F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The following individuals addressed the Board: Glory Ciccarelli; Kristi Hirst; Sara Palmer; Curtis Burton; Natalie Cooney; Eric Shamp; Jackie Cortes; Misty S; and Debi Woolery.

I.G. CHANGES AND DELETIONS

None.

II. ACTION**II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT****II.A.1. Public Hearing and Adoption of Resolution 2024/2025-21, Sufficiency of Instructional Materials**

President Shaw opened the public hearing at 6:44 p.m. there were no speakers, and the hearing was closed at 6:44 p.m. Moved (Cruz) seconded (Monroe) carried unanimously (5-0) to adopt Resolution 2024/2025-21, Sufficiency of Instructional Materials. Student representative voted yes.

II.B. HUMAN RESOURCES**II.B.1. Public Notice and Hearing Regarding the California School Employees Association and its Chino Chapter 102, Initial Bargaining Proposal to the Chino Valley Unified School District for a Successor Collective Bargaining Agreement Effective July 1, 2024**

President Shaw opened the public hearing at 6:46 p.m. there were no speakers, and the hearing was closed at 6:46 p.m.

II.B.2. Resolution 2024/2025-22, Week of the School Administrator

Amanda Swager addressed the Board on this item. Moved (Na) seconded (Monroe) carried unanimously (5-0) to adopt Resolution 2024/2025-22, Week of the School Administrator. Student representative voted yes.

III. CONSENT

Moved (Cruz) seconded (Na) carried unanimously (5-0) to approve the consent items, as amended. Student representative voted yes.

III.A. ADMINISTRATION**III.A.1. Minutes of the September 5, 2024 Regular Meeting**

Approved the minutes of the September 5, 2024 regular meeting.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register

Approved/ratified the warrant register.

III.B.2. 2024/2025 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Approved/ratified the 2024/2025 applications to operate fundraising activities and other activities for the benefit of students.

III.B.3. Fundraising Activities

Approved/ratified the fundraising activities.

III.B.4. Donations

Accepted the donations.

III.B.5. Legal Services

Approved payment for legal services to the law office of Atkinson, Andelson, Loya, Ruud & Romo.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Student Expulsion Cases 24/25-01, 24/25-03, and 24/25-05

Approved student expulsion cases 24/25-01, 24/25-03, and 24/25-05.

III.C.2. School Sponsored Trips

Approved/ratified the school-sponsored trips for Newman ES and Don Lugo HS.

III.C.3. Adoption of the Master Plan for Multilingual Programs 2024/2025

Adopted the Master Plan for Multilingual Programs 2024/2025.

III.C.4. Proclamation for Red Ribbon Week, October 23-31, 2024

Adopted the proclamation for Red Ribbon Week, October 23-31, 2024.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services.

III.D.3. Change Orders and Notices of Completion for CUPCCAA Projects

Recommend the Board of Education approve the Change Orders and Notices of Completion for CUPCCAA Projects.

III.D.4. Award of Bid No. 23-24-28F, Don Lugo HS New Admin Bldg, Kitchen & Pool Renovation—Rebid BP 11-01 Kitchen Equipment

Awarded Bid No. 23-24-28F, Don Lugo HS New Admin Bldg, Kitchen and Pool Renovation—Rebid 11-01 Kitchen Equipment to Kitcor Corporation.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Approved/ratified the certificated/classified personnel items.

III.E.2. New Job Description for Visual and Performing Arts Specialist

Approved the new job description for Visual and Performing Arts Specialist.

III.E.3. Revision of Board Bylaw 9270—Conflict of Interest

Approved the revision of Board Bylaw 9270—Conflict of Interest.

IV. INFORMATION

Kirsti Hirst, Natalie Cooney, and Madison Kaylor addressed the Board; however due to speaker and audience disruption, President Shaw cleared the Board room at 7:10 p.m. and resumed the open session at 7:19 p.m.

IV.A. ADMINISTRATION

IV.A.1. New Board Policy Philosophy, Goals, Objectives & Comprehensive Plans 0100.1—No Deception

Received for information new Board Policy Philosophy, Goals, Objectives & Comprehensive Plans 0100.1—No Deception.

IV.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.B.1. Addendum to Local Indicators for the California School Dashboard: Teaching Assignment Monitoring Outcomes

Received for information the addendum to local indicators for the California School Dashboard: Teaching Assignment Monitoring Outcomes.

IV.B.2. Revision of Board Policy and Administrative Regulation 6158 Instruction—Independent Study

Received for information the revision of Board Policy and Administrative Regulation 6158 Instruction—Independent Study.

V. COMMUNICATIONS**BOARD MEMBERS AND SUPERINTENDENT**

Don Bridge thanked Dr. Enfield for the explanation related to information items; highlighted various upcoming District events including Chino Hills HS's forum on Suicide Prevention awareness next Tuesday, September 24 at 6:30 p.m.; announced a budget study session scheduled for October 3; announced the annual District college fair event at Ayala HS on October 8; attended the Chino Hills Parks and Recreation committee meeting last night; attended the Boys Republic award ceremony; and announced two upcoming football games – Milk Can and Battle of the Bone.

James Na spoke about the events in Georgia related to campus safety, and how students feel about it; thanked the school District for being proactive and for active shooter programs and SROs; said he attended the Rhodes Scholars awards night; attended an event at the American Legion Post 299 highlighting student leadership; and acknowledged the work of school site principals to serve students.

Jonathan Monroe made no comments.

Andrew Cruz said he attended the Rhodes Scholars award night and highlighted teacher Scott Rosen; said he agrees with active shooter training being provided to substitute teachers; spoke about upcoming CAASP results; and highlighted SRO Jacob Serrano for his commitment to student safety.

Superintendent Enfield announced upcoming District events including Suicide Prevention awareness month training scheduled for Tuesday September 24 at 6:30 p.m. in the Chino Hills HS MPR with free Spanish translation and child care provided to attendees; announced the District college fair schedule Tuesday, October 8 at 6:00 p.m. at Ayala HS; and announced Biomedical Science and Technology Academy information for 8th grade students scheduled for Wednesday, October 16 and Wednesday, October 23, and Wednesday, November 6 at Chino HS.

President Shaw said she attended the Boys Republic ceremony and spoke about hearing student success stories, the mentorship provided, and family testimony related to parent partnership; spoke about transparency with parents; attended the Rhodes Scholar award ceremony; said she volunteered as a flag football timer for two teams; said she will continue to take the slings and arrows so that the best can be done to educate and partner with parents to ensure Chino stands out.

VI. ADJOURNMENT

President Shaw adjourned the regular meeting of the Board of Education at 7:38 p.m.

Sonja Shaw, President

Andrew Cruz, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION
BUDGET STUDY SESSION
October 3, 2024

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:30 P.M.

1. Roll Call

President Shaw called to order the special meeting (budget study session) of the Board of Education, Thursday, October 3, 2024, at 4:30 p.m. with Bridge, Cruz, Monroe, and Shaw present. Mr. Na arrived at 4:40 p.m.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent

Grace Park, Ed.D., Deputy Superintendent, CIIS and Human Resources

Sandra H. Chen, Associate Superintendent, Business Services

Tracy Freed, Ed.D., Assistant Superintendent, CIIS

Luke Hackney, Assistant Superintendent, CIIS (absent)

Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Pledge of Allegiance

Led by Board member Jon Monroe.

I.B. COMMENTS FROM THE AUDIENCE ON ITEMS ON THE AGENDA

The following individual addressed the Board: Richard Wales.

II. 24/25 BOARD STUDY SESSION

II.A. Budget

Superintendent Enfield provided an overview of the session's objectives and Sandra Chen, Associate Superintendent, Business Services, presented the 2024/2025 Budget update which included: Board's role and responsibility; State economy and budget; CVUSD's trends and patterns; drivers of CVUSD's revenues and expenditures; multi-year projections; budget concerns; and next steps.

III. ADJOURNMENT

President Shaw adjourned the special meeting of the Board of Education at 5:53 p.m.

Sonja Shaw, President

Andrew Cruz, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: WARRANT REGISTER

=====

BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$9,464,855.62 to all District funding sources.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

**SUBJECT: 2024/2025 APPLICATIONS TO OPERATE FUNDRAISING
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF
STUDENTS**

=====

BACKGROUND

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the 2024/2025 applications to operate fundraising activities and other activities for the benefit of students.

FISCAL IMPACT

None.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
October 17, 2024

**2024/2025 AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

School

Organization

Ayala HS

Boys' Golf Boosters

Ayala HS

Girls' Golf Boosters

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: FUNDRAISING ACTIVITIES

=====

BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
October 17, 2024

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Butterfield ES</u>		
PFA	Donation Drive	10/18/24 - 11/28/24
<u>Chapparal ES</u>		
ASB - 6th Grade	See's Candies	10/28/24 - 11/8/24
PTO	Holiday Boutique	12/2/24 - 12/6/24
<u>Glenmeade ES</u>		
PTA	Mountain Mike's Pizza (RATIFY)	10/11/24
PTA	Candy Apples & Cheesecake (RATIFY)	10/11/24
PTA	The Tropic Truck (RATIFY)	10/11/24
<u>Newman ES</u>		
ASB - 3rd Grade	Knoghts on the Run	10/18/24 - 5/15/25
ASB - General	Food Drive	11/1/24 - 11/15/24
<u>Rhodes ES</u>		
PEP Club	Fall Book Fair (RATIFY)	9/30/24
PEP Club	Red Cross Hurricane Relief Drive	12/21/24 -12/22/24
PEP Club	Red Robin Family Fun Night	10/22/24
PEP Club	Holiday Boutique	12/9/24 - 12/14/24
PEP Club	Straw Hat Pizza Family Fun Night	1/28/25
<u>Rolling Ridge ES</u>		
PTA	Membership Drive (RATIFY)	8/30/24 - 5/1/25
PTA	Thinknlocal (RATIFY)	10/7/24 - 10/21/24
<u>Briggs K-8</u>		
PFA	Movie Night	11/6/24
PFA	Skate Express	1/15/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT
October 17, 2024

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Cal Aero K-8</u>		
PTO	Panda Express Dine Out	11/7/24
<u>Legacy Academy K-8</u>		
PTO	After School Snack Cart	10/18/24 - 5/22/24
PTO	Halloween Grams	10/18/24 - 10/31/24
PTO	Holiday Grams	12/1/24 - 12/31/24
PTO	Valentine Grams	2/1/25 - 2/26/25
<u>Canyon Hills JHS</u>		
ASB - AVID	T-shirt Sales (RATIFY)	10/1/24 - 10/10/24
PTA	Frosty Pumpkin Patch	10/18/24 - 10/30/24
PTA	Crumbl Cookie	10/25/24
<u>Magnolia JHS</u>		
ASB - General	Juice It Up	11/5/24
<u>Ramona JHS</u>		
ASB - General	Kona Ice	10/18/24
<u>Townsend JHS</u>		
Music Boosters	Winter Concert Concessions	12/16/24
<u>Woodcrest JHS</u>		
ASB - General	El Pollo Loco Dine Out	10/22/24
ASB - General	Chipotle Dine Out	11/6/24
ASB - General	McTeacher's Night	12/5/24
ASB - General	Del Taco Dine Out	1/15/25
ASB - General	Chick-fil-A Dine Out	2/11/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT
October 17, 2024

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Ayala HS</u>		
ASB - Bulldog Times	Chipotle Dine Out	10/18/24
ASB - South Asian Culture	Henna Event	10/18/24
ASB - Flag Football	Roscoe's Family Night Out	10/18/24
ASB - Goodwill Medical Mission	Breast Cancer Awareness Bracelets	10/18/24 - 11/20/24
ASB - Goodwill Medical Mission	In the Spirit Cupcake Sales	10/18/24 - 11/20/24
Girls' Golf Boosters	Thinknlocal	10/18/24 - 12/1/24
ASB - Girls' Volleyball	Donation Drive	10/18/24 - 12/31/24
Band & Color Guard Boosters	Senior Banners	10/18/24 - 4/11/25
ASB - Boy's Soccer	Mountain Mike's Pizza	10/18/24 - 4/18/24
Band & Color Guard Boosters	CPK Dine Out	10/18/24 - 4/30/25
ASB - ASL Club	Chipotle Dine Out	10/23/24
ASB - Science Olympiad	7 Leave Café	10/23/24
ASB - Key Club	Bake Sale	10/25/24
ASB - Dance Production	Jr. Dance Day	10/26/24
ASB - Class of '25	Chick-fil-A Dine Outs	11/1/24 - 1/1/25
ASB - AVID	Snap! Raise	11/4/24 - 12/2/24
ASB - Dance Production	Roscoe's Dine Out	11/5/24 - 11/30/24
ASB - Girls' Basketball	Snap! Raise	11/7/24 - 12/10/24
ASB - Boys' Basketball	Yogurtland Night	11/18/24
Band & Color Guard Boosters	Poinsettias	11/18/24 - 12/18/24
Band & Color Guard Boosters	See's Candies	11/18/24 - 12/18/24
ASB - Dance Production	The Stand Dine Out	12/1/24 - 12/20/24
Girls' Water Polo Boosters	Applebee's Flapjack Dine Out	12/8/24
ASB - Girls' Basketball	Best of the West Tournament	12/26/24 - 12/31/24
ASB - Girls' Basketball	Applebee's Flapjack Dine Out	12/26/24 - 12/31/24
ASB - Dance Production	Chick-fil-A Dine Out	1/9/25 - 1/30/25
Girls' Golf Boosters	2025 Ayala Classic Golf Tournament	1/20/25

Chino HS

ASB - Class of '27	Birthday Shout Outs	10/18/24 - 5/30/25
Sports Boosters - Flag Football	Clothing Drive	10/26/24
ASB - General	Daddy's Best Froyo	10/30/24
Sports Boosters - Girls' Soccer	Community Discount Cards	11/1/24 - 1/30/25
Sports Boosters - Wrestling	Chipotle Dine Out	11/5/24
Cowboy Huddle Boosters	Buffalo Wild Wings Dine Out	11/7/24

CHINO VALLEY UNIFIED SCHOOL DISTRICT
October 17, 2024

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Chino HS (cont.)</u>		
Sports Boosters	Mattress Sales	11/9/24
Sports Boosters - Wrestling	JV Duels	11/13/24
Sports Boosters - Wrestling	JV Duels	11/27/24
Sports Boosters - Girls' Soccer	Chipotle Dine Out	1/6/25
Sports Boosters - Girls' Soccer	Thinknlocal	1/7/25 - 1/27/25
Sports Boosters - Track & Field	Chipotle Dine Out	1/13/25
CHAPSS Boosters	Thinknlocal	2/1/25 - 2/25/25
Sports Boosters - Track & Field	Community Discount Cards	2/1/25 - 3/30/25
Sports Boosters - Track & Field	Thinknlocal	3/3/25 - 3/24/25
<u>Chino Hills HS</u>		
ASB - Badminton Club	7 Leaves Café	10/18/24
ASB - Helping Our Youth	7 Leaves Café	10/18/24
General Boosters - Football	Beef Ice Chest Sales	10/18/24 - 10/24/24
ASB - Cross Country	Donation Drive	10/18/24 - 10/31/24
ASB - Theatre	Snap! Raise	10/18/24- 11/15/24
ASB - Club Ed	Thinknlocal	10/18/24 - 11/18/24
Music Boosters	Holiday Ornaments	10/18/24 - 12/24/24
General Boosters - Boys' Soccer	Thinknlocal	10/18/24 - 1/6/25
ASB - HSA	Snap! Raise	10/21/24 - 11/30/24
ASB - HSA	Chipotle Dine Out	10/22/24
PTO	Chick-fil-A Dine Out	10/22/24
ASB - Mindfulness Club	7 Leaves Café	10/24/24
ASB - Leadership	Movie Night Concessions	10/25/24
General Boosters - Football	Islands Dine Out	10/28/24
ASB - Operation Smile	7 Leaves Café	10/28/24
ASB - AVID	World's Finest Chocolate	10/28/24 - 11/28/24
ASB - Badminton Club	World's Finest Chocolate	11/1/24 - 12/13/24
Music Boosters	Holiday Gift Wrapping	11/1/24 - 12/24/24
General Boosters	Boys' Soccer Snap!Raise	11/4/24 - 11/30/24
General Boosters	Jr. Spirit Leader Camp	11/5/24
ASB - HSA	7 Leaves Café	11/8/24
PTO	BJ's Dine Out	11/14/24
PTO	Crumbl Cookies	12/11/24

CHINO VALLEY UNIFIED SCHOOL DISTRICT
October 17, 2024

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Chino Hills HS (cont.)</u>		
General Boosters	Jr. Dance Day	12/7/24
General Boosters	Dance Team Preview Show	12/8/24
General Boosters	WCE Competition	2/8/25
<u>Don Lugo HS</u>		
ASB - Theatre	Halloween Cards	10/18/24 - 10/31/24
ASB - Hearts & Heroes	Panda Express Dine Out	10/24/24
ASB - Theatre	Christmas Cards	12/5/24 - 12/19/24

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: DONATIONS

=====

BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
October 17, 2024

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>HOPE Program/Care Closet</u>		
Michael Calta	Cash	\$9,000.00
<u>Hidden Trails ES</u>		
Hidden Trails PTA	Cash	\$7,420.00
<u>Newman ES</u>		
Herschel Supply Co.	Backpacks, Lunch Boxes and Pencil Cases	\$1,500.00
Mary Walsh	Cash	\$250.00
Rodriguez Apodaca Law Firm, LLP	Cash	\$500.00
<u>Woodcrest JHS</u>		
Nelys Angulo	Acrylic Paint, Canvas Packs, and Paint Brushes	\$100.00
Juana Vidal	Acrylic Paint, Canvas Packs, Table Top Easels, and Paper	\$850.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
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DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: LEGAL SERVICES

=====

BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTHS	INVOICE AMOUNTS	2024/2025 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	August	\$78,898.91	\$107,665.26
Margaret A. Chidester & Associates	August	\$ 8,660.00	\$ 21,369.00
Tao Rossini, APC	August	\$ 5,926.25	\$ 26,149.45
	Total	\$93,485.16	\$155,183.71

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

FISCAL IMPACT

\$93,485.16 to the General Fund.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction,
Innovation, and Support
Stephanie Johnson, Director, Student Support Services

**SUBJECT: STUDENT EXPULSION CASES 24/25-04, 24/25-06, 24/25-07, AND
24/25-08**

=====

BACKGROUND

The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to him/herself or others.

A student may be expelled only by the Board of Education. The Board shall expel, as required by law, any student found to have committed certain offenses listed in Education Code 48915.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

Based upon the recommendation of the Expulsion Hearing Administrative Panel, it is recommended the Board of Education approve student expulsion cases 24/25-04, 24/25-06, 24/25-07, and 24/25-08.

FISCAL IMPACT

None.

NE:LH:SJ:mj

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: **SCHOOL-SPONSORED TRIPS**

BACKGROUND

The Board of Education recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District's course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

School-Sponsored Trips	Date	Fiscal Impact
Site: Rhodes ES Event: Sacramento World Strides Trip Place: Sacramento, CA Chaperone: 60 students/16 chaperones	May 9, 2025	Cost: \$549.00 per student Funding Source: Parents
Site: Wickman ES Event: 6 th Grade Camp Place: Twin Peaks, CA Chaperone: 141 students/15 chaperones	January 14-17, 2025	Cost: \$344.00 per student Funding Source: Parents
Site: Wickman ES Event: Sacramento Day Trip Place: Sacramento, CA Chaperone: 60 students/10 chaperones	February 21, 2025	Cost: \$600.00 per student Funding Source: Parents
Site: Briggs K-8 Event: New York City & Washington D.C. Tour Place: New York, New York and Washington D.C. Chaperone: 30 students/8 chaperones	May 26-30, 2025	Cost: \$1,900.00 per student Funding Source: Parents

Site: Ayala HS Event: Clovis Invitational Place: Fresno, CA Chaperone: 30 students/3 chaperones	October 11-12, 2024	Cost: \$250.00 per student Funding Source: Parents
Site: Ayala HS Event: Western Band Association (WBA) Class Championships Place: Fresno, CA Chaperone: 166 students/20 chaperones	November 22-24, 2024	Cost: \$464.00 per student Funding Source: Fundraising and parents
Site: Ayala HS Event: California High School State Cross Country Championships Place: Fresno, CA Chaperone: 20 students/3 chaperones	November 29-30, 2024	Cost: \$100.00 per student Funding Source: Athletics and boosters
Site: Chino Hills HS Event: Clovis Invitational Place: Clovis, CA Chaperone: 16 students/3 chaperones	October 11-13, 2024	Cost: \$50.00 per student Funding Source: Athletics and ASB
Site: Chino Hills HS Event: Wrestling Tournament Place: Las Vegas, NV Chaperone: 9 students/2 chaperones	October 19-20, 2024	Cost: \$40.00 per student Funding Source: Parents
Site: Chino Hills HS Event: WBA Class Championships Place: Fresno, CA Chaperone: 170 students/18 chaperones	November 21-24, 2024	Cost: \$508.00 per student Funding Source: Boosters
Site: Chino Hills HS Event: Distributive Education Clubs of America (DECA) Sports and Entertainment Marketing Conference Place: Orlando, FL Chaperone: 20 students/3 chaperones	January 29- February 2, 2025	Cost: \$1,000.00 per student Funding Source: DECA
Site: Don Lugo HS Event: AVID Central California College Tour Place: Arroyo Grande, CA Chaperone: 24 students/3 chaperones	October 31-November 1, 2024	Cost: \$20.00 per student Funding Source: AVID

FISCAL IMPACT

None.

NE:LH:gks

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackeny, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Katrina Gomez, DSW, Director, Health Services/Child Development

SUBJECT: CONTINUED FUNDING APPLICATION FOR CHILD DEVELOPMENT SERVICES CSPP AND ADOPTION OF RESOLUTION 2024/2025-26

=====

BACKGROUND

The Local Agreement for Child Development Services represents the annual contract with the California Department of Education to provide state-subsidized preschool child care to low income families in the Chino Valley Unified School District. These services have been provided in the Chino Valley Unified School District since 1969.

The California Department of Education (CDE) is requiring the Continued Funding Application for the California State Preschool Program (CSPP) to receive Board approval for the 2025/2026 school year.

The program award CSPP will provide funding for the California State Preschool Program. This program is located at the Chino Children's Center.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Continued Funding Application for Child Development Services CSPP and adopt Resolution 2024/2025-26.

FISCAL IMPACT

The fiscal impact is unknown at present.

NE:LH:KG:gks

Chino Valley Unified School District
RESOLUTION 2024/2025-26

This resolution must be adopted in order to certify the approval of the Board of Education of the Chino Valley Unified School District to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the personnel designated herein to sign contract documents for fiscal year 2025/2026, the Continued Funding Application, and all related contract documents.

RESOLUTION

BE IT RESOLVED that the Board of Education of Chino Valley Unified School District authorizes approval of the Continued Funding Application for CSPP for fiscal year 2025/2026 and that the person(s) who are listed below are authorized to sign the transaction for the Board of Education.

NAME	TITLE	SIGNATURE
Norm Enfield, Ed.D.	Superintendent	
Luke Hackney	Assistant Superintendent	

PASSED AND ADOPTED this 17th day of October 2024 by the Board of Education of Chino Valley Unified School District of San Bernardino County, in the State of California.

I, Andrew Cruz, Clerk of the Board of Education of Chino Valley Unified School District, of San Bernardino County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Andrew Cruz, Clerk

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Tracy Freed, Ed.D., Assistant Superintendent, Curriculum,
Instruction, Innovation, and Support
Preston Carr, Ed.D., Director, Alternative Education

**SUBJECT: REVISION OF BOARD POLICY 6158 INSTRUCTION –
INDEPENDENT STUDY**

=====

BACKGROUND

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current District practice. Board Policy 6158 Instruction – Independent Study is being updated to reflect changes included in Senate Bill 153, as follows: the three-day minimum duration for school districts and county offices of education to claim independent study average daily attendance has been repealed; written agreements for short-term independent student may be signed at any point during the school year; and long-term independent study is now defined as 16 days or longer, previously 15 days. This item was presented to the Board on September 19, 2024, as information.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the revision of Board Policy 6158 Instruction – Independent Study.

FISCAL IMPACT

None.

NE:TF:PC:rtr

INDEPENDENT STUDY

The Board of Education authorizes independent study as an optional alternative instructional strategy for students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered for short- or long-term placements, on a full-time or part-time basis and/or in conjunction with part- or full-time classroom study.

(cf. 5147 - Dropout Prevention)
(cf. 6011 - Academic Standards)
(cf. 6143 - Courses of Study)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.11 - Alternative Credits Toward Graduation)
(cf. 6172 - Gifted and Talented Student Program)
(cf. 6200 - Adult Education)

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, and an online course.

(cf. 0420.4 - Charter School Authorization)
(cf. 6181 - Alternative Schools/Programs of Choice)

Student participation in independent study shall be voluntary and no student shall be required to participate. (Education Code 51747; 51749.5, 51749.6)

Independent study for each student shall be under the general supervision of a District employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law, and reflected in the accompanying administrative regulation. (Education Code 51747.5)

~~The RE IS NO minimum period of time for any independent study option shall be three consecutive school days. (Education Code 46300).~~

INDEPENDENT STUDY (cont.)**General Independent Study Requirements**

The Superintendent or designee may offer and approve independent study for an individual student upon determining that the student is prepared to meet the District's requirements for participation and is likely to succeed as well as or better than the student would in the regular classroom setting.

The minimum instructional minutes shall be the same for all students at each school including students participating in independent study, except as otherwise permitted by law. (Education Code 46100)

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of programs. When necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due. However, in no event shall the due date of an assignment be extended beyond the termination date specified in the student's written agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
3. Learning of required concepts, as determined by the supervising teacher
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

INDEPENDENT STUDY (cont.)

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the District for graduation and approved by the University of California (UC) or the California State University (CSU) as creditable under the a–g admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that all students participating in independent study for ~~45~~ 16 school days or more receive the following throughout the school year: (Education Code 51747)

1. For students in grades transitional kindergarten, kindergarten, and grades 1 to 3, opportunities for daily synchronous instruction
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction
3. For students in grades 9-12, opportunities for at least weekly synchronous instruction

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students participating in an independent study program for ~~45~~ 16 school days or more who are: (Education Code 51747)

1. Not generating attendance for more than ten percent of required minimum days instructional time over four continuous weeks of the District's approved instructional calendar
2. Not participating in synchronous instructional offerings pursuant to Education Code 51747.5 for more than 50 percent of the scheduled times of synchronous instruction in a school month as applicable by grade span
3. In violation of their written agreement

Tiered reengagement strategies procedures used in District independent study programs shall include local programs intended to address chronic absenteeism as applicable, including but are not limited to the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the recording of a non-attendance day or lack of participation

INDEPENDENT STUDY (cont.)

3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

The Superintendent or designee shall, for students who participate in an independent study program for ~~45~~ 16 school days or more, develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case later, than five instructional days. (Education Code 51747)

When any student enrolled in classroom-based instruction is participating in independent study due to necessary medical treatment or inpatient treatment for mental health or substance abuse under the care of appropriately licensed professionals, the student shall be exempt from the live interaction and/or synchronous instruction, tiered reengagement strategies, and transition back to in-person instruction requirements specified above. In such cases, evidence from appropriately licensed professionals, of the student's need to participate in independent study, shall be submitted to the Superintendent or designee. (Education Code 51747)

The Superintendent or designee shall ensure that a written master agreement exists for each participating student as prescribed by law. (Education Code 51747, 51749.5)

Upon the request of the parent/guardian of a student, and before signing a written agreement as described in Administrative Regulation 6158 – Independent Study, the District shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, and, if requested by the parent/guardian an advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

COURSE-BASED INDEPENDENT STUDY

The District's course-based independent study program for students in grades K-12 shall be subject to the following requirements: (Education Code 51749.5)

1. A signed learning agreement shall be completed and on file for each participating student pursuant to Education Code 51749.6

INDEPENDENT STUDY (cont.)

2. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the District or by another district, charter school, or county office of education with which the District has a memorandum of understanding to provide the instruction

(cf. 4112.2 - Certification)

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)

3. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to all courses offered by the District for graduation and approved by the University of California (UC) or the California State University (CSU) as creditable under the a-g admissions criteria. The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. The certification shall also include plans to provide opportunities throughout the school year, for all students in transitional kindergarten, kindergarten, and grades 1-3 to receive daily synchronous instruction, for students in grades 4-8, to receive both daily live interaction and at least weekly synchronous instruction, and for students in grades 9-12 to receive at least weekly synchronous instruction
4. Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3
5. For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and student engagement set forth in Education Code 52060, completion of assignments, assessments, or other indicators that evidence that the student is working on assignments, learning of required concepts, as determined by the supervising teacher, and progress toward successful completion of the course of study or individual course, as determined by the supervising teacher

INDEPENDENT STUDY (cont.)

If satisfactory educational progress in one or more independent study courses is not being made, the teacher providing instruction shall notify the student and, if the student is under age 18 years of age, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be treated as a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

Procedures for tiered reengagement strategies shall be used for all students who are not making satisfactory educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" in Administrative Regulation 6158 – Independent Study. These procedures shall include, but are not necessarily limited to, the verification of current contact information for each enrolled student, a plan for outreach from the school to determine student needs, including connection with health and social services as necessary, and a clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.

(cf. 5125 - Student Records)

6. Examinations shall be administered by a proctor
7. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the District. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses

(cf. 6162.51 - State Academic Achievement Tests)

8. A student shall not be required to enroll in courses included in the course-based independent study program
9. The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6
10. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208

INDEPENDENT STUDY (cont.)

(cf. 6111 - School Calendar)

(cf. 6112 - School Day)

11. Courses required for high school graduation or for admission to the UC or CSU shall not be offered exclusively through independent study
12. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011

(cf. 3260 - Fees and Charges)

13. A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to the internet connectivity necessary to participate in the course
14. A student with disabilities, as defined in Education Code 56026, shall not participate in course-based independent study if the student's individualized education program specifically provides for that participation
15. A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study
16. The District shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days

Student-Parent-Educator Conferences

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement strategy and/or if requested by a parent/guardian prior to enrollment or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

Records

The Superintendent or designee shall ensure that records are maintained for audit purposes.

These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the board policy, administrative regulation, and other procedures related to independent study

INDEPENDENT STUDY (cont.)

2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's signed or initialed and dated notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons
5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5)
6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a District employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5)

The District shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program. A student who does not participate in scheduled live interaction or synchronous instruction shall be documented as non-participatory for that school day. (Education Code 51747.5)

The Superintendent or designee shall also maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

The signed written supplemental agreements, assignment records, work samples, and attendance records may be maintained as an electronic file in accordance with Education Code 51747 and 51749.6, as applicable. (Education Code 51747)

INDEPENDENT STUDY (cont.)

(cf. 0500 - Accountability)
(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - State Academic Achievement Tests)
(cf. 6162.52 - High School Exit Examination)

Legal Reference:

EDUCATION CODE

17289 Exemption for facilities
41020 Requirement for annual audit
41422 Apportionment credit for student inability to attend in-person or school closure due to COVID-19
42238 Revenue limits
42238.05 Local control funding formula; average daily attendance
44865 Qualifications for home teachers
46100 Length of school day
46200-46208 Incentives for longer instructional day and year
46300-46307.1 Methods of computing average daily attendance
46390-46393 Emergency average daily attendance
46600 Interdistrict attendance computation
47612-47612.1 Charter School Operation
47612.5 Charter schools operations, general requirements
48204 Residency requirements for school attendance
48206.3 Home or hospital instruction; students with temporary disabilities
48220 Classes of children exempted
48340 Improvement of pupil attendance
48915 Expulsion; particular circumstances
48916.1 Educational program requirements for expelled students
48917 Suspension of expulsion order
49011 Student fees
51225.3 High school graduation
51744-51749.6 Independent study
52060 Local Control and Accountability Plan
52523 Adult education as supplement to high school curriculum; criteria
56026 Individuals with exceptional needs
58500-58512 Alternative schools and programs of choice
6550-6552 Caregivers

FAMILY CODE

6550-6552 Caregivers

CODE OF REGULATIONS, TITLE 5

11700-11703 Independent study

UNITED STATES CODE, TITLE 20

6301 Highly qualified teachers

6311 State plan

COURT DECISIONS

Modesto City Schools v. Education Audits Appeal Panel, (2004) 123 Cal.App.4th 1365

EDUCATION AUDIT APPEALS PANEL DECISIONS

Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting

INDEPENDENT STUDY (cont.)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Legal Requirements for Independent Study, 2021

Conducting Individualized Determinations of Need, 2021

2021-22 AA & IT Independent Study FAQs, 2021

California Digital Learning Integration and Standards Guidance, April 2021

Elements of Exemplary Independent Study

WEBSITES

California School Boards Association District and County Office of Education Legal Services:

<https://legalservices.csba.org/>

California Consortium for Independent Study: www.ccis.org

California Department of Education, Independent Study: www.cde.ca.gov/sp/eo/is

Education Audit Appeals Panel: www.eaap.ca.gov

Chino Valley Unified School District

Policy adopted: August 21, 1997

Revised: February 4, 1999

Revised: May 23, 2002

Revised: June 11, 2015

Revised: September 2, 2021

Revised: May 18, 2023

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning
and Operations
Kathy Casino, Director, Purchasing

SUBJECT: PURCHASE ORDER REGISTER

=====

BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$12,099,581.71 to all District funding sources.

NE:GJS:KC:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning
and Operations
Kathy Casino, Director, Purchasing

SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====

BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

NE:GJS:KC:cb

BUSINESS SERVICES	FISCAL IMPACT
B-2425-009 American Fidelity Administrative Services, LLC. To provide services including Affordable Care Act employee time and eligibility tracking and employer reporting services. Submitted by: Business Services Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$40,000.00 Funding source: General Fund
B-2425-010 Eide Bailly, LLP (ASB & Boosters). To provide consultant for ASB & Booster training virtually. Submitted by: Business Services Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$13,500.00 Funding source: General fund/ASB
B-2425-011 Altair Engineering, Inc. To provide subscription/lease renewal. Submitted by: Business Services Duration of Agreement: December 18, 2024 - December 17, 2025	Contract amount: \$5,367.50 Funding source: General Fund

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2425-118 MIND Education (Briggs). To provide ST math subscription. Submitted by: Briggs K-8 Duration of Agreement: August 1, 2024 - August 1, 2025	Contract amount: \$12,000.00 Funding source: Title I
CIIS-2425-119 LAZEL Inc. dba Learning A-Z, LLC (Briggs). To provide license for reading support. Submitted by: Briggs K-8 Duration of Agreement: August 1, 2024 - August 1, 2025	Contract amount: \$1,365.00 Funding source: Title I
CIIS-2425-120 Scholastic (Briggs). To provide online magazine subscription and classroom magazines. Submitted by: Briggs K-8 Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$3,265.70 Funding source: Title I
CIIS-2425-121 Ponzuric Learning Solutions. To provide live virtual training and consulting for school psychologists. Submitted by: Special Education Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$1,500.00 Funding source: LCAP
CIIS-2425-122 Write Score, LLC. To provide online writing assessment program. Submitted by: Dickey ES Duration of Agreement: August 15, 2024 - June 30, 2025	Contract amount: \$5,896.60 Funding source: Title I
CIIS-2425-123 Starfall Education Foundation. To provide web-based learning platform with untimed, multisensory interactive games. Submitted by: Anna Borba ES Duration of Agreement: August 1, 2024 - June 30, 2025	Contract amount: \$59.00 Funding source: Title I

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2425-124 Dobi Supply, Inc. To provide art lessons. Submitted by: Rolling Ridge ES Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: \$4,980.00 Funding source: AMIM
CIIS-2425-125 MIND Education (Liberty ES). To provide ST math software license, self-guided online courses, live webinars, tech support, and weekly progress reports. Submitted by: Liberty ES Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$4,320.00 Funding source: Title I
CIIS-2425-126 KAMS Foundation, Inc. To provide enrichment programs. Submitted by: Child Development Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet Funding source: ASES Grant
CIIS-2425-127 City of Chino (PALS Program Liberty ES). To provide group sessions to improve social skills. Submitted by: Liberty ES Duration of Agreement: July 29, 2024 - June 1, 2025	Contract amount: NTE \$13,392.00 Funding source: Title I

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-2425-052 Noregon Systems, LLC. To provide vehicle diagnostic program. Submitted by: Transportation Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: Per Rate Sheet Funding source: General Fund
F-2425-053 Ayman Mika dba Chino Auto Center, LLC (Soft Touch Car Wash). To provide district vehicle washing. Submitted by: Transportation Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet Funding source: General Fund
F-2425-054 SMG Ontario Arena, LLC dba Toyota Arena. To provide facility use and license fee for 2024/2025 commencement ceremonies. Submitted by: Purchasing Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Invoice Funding source: Various
F-2425-055 American Power Wash Corp. To provide washing of district vehicles. Submitted by: Transportation Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet Funding source: General Fund
F-2425-056 HASA Inc. dba Commercial Aquatic Services. To provide repairs, inspections, and maintenance for district swimming pools. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet Funding source: General Fund
F-2425-057 Class Leasing, LLC (Rhodes ES). To provide five (5) year lease of three (3) portable 24' x 40' classrooms at Rhodes ES. Submitted by: Facilities, Planning, and Operations Duration of Agreement: September 1, 2024 - August 31, 2029	Contract amount: \$60,000.00 Funding source: Capital Facilities

HUMAN RESOURCES	FISCAL IMPACT
HR-2425-020 Thinknetic Medical Corporation dba Keystone Industrial Medicine. To provide training device, medical supplies, and emergency medication. Submitted by: Risk Management Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$5,790.00 Funding source: General Fund

MASTER CONTRACTS	FISCAL IMPACT
MC-2425-057 BMX Freestyle Team, LLC. To provide school assemblies to promote making positive choices. Submitted by: Glenmeade ES Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: Per Invoice Funding source: Various
MC-2425-058 Amy Alvarez Inc. dba Juice It Up. To provide catering services. Submitted by: Ayala HS Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: Per Rate Sheet Funding source: Various
MC-2425-059 Fundraise 21, Inc dba Fundraising Manager. To provide brochures, order forms, and instruction for fundraising opportunities. Submitted by: Wickman ES Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: None Funding source: None
MC-2425-060 Orange County Superintendent of Schools. To provide participation for field trips, school & virtual programs. Submitted by: Purchasing Duration of Agreement: July 1, 2024 - June 30, 2028	Contract amount: Per Fee Schedule Funding source: Various

SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS	FISCAL IMPACT
SBCSS 24/25-0493 San Bernardino County District Advocates for Better Schools (SANDABS) To provide support of every student from cradle to career by advocating for the adoption of thoughtful state and federal legislation. Submitted by: Superintendent Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$2,000.00 Funding source: General Fund

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
CIIS-2425-085 Vista Higher Learning, Inc. To provide common core materials for dual language immersion. Submitted by: Access & Equity Duration of Agreement: July 1, 2024 - June 30, 2025 Original Board Approval: August 15, 2024	Contract amount: Per Rate Sheet Add additional licenses as needed and change the contract amount to Per Rate Sheet. Funding source: LCAP
F-2425-049 Zonar Systems Inc. To provide annual software renewal for Zonar essentials, EVIR CSA inspection service, and ZPass service. Submitted by: Transportation Duration of Agreement: July 1, 2024 - June 30, 2027 Original Board Approval: September 5, 2024	Contract amount: \$450,000.00 Add Parkway to all CVUSD vehicles which provides inspection reporting, compliance, safety, and driver usage. Increase contract amount from \$100,000.00 to \$450,000.00 for additional services, and extend contract end date through June 30, 2027. Funding source: General Fund
HR-2324-023 California Consulting, Inc. To provide grant writing and administration. Submitted by: Risk Management Duration of Agreement: September 28, 2023 - September 28, 2027 Original Board Approval: November 16, 2023	Contract amount: \$22,000.00 Increase contract amount from \$12,000.00 to \$22,000.00 for additional grant research, grant identification, and grant administration. Funding source: General Fund

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning,
and Operations
Kathy Casino, Director, Purchasing

SUBJECT: SURPLUS/OBSOLETE PROPERTY

=====

BACKGROUND

The Board of Education recognizes that the District may own personal property, which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Items not picked up for public auction may be sold through a private sale, donated to charitable organization, or disposed of in the local public dump in accordance with Education Code Section 17546.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

NE:GJS:KC:cb



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Kathy_Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Chino HS <i>Library</i>	Date Submitted:	8/20/2024
Site Contact & Extension	Kris Salazar x 3285		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description REQUIRED	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	DELL PC	Click or tap here to enter text.	55007	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	41711	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	39870	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	55024	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	55023	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	55044	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	55017	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	55012	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	55062	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	55002	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	55016	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	55020	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	55007	<input type="checkbox"/>
Description REQUIRED	Model #	Serial #	CVUSD Asset Tag	Good Working Condition

Rev. 6/26/2023

Submit the completed form via email to Kathy_Casino@chino.k12.ca.us, Purchasing Department.



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date _____

Computer Equipment	DELL PC	Click or tap here to enter text.	47865	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	54999	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	55029	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	48634	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	55065	<input type="checkbox"/>
Computer Equipment	DELL PC	Click or tap here to enter text.	55004	<input type="checkbox"/>

Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.
2. THIS FORM MUST BE TYPED. Accurate information must be reported on the (1) Board Agenda for approval, (2) to the Warehouse for pick up, and for (3) asset accounting.
3. Ensure that the Surplus/Obsolete Equipment List is completed and is legible. Include:
 - a. Product description – choose from the download
 - b. Make and model, when available
 - i. All computer equipment and printers must include the serial number
 - c. CVUSD asset tag
 - d. Only if the item is in good working condition, select the box.
 - e. Obtain Principal or Department Head approval. Adobe E-signature is acceptable.
4. Submit the completed form to Kathy_Casino@chino.12.ca.us, Purchasing Department, via email.
5. If items are technology related equipment, submit form to Technology Director for review.
6. Prior to pick up of the surplus items, it is the site/department responsibility to prepare the items for pick up.
 - a. All items must be on the list and organized and separated from items not listed.
 - b. All items should be in a central location to minimize pick-up time.
 - c. All items not in a central location should be identified on the form AND must be easily identifiable within the pickup location.
7. Submit a work order, via School Dude, for Warehouse to schedule a pick-up the surplus items.

Purchasing Responsibility:

1. Review the list for completeness and authorization.
2. Remove assets from Financial 2000.

Textbooks & Library Books:

1. Do not complete this form for Surplus or Obsolete Textbooks and Library Books.
2. Contact the Media Center, or email Troy_Ingram@chino.k12.ca.us for instructions on how to proceed with this request. (Education Code 60510.5)

Status	Barcode	Displayable Name - CHS Library Inventory
Retired	R0003083	Lenovo 300e/500e Chromebook 2nd Gen
Retired	R0003152	Lenovo 300e/500e Chromebook 2nd Gen
Retired	R0003211	Lenovo 300e/500e Chromebook 2nd Gen
Retired	R0003217	Lenovo 300e/500e Chromebook 2nd Gen
Retired	R0003237	Lenovo 300e/500e Chromebook 2nd Gen
Retired	R0003270	Lenovo 300e/500e Chromebook 2nd Gen
Retired	R0003310	Lenovo 300e/500e Chromebook 2nd Gen
Retired	R0003687	Lenovo 300e/500e Chromebook 2nd Gen
Retired	R0005191	Lenovo 300e/500e Chromebook 2nd Gen
Retired	R0005194	Lenovo 300e/500e Chromebook 2nd Gen
Retired	R0005195	Lenovo 300e/500e Chromebook 2nd Gen
Retired	R0005266	Lenovo 300e/500e Chromebook 2nd Gen
Retired	R0005293	Lenovo 300e/500e Chromebook 2nd Gen
Retired	R0008613	Lenovo 500e Chromebook
Retired	R0009736	Lenovo 500e Chromebook
Retired	R0009912	Lenovo 500e Chromebook
Retired	R0009913	Lenovo 500e Chromebook
Retired	R0012541	Lenovo 500e 3rd Gen ChromeBook
Retired	X 7274040	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7274043	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7274086	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7274134	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7274147	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7274175	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7274202	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7274221	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7274233	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7274319	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7274356	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7274398	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7274679	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7274761	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7275907	Lenovo 500e Chromebook
Retired	X 7275912	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7276065	Lenovo 500e Chromebook
Retired	X 7276067	Lenovo 500e Chromebook
Retired	X 7276068	Lenovo 500e Chromebook
Retired	X 7276069	Lenovo 500e Chromebook
Retired	X 7276073	Lenovo 500e Chromebook
Retired	X 7276076	Lenovo 500e Chromebook
Retired	X 7276084	Lenovo 500e Chromebook
Retired	X 7276088	Lenovo 500e Chromebook
Retired	X 7276092	Lenovo 500e Chromebook

Retired	X 7276095	Lenovo 500e Chromebook
Retired	X 7276097	Lenovo 500e Chromebook
Retired	X 7276100	Lenovo 500e Chromebook
Retired	X 7276103	Lenovo 500e Chromebook
Retired	X 7276105	Lenovo 500e Chromebook
Retired	X 7276106	Lenovo 500e Chromebook
Retired	X 7276107	Lenovo 500e Chromebook
Retired	X 7276119	Lenovo 500e Chromebook
Retired	X 7276120	Lenovo 500e Chromebook
Retired	X 7276123	Lenovo 500e Chromebook
Retired	X 7276126	Lenovo 500e Chromebook
Retired	X 7276127	Lenovo 500e Chromebook
Retired	X 7276130	Lenovo 500e Chromebook
Retired	X 7276131	Lenovo 500e Chromebook
Retired	X 7276132	Lenovo 500e Chromebook
Retired	X 7276133	Lenovo 500e Chromebook
Retired	X 7276135	Lenovo 500e Chromebook
Retired	X 7276143	Lenovo 500e Chromebook
Retired	X 7276150	Lenovo 500e Chromebook
Retired	X 7276161	Lenovo 500e Chromebook
Retired	X 7276163	Lenovo 500e Chromebook
Retired	X 7276165	Lenovo 500e Chromebook
Retired	X 7276167	Lenovo 500e Chromebook
Retired	X 7276168	Lenovo 500e Chromebook
Retired	X 7276169	Lenovo 500e Chromebook
Retired	X 7276171	Lenovo 500e Chromebook
Retired	X 7276172	Lenovo 500e Chromebook
Retired	X 7276177	Lenovo 500e Chromebook
Retired	X 7276179	Lenovo 500e Chromebook
Retired	X 7276183	Lenovo 500e Chromebook
Retired	X 7276186	Lenovo 500e Chromebook
Retired	X 7276187	Lenovo 500e Chromebook
Retired	X 7276190	Lenovo 500e Chromebook
Retired	X 7276195	Lenovo 500e Chromebook
Retired	X 7276200	Lenovo 500e Chromebook
Retired	X 7276203	Lenovo 500e Chromebook
Retired	X 7276205	Lenovo 500e Chromebook
Retired	X 7276208	Lenovo 500e Chromebook
Retired	X 7276217	Lenovo 500e Chromebook
Retired	X 7276223	Lenovo 500e Chromebook
Retired	X 7276226	Lenovo 500e Chromebook
Retired	X 7276230	Lenovo 500e Chromebook
Retired	X 7276235	Lenovo 500e Chromebook
Retired	X 7276246	Lenovo 500e Chromebook

Retired	X 7276247	Lenovo 500e Chromebook
Retired	X 7276249	Lenovo 500e Chromebook
Retired	X 7276250	Lenovo 500e Chromebook
Retired	X 7276251	Lenovo 500e Chromebook
Retired	X 7276252	Lenovo 500e Chromebook
Retired	X 7276254	Lenovo 500e Chromebook
Retired	X 7276256	Lenovo 500e Chromebook
Retired	X 7276260	Lenovo 500e Chromebook
Retired	X 7276262	Lenovo 500e Chromebook
Retired	X 7276264	Lenovo 500e Chromebook
Retired	X 7276269	Lenovo 500e Chromebook
Retired	X 7276270	Lenovo 500e Chromebook
Retired	X 7276271	Lenovo 500e Chromebook
Retired	X 7276275	Lenovo 500e Chromebook
Retired	X 7276281	Lenovo 500e Chromebook
Retired	X 7276282	Lenovo 500e Chromebook
Retired	X 7276288	Lenovo 500e Chromebook
Retired	X 7276289	Lenovo 500e Chromebook
Retired	X 7276292	Lenovo 500e Chromebook
Retired	X 7276294	Lenovo 500e Chromebook
Retired	X 7276298	Lenovo 500e Chromebook
Retired	X 7276299	Lenovo 500e Chromebook
Retired	X 7276300	Lenovo 500e Chromebook
Retired	X 7276305	Lenovo 500e Chromebook
Retired	X 7276306	Lenovo 500e Chromebook
Retired	X 7276317	Lenovo 500e Chromebook
Retired	X 7276318	Lenovo 500e Chromebook
Retired	X 7276322	Lenovo 500e Chromebook
Retired	X 7276323	Lenovo 500e Chromebook
Retired	X 7276325	Lenovo 500e Chromebook
Retired	X 7276327	Lenovo 500e Chromebook
Retired	X 7276329	Lenovo 500e Chromebook
Retired	X 7276334	Lenovo 500e Chromebook
Retired	X 7276339	Lenovo 500e Chromebook
Retired	X 7276343	Lenovo 500e Chromebook
Retired	X 7276346	Lenovo 500e Chromebook
Retired	X 7276348	Lenovo 500e Chromebook
Retired	X 7276352	Lenovo 500e Chromebook
Retired	X 7276362	Lenovo 500e Chromebook
Retired	X 7276365	Lenovo 500e Chromebook
Retired	X 7276369	Lenovo 500e Chromebook
Retired	X 7276370	Lenovo 500e Chromebook
Retired	X 7276372	Lenovo 500e Chromebook
Retired	X 7276374	Lenovo 500e Chromebook

Retired	X 7276376	Lenovo 500e Chromebook
Retired	X 7276379	Lenovo 500e Chromebook
Retired	X 7276386	Lenovo 500e Chromebook
Retired	X 7276389	Lenovo 500e Chromebook
Retired	X 7276394	Lenovo 500e Chromebook
Retired	X 7276399	Lenovo 500e Chromebook
Retired	X 7276401	Lenovo 500e Chromebook
Retired	X 7276404	Lenovo 500e Chromebook
Retired	X 7276406	Lenovo 500e Chromebook
Retired	X 7276407	Lenovo 500e Chromebook
Retired	X 7276408	Lenovo 500e Chromebook
Retired	X 7276415	Lenovo 500e Chromebook
Retired	X 7276423	Lenovo 500e Chromebook
Retired	X 7276431	Lenovo 500e Chromebook
Retired	X 7276433	Lenovo 500e Chromebook
Retired	X 7276437	Lenovo 500e Chromebook
Retired	X 7276444	Lenovo 500e Chromebook
Retired	X 7276449	Lenovo 500e Chromebook
Retired	X 7276450	Lenovo 500e Chromebook
Retired	X 7276452	Lenovo 500e Chromebook
Retired	X 7276458	Lenovo 500e Chromebook
Retired	X 7276467	Lenovo 500e Chromebook
Retired	X 7276468	Lenovo 500e Chromebook
Retired	X 7276473	Lenovo 500e Chromebook
Retired	X 7276633	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7283303	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7284162	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7288148	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7288175	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7288276	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7288560	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7288746	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7288756	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7290545	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7290546	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7291589	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7291621	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7291641	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7291671	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7291672	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7291725	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7291737	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7291746	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7291856	Lenovo 300e/500e Chromebook 2nd Gen

Retired	X 7291937	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7291983	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7292015	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7292172	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7292173	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7294150	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7294377	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7294448	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7295230	Lenovo 500e Chromebook
Retired	X 7295233	Lenovo 500e Chromebook
Retired	X 7295234	Lenovo 500e Chromebook
Retired	X 7295235	CHS Chromebook TEMP#
Retired	X 7295236	CHS Chromebook TEMP#
Retired	X 7297213	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7303145	Lenovo 500e Chromebook
Retired	X 7306905	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7311954	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7311959	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7311962	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7312152	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7312155	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7312270	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7312327	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7312403	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7312537	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7313930	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7317280	Lenovo 300e/500e Chromebook 2nd Gen
Retired	X 7319639	Lenovo 300e/500e Chromebook 2nd Gen



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Kathy_Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Chino HS Library	Date Submitted:	8/21/2024
Site Contact & Extension	Kris Salazar x 3285		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description REQUIRED	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Printing & Duplicating Equipment	HP PRINTER	VNB3G40291	Click or tap here to enter text.	<input type="checkbox"/>
Printing & Duplicating Equipment	HP PRINTER	VNB3G40290	Click or tap here to enter text.	<input type="checkbox"/>
Printing & Duplicating Equipment	HP PRINTER	CNCAC2A1KX	Click or tap here to enter text.	<input type="checkbox"/>
Printing & Duplicating Equipment	HP PRINTER	R0007515	Click or tap here to enter text.	<input type="checkbox"/>
Printing & Duplicating Equipment	HP PRINTER	R0008958	Click or tap here to enter text.	<input type="checkbox"/>
Printing & Duplicating Equipment	HP PRINTER	CND1G13525	Click or tap here to enter text.	<input type="checkbox"/>
AV Equipment	REDCAT SPEAKER	Click or tap here to enter text.	X312952	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description REQUIRED	Model #	Serial #	CVUSD Asset Tag	Good Working Condition

Rev. 6/26/2023

Submit the completed form via email to Kathy_Casino@chino.k12.ca.us, Purchasing Department.



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST


Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Kathy.Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Health Services	Date Submitted:	09/04/2024
Site Contact & Extension	Norma Arechiga x8935		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Office Furniture	Storage Cabinet	No Serial #	No Asset Tag	<input checked="" type="checkbox"/>
Office Furniture	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Office Furniture	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Office Furniture	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Office Furniture	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning
and Operations
Tony Nequette, Director, Maintenance and Operations

**SUBJECT: CHANGE ORDERS AND NOTICES OF COMPLETION FOR CUPCCAA
PROJECTS**

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BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

CUPCCA A Project	Project Description	Contractor	Original Bid	Change Order	Total	Fund	Completion Date
CC2024-99	District Wide HVAC Coil Cleaning	Leading Edge Air Conditioning	\$58,464.00	N/A	\$58,464.00	01	September 19, 2024
CC2024-100	Ayala HS – Pool Deck Bleacher Installation	D3 Development Group	\$40,700.00	112 Days	\$40,700.00	21	September 23, 2024
CC2024-115	Don Lugo HS-Building One Exit Sign Replacement	RDM Electric Company, Inc.	\$36,838.00	N/A	\$36,838.00	01	August 29, 2024
CC2025-07	District Wide Palm Tree Trimming	Tree Pros, Inc.	\$24,288.36	(\$113.56)	\$24,174.80	01	August 24, 2024

CUPCCA A Project	Project Description	Contractor	Original Bid	Change Order	Total	Fund	Completion Date
CC2025-09	Chaparral ES Fence & Mow Club Installation	Riverside Fence Co, Inc.	\$36,400.00	N/A	\$36,400.00	01	September 16, 2024
CC2024-12	Cal Aero K-8 and Adult School Classroom HVAC Replacement	Leading Edge Air Conditioning	\$19,500.00	N/A	\$19,900.00	01	September 2, 2024

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Carlos Camarena, Maintenance Supervisor, Jonathan Campbell, Maintenance Supervisor, Alex Rivera, Maintenance Supervisor; and Tony Nequette, Director, Maintenance and Operations.

Staff recommends approval of the Change Orders and Notices of Completion for these projects.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Orders and Notices of Completion for CUPCCAA Projects.

FISCAL IMPACT

\$175,776.80 to General Fund 01

\$40,700.00 to Fund 21

NE:GJS:MS:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning
and Operations
Kathy Casino, Director, Purchasing

**SUBJECT: RESOLUTION 2024/2025-23, 2024/2025-24, AND 2024/2025-25,
AUTHORIZATION TO UTILIZE A PIGGYBACK CONTRACT**

=====

BACKGROUND

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$114,500.00 to the lowest responsible bidder.

Notwithstanding, PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolution to provide authorization for the District to participate by piggyback in contract as itemized below:

Resolution	Contract	Contractor(s)	Description	Term
2024/2025-23	Clovis Unified School District Bid No. 2963	A-Z Bus Sales	School Buses	2/14/2024-2/13/2025
2024/2025-24	California Multiple Award Schedule (CMAS) 3-21-06-1117	Cell Business Equipment	Information Technology Goods and Services	6/30/2012-1/20/2026

Resolution	Contract	Contractor(s)	Description	Term
2024/2025-25	California Multiple Award Schedule (CMAS) 4-21-03-1026	IDSC Holdings, LLC	Snap-on Industrial Automotive Equipment, Automotive Test Equipment, Hand Tools, and Power Tools	03/24/2021-9/8/2029

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2024/2025-23 and 2024/2025-24, and 2024/2025/-25, Authorization to Utilize Piggyback Contract.

FISCAL IMPACT

Unknown.

NE:GJS:KC:cb

Chino Valley Unified School District
Resolution 2024/2025-23
Authorization to Utilize the Clovis Unified School District Bid No. 2963
School Buses
Through the Piggyback Contract

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure School Buses for the District;

WHEREAS, Clovis Unified School District currently has a piggyback contract, Bid No. 2963, in accordance with Public Contract Code 20118 with A-Z Bus Sales, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this competitive bidding exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of School Buses through the piggyback contract procured by the Clovis Unified School District, Bid No. 2963.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of School Buses through the piggyback contract originally procured by the Clovis Unified School District, Bid No. 2963 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of technology equipment and peripherals in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Clovis Unified School District, Bid No. 2963.

Section 4. Other Actions. The District desires by a majority of the vote of the Board

and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of February 14, 2024, for the term ending February 13, 2025.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 17th day of October 2024 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

Chino Valley Unified School District
Resolution 2024/2025-24
Authorization to Utilize the California Multiple Award Schedule (CMAS)
3-21-06-1117 With Cell Business Equipment
to Purchase Information Technology Goods and Services
Through the Piggyback Contract

WHEREAS, the governing board of a school district under Public Contract Code section 10290 *et seq.* may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the school district to take advantage of this competitive bidding exception;

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure information technology goods and services for the District;

WHEREAS, the District's Board has determined that it is in the best interest of the District to authorize the purchase of information technology goods and services through the piggyback contract procured by contract 3-21-06-1117 in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Department of General Services Procurement Division under California Multiple Award Schedules (collectively, "CMAS");

WHEREAS, CMAS currently has a piggyback contract, 3-21-06-1117, in accordance with Public Contract Code 20118 with Cell Business Equipment., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through CMAS. Pursuant to Public Contract Code section 10290 *et seq.* and Public Contract Code section 12100 *et seq.*, that authorizing the purchase of information technology goods and services through CMAS contract 3-21-06-1117 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of information technology goods and services in accordance with Public Contract Code 20118 through the piggyback contract originally procured by CMAS contract 3-21-06-1117.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of June 30, 2012, for the term ending January 20, 2026.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 17th day of October 2024 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

Chino Valley Unified School District
Resolution 2024/2025-25
Authorization to Utilize the California Multiple Award Schedule (CMAS)
4-21-03-1026 With IDSC Holdings, LLC
to Purchase Snap-on Industrial Automotive Equipment, Automotive Test
Equipment, Hand Tools, and Power Tools
Through the Piggyback Contract

WHEREAS, the governing board of a school district under Public Contract Code section 10290 *et seq.* may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the school district to take advantage of this competitive bidding exception;

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure Snap-on Industrial Automotive Equipment, Automotive Test Equipment, Hand Tools, and Power Tools for the District;

WHEREAS, the District's Board has determined that it is in the best interest of the District to authorize the purchase of Snap-on Industrial Automotive Equipment, Automotive Test Equipment, Hand Tools, and Power Tools through the piggyback contract procured by contract 4-21-03-1026 in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Department of General Services Procurement Division under California Multiple Award Schedules (collectively, "CMAS");

WHEREAS, CMAS currently has a piggyback contract, 4-21-03-1026, in accordance with Public Contract Code 20118 with IDSC Holdings, LLC, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through CMAS. Pursuant to Public Contract Code section 10290 *et seq.* and Public Contract Code section 12100 *et seq.*, that authorizing the purchase of Snap-on Industrial Automotive Equipment, Automotive Test Equipment, Hand Tools, and Power Tools through CMAS contract 4-21-03-1026 is in the

best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of Snap-on Industrial Automotive Equipment, Automotive Test Equipment, Hand Tools, and Power Tools in accordance with Public Contract Code 20118 through the piggyback contract originally procured by CMAS contract 4-21-03-1026.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of March 24, 2021 for the term ending September 8, 2029.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 17th day of October 2024 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR BID NO. 23-24-25F, LIBERTY ES, LITEL ES, WALNUT ES, AND CHINO HILLS HS SAFETY HAZARD ASPHALT REPAIRS - REBID

=====

BACKGROUND

On June 20, 2024, the Board of Education awarded Bid No. 23-24-25F, Liberty ES, Litel ES, Walnut ES, and Chino Hills Safety Hazard Asphalt Repairs - Rebid, to Universal Asphalt Co, Inc.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$195,000.00	N/A	\$195,000.00	\$9,750.00

All contracted work was completed on August 9, 2024. Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Alex Rivera, CVUSD Construction Coordinator; Tony Nequette, Director and Gregory Stachura, Assistant Superintendent, Facilities, Planning, and Operations.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid No. 23-24-25F, Liberty ES, Litel ES. Walnut ES, and Chino Hills HS Safety Hazard Asphalt Repairs - Rebid.

FISCAL IMPACT

None.

NE:GJS:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 23-24-21I, CHINO HILLS HS POOL HEATER INSTALLATION**

=====

BACKGROUND

On June 20, 2024, the Board of Education awarded Bid No. 23-24-21I, Chino Hills HS Pool Heater Installation, to Horizon Mechanical Contractors of California. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Horizon Mechanical Contractors of California	(\$15,000.00)
	Bid Amount:	\$150,585.10
	Revised Total Project Amount:	\$135,585.10
	Retention Amount:	\$6,779.26

The change order resulted in a net decrease of \$15,000.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 27, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Alex Rivera, Construction Coordinator; Tony Nequette, Director, Maintenance; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-21I, Chino Hills HS Pool Heater Installation.

FISCAL IMPACT

(\$15,000.00) to Fund 01.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 8/30/2024 BID/ CUPCAA #: 23-24-21I Change Order #: 01
Project Title: Chino Hills HS Pool Heater Installation
Owner: Chino Valley Unified School District DSA Application #: NA DSA File #: NA
Architect: NA Contractor: Horizon Mechanical Contractors of California

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Deductive Change Order
Reason: Reduction of unused allowance funds.
Document Ref: NA
Requested by: Chino Valley USD and Horizon Mechanical Contractors of California
Change in Contract Sum: (\$15,000.00)
Time Extension: 0 days

ITEM
NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was:	\$150,585.10
Previously approved change order amount(s):	\$0.00
The contract amount will be decreased by this Change Order:	(\$15,000.00)
The new contract amount including this change order will be:	\$135,585.10

The original contract completion date was:	XX/XX/XXXX
Previously approved Change Order for contract time:	XX days
The contract time will be increased by this Change Order:	XX days
The date of completion as a result of this Change Order is:	08/27/2024

APPROVED BY:

Magali Kimball		09-04-24
Contractor: Horizon Mechanical Contractors of California	Signature	Date
NA		
DSA Inspector of Record (if applicable)	Signature	Date
NA		
Architect / Engineer (if applicable)	Signature	Date
NA		
Construction / Project Manager	Signature	Date
NA		
Authorized Department Head (if applicable)	Signature	Date
NA		
Director, Technology (if applicable)	Signature	Date
Alex Rivera		9-4-2024
CVUSD Project Manager	Signature	Date
Tony Nequette		9/5/24
Director, Maintenance & Operations (if applicable)	Signature	Date
Director, Planning (if applicable)	Signature	Date
Greg Stachura		9/6/24
Owner (Authorized Agent)	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR BID NO. 23-24-24F, DON LUGO HS-MPR SOUND AND LIGHTING REPLACEMENT - REBID

=====

BACKGROUND

On June 20, 2024, the Board of Education awarded Bid No. 23-24-24F, Don Lugo HS-MPR Sound and Lighting System Replacement – Rebid, to Vandert Construction, Inc.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$225,000.00	\$8,707.56	\$233,707.56	\$11,685.35

All contracted work was completed on August 19, 2024. Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kenneth Nguyen, Project Manager; Sam Sousa, Project Manager; Beverly Beemer, CVUSD Director of Planning, and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid No. 23-24-24F, Don Lugo HS – MPR Sound and Lighting Replacement - Rebid.

FISCAL IMPACT

None.

NE:GJS:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-22F, ANNA BORBA ES, MARSHALL ES, AND
WALNUT ES, ADMINISTRATION RELOCATIONS - GROUP A, BP-00**

BACKGROUND

On May 18, 2023, the Board of Education awarded Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-00, to Integrated Demolition and Remediation, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
2-Anna Borba ES	Integrated Demolition and Remediation, Inc	(\$1,575.36)
	Previously Approved Change Orders:	\$22,963.17
	Bid Amount:	\$110,000.00
	Revised Total Project Amount:	\$131,387.81
	Retention Amount:	\$6,569.39

Change Order	Contractor	Amount
1-Marshall ES	Integrated Demolition and Remediation, Inc	\$10,195.02
	Bid Amount:	\$150,000.00
	Revised Total Project Amount:	\$160,195.02
	Retention Amount:	\$8,009.75

Change Order	Contractor	Amount
1-Walnut ES	Integrated Demolition and Remediation, Inc	(\$980.80)
	Bid Amount:	\$130,000.00
	Revised Total Project Amount:	\$129,019.20
	Retention Amount:	\$6,450.96

The change order resulted in a net increase of \$7,638.86 to the construction cost and 45 days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Jay Gandhi, Contractor; Kamal Israil, DSA Inspector; Nicolas Garcia, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-00.

FISCAL IMPACT

\$7,638.86 to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: September 18, 2024 BID/ CUPCAA #: 22-23-22F BP 00 Change Order #: 02

Project Title: Administration Relocations – Group A

Owner: Chino Valley Unified School District DSA Application #: 04-121725(AB) \ 121726(M) \ 121727 (WA) DSA File #: 36-11

Architect: HMC Architects Contractor: Integrated Demolition & Remediation, Inc.
BP 00 PO 250884

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Anna Borba ES (04-121725) – Contract reconciliation and transfer excess Allowance to Marshall
Reason: Abatement, concrete demo for electrical, transfer of allowance and time extension
Document Ref: PCO # 001, 003 & 004
Requested by: CVUSD
Change in Contract Sum: (\$1,575.36)
Time Extension: 45 days

ITEM NO. 2: Description: Marshall ES (04-121726) – Additional abatement, transite pipe removal, increase in allowance
Reason: Additional abatement, Transite panels, Transite pipe removal, Allowance transfer & time extension
Document Ref: PCO # 001-004
Requested by: Architect/CVUSD
Change in Contract Sum: \$10,195.02
Time Extension: 45 days

ITEM NO. 3: Description: Walnut Ave ES (04-121727) – Contract reconciliation and transfer excess Allowance to Marshall
Reason: Abatement, footing demo, transfer of allowance & time extension
Document Ref: PCO # 001-003
Requested by: CVUSD
Change in Contract Sum: (\$980.80)
Time Extension: 45 days

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Anna Borba ES	\$110,000.00	\$22,963.17	(\$1,575.36)	\$131,387.81
Marshall ES	\$150,000.00	\$0	\$10,195.02	\$160,195.02
Walnut Ave ES	\$130,000.00	\$0	(\$980.80)	\$129,019.20
Totals:	\$390,000.00	\$22,963.17	\$7,638.86	\$420,602.03

CONTRACT SUMMARY

The original contract amount was:	\$390,000.00
Previously approved change order amount(s):	\$22,963.17
The contract amount will be <u>increased</u> /decreased by this Change Order:	\$7,638.86
The new contract amount including this change order will be:	\$420,602.03
The original contract completion date was:	07/16/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	45 days
The date of completion as a result of this Change Order is:	08/30/2024

APPROVED BY:

Jay Gandhi, Integrated Demolition & Remediation, Inc. Contractor	 Signed by: Jay Gandhi 51FC133C0351480...	9/26/2024
Kamal Israil, TYR, Inc. DSA Inspector of Record (if applicable)	 Signed by: KAMAL ISRAIL A35D347C1995481...	9/27/2024
Nicolas Garcia, HMC Architects, Inc. Architect / Engineer (if applicable)	 Signed by: Nicolas Garcia 2861CF024EC34E3...	9/26/2024
Jeff Nicholson, Neff Construction, Inc. Construction / Project Manager	 Signed by: Jeff Nicholson EB8A3447A1AC416...	9/26/2024
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Sam Sousa, Construction Coordinator CVUSD Project Manager N/A	 Signature	10/2/24 Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)	 Signature	10/2/24 Date
Greg Stachura, Assist Superintendent - Facilities Owner (Authorized Agent)	 Signature	10/2/24 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

SUBJECT: CHANGE ORDER FOR BID NO. 22-23-22F, ANNA BORBA ES, MARSHALL ES, AND WALNUT ES, ADMINISTRATION RELOCATIONS - GROUP A, BP-03

BACKGROUND

On May 18, 2023, the Board of Education awarded Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-03, to Inland Building Construction, Companies, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Anna Borba ES	Inland Building Construction, Companies, Inc.	\$67,477.57
	Bid Amount:	\$675,300.00
	Revised Total Project Amount:	\$742,777.57

Change Order	Contractor	Amount
1-Marshall ES	Inland Building Construction, Companies, Inc.	\$21,842.11
	Bid Amount:	\$621,200.00
	Revised Total Project Amount:	\$643,042.11

Change Order	Contractor	Amount
N/A-Walnut ES	Inland Building Construction, Companies, Inc.	\$0.00
	Bid Amount:	\$678,900.00
	Revised Total Project Amount:	\$678,900.00

The change order resulted in a net increase of \$89,319.68 to the construction cost and 45 days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Inland Building Construction Companies, Inc.,

Contractor; Kamal Israil, DSA Inspector; Nicolas Garcia, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-03.

FISCAL IMPACT

\$89,319.68 to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 9/6/2024 BID/ CUPCCAA #: 22-23-22F Change Order #: 1
 Project Title: Administration Relocations – Group A
 Owner: Chino Valley Unified School District DSA Application #: 04-121725(AB) \ 121726(M) \ 121727(WA) DSA File #: 36-11
 Architect: HMC Architects Contractor: Inland Building Construction Cos., Inc
BP03 PD 252877

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension:	Anna Borba ES (A#04-121725) – Added Scope-Exceeding Allowance Slab replacement, UG Electric Demo, Additional Import, Demo abandoned vault, ADA Upgrades, Deeper Footing & time extension PCO #'s 001-006 CVUSD \$67,477.57 45 days
ITEM NO. 2:	Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension:	Marshall ES (A# 04-121726) – Added Scope-Exceeding Allowance UG Electric Demo, Sewer over-excavation, Additional Import & time extension PCO #'s 001-003 CVUSD \$21,842.11 45 days
ITEM NO. 3:	Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension:	Walnut Ave ES (A# 04-121727) Time Extension Time extension N/A CVUSD N/A 45 days
ITEM NO. 4:	Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension:	

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Anna Borba ES	\$675,300.00	\$0	\$67,477.57	\$742,777.57
Marshall ES	\$621,200.00	\$0	\$21,842.11	\$643,042.11
Walnut Ave ES	\$678,900.00	\$0	N/A	\$678,900.00
Totals:	\$1,975,400.00	\$0	\$89,319.68	\$2,064,719.68

CONTRACT SUMMARY

The original contract amount was: \$1,975,400.00

Previously approved change order amount(s): \$0

The contract amount will be **increased/decreased** by this Change Order: \$89,319.68

The new contract amount including this change order will be: \$2,064,719.68

The original contract completion date was: 07/16/2024

Previously approved Change Order for contract time: 0 days

The contract time will be increased by this Change Order: 45 days

The date of completion as a result of this Change Order is: 08/30/2024

APPROVED BY: Sai Mavillapalli

Inland Building Construction Cos., Inc

Contractor

Kamal Israil, TYR, Inc.

DSA Inspector of Record (if applicable)

Nicolas Garcia, HMC Architects, Inc.

Architect / Engineer (if applicable)

Jeff Nicholson, Neff Construction, Inc.

Construction / Project Manager

Authorized Department Head (if applicable)

Director, Technology (if applicable)

Sam Sousa, Construction Coordinator

CVUSD Project Manager

N/A

Director, Maintenance & Operations (if applicable)

Beverly Beemer

Director, Planning (if applicable)

Greg Stachura, Assist Superintendent - Facilities

Owner (Authorized Agent)

DocuSigned by:

Sai Mavillapalli

9/27/2024

Signature

Date

379D15DBFD49460...

KAMAL ISRAIL

9/30/2024

Signature

Date

A85D347C199F461...

Nicolas Garcia

9/29/2024

Signature

Date

2861CF824EC34E3...

Jeff Nicholson

9/27/2024

Signature

Date

E88A3447A1AC416...

Signature

Date

Signature

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Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-22F, ANNA BORBA ES, MARSHALL ES, AND
WALNUT ES, ADMINISTRATION RELOCATIONS - GROUP A, BP-06**

BACKGROUND

On May 18, 2023, the Board of Education awarded Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-06, to Tomahawk Builders, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Anna Borba ES	Tomahawk Builders, Inc.	(\$820.07)
	Bid Amount:	\$418,896.00
	Revised Total Project Amount:	\$418,075.93
	Retention Amount:	\$20,903.80

Change Order	Contractor	Amount
1-Marshall ES	Tomahawk Builders, Inc.	\$15,066.79
	Bid Amount:	\$414,073.00
	Revised Total Project Amount:	\$429,139.79
	Retention Amount:	\$21,456.99

Change Order	Contractor	Amount
1-Walnut ES	Tomahawk Builders, Inc.	\$15,066.79
	Bid Amount:	\$429,210.00
	Revised Total Project Amount:	\$444,276.79
	Retention Amount:	\$22,213.84

The change order resulted in a net increase of \$29,313.51 to the construction cost and 45 days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: John Sommers, Contractor; Kamal Israil, DSA Inspector; Nicolas Garcia, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-06.

FISCAL IMPACT

\$29,313.51 to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 9/6/2024 BID/ CUPCCAA #: 22-23-22F Change Order #: 1
 Project Title: Administration Relocations – Group A
 Owner: Chino Valley Unified School District DSA Application #: 04-121725(AB) \ 121726(M) \ 121727(WA) DSA File #: 36-11
 Architect: HMC Architects Contractor: Tomahawk Builders, Inc.
BP 06 PO 250875

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description: Reason:	Anna Borba ES (A#04-121725) – Allowance reconciliation Framing Revisions (CCD-002); Furred Wall (RFI-44R2); Steel Revisions (CCD-005); Wood Filler (RFI 61); and time extension
	Document Ref:	PCO #'s 001-004
	Requested by:	CVUSD
	Change in Contract Sum:	(\$820.07)
	Time Extension:	45 days
ITEM NO. 2:	Description: Reason:	Marshall ES (A# 04-121726) – Allowance reconciliation Canopy repair (RFI 22); Framing Revisions (CCD-002); Furred Wall (RFI-44R2); Steel Revisions (CCD-010); Steel Revisions (CCD-009); Wood Filler (RFI 61); and time extension
	Document Ref:	PCO #'s 001-006
	Requested by:	CVUSD
	Change in Contract Sum:	\$15,066.79
	Time Extension:	45 days
ITEM NO. 3:	Description: Reason:	Walnut Ave ES (A# 04-121727) – Allowance reconciliation Canopy repair (RFI 22); Framing Revisions (CCD-002); Furred Wall (RFI-44R2); Steel Revisions (CCD-011); Steel Revisions (CCD-009); Wood Filler (RFI 61); and time extension
	Document Ref:	PCO #'s 001-006
	Requested by:	CVUSD
	Change in Contract Sum:	\$15,066.79
	Time Extension:	45 days

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Anna Borba ES	\$418,896.00	\$0	(\$820.07)	\$418,075.93
Marshall ES	\$414,073.00	\$0	\$15,066.79	\$429,139.79
Walnut Ave ES	\$429,210.00	\$0	\$15,066.79	\$444,276.79
Totals:	\$1,262,179.00	\$0	\$29,313.51	\$1,291,492.51

CONTRACT SUMMARY

The original contract amount was: \$1,262,179.00

Previously approved change order amount(s): \$0

The contract amount will be increased/decreased by this Change Order: \$29,313.51

The new contract amount including this change order will be: \$1,291,492.51

The original contract completion date was: 07/16/2024

Previously approved Change Order for contract time: 0 days

The contract time will be increased by this Change Order: 45 days

The date of completion as a result of this Change Order is: 08/30/2024

APPROVED BY:

John T. Sommers, Tomahawk Builders, Inc.
Contractor

Kamal Israil, TYR, Inc.

DSA Inspector of Record (if applicable)

Nicolas Garcia, HMC Architects, Inc.
Architect / Engineer (if applicable)

Jeff Nicholson, Neff Construction, Inc.
Construction / Project Manager

N/A

Authorized Department Head (if applicable)
N/A

Director, Technology (if applicable)

Sam Sousa, Construction Coordinator
CVUSD Project Manager

N/A

Director, Maintenance & Operations (if applicable)

Beverly Beemer
Director, Planning (if applicable)

Greg Stachura, Assist Superintendent - Facilities
Owner (Authorized Agent)

DocuSigned by:

Tom Sommers

9/27/2024

Signature by:

Date

KAMAL ISRAIL

9/30/2024

Signature by:

Date

Nicolas Garcia

9/29/2024

Signature by:

Date

Jeff Nicholson

9/27/2024

Signature

Date

Signature

Date

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Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-22F, ANNA BORBA ES, MARSHALL ES, AND
WALNUT ES, ADMINISTRATION RELOCATIONS - GROUP A, BP-09**

=====

BACKGROUND

On May 18, 2023, the Board of Education awarded Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-09, to Commercial Roofing Systems, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Anna Borba ES	Commercial Roofing Systems, Inc.	\$4,129.09
	Bid Amount:	\$154,328.00
	Revised Total Project Amount:	\$158,457.09
	Retention Amount:	\$7,922.85

Change Order	Contractor	Amount
1-Marshall ES	Commercial Roofing Systems, Inc.	\$4,821.08
	Bid Amount:	\$154,328.00
	Revised Total Project Amount:	\$159,149.08
	Retention Amount:	\$7,957.45

Change Order	Contractor	Amount
1-Walnut ES	Commercial Roofing Systems, Inc.	\$4,642.58
	Bid Amount:	\$154,328.00
	Revised Total Project Amount:	\$158,970.58
	Retention Amount:	\$7,948.53

The change order resulted in a net increase of \$13,592.75 to the construction cost and 45 days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Natasha Rodriguez, Contractor; Kamal Israil, DSA Inspector; Nicolas Garcia, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-09.

FISCAL IMPACT

\$13,592.75 to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 9/6/2024 BID/ CUPCCAA #: 22-23-22F Change Order #: 1

Project Title: Administration Relocations – Group A

Owner: Chino Valley Unified School District DSA Application #: 04-121725(AB) \ 121726(M) \ 121727(WA) DSA File #: 36-11

Architect: HMC Architects Contractor: Commercial Roofing Systems, Inc.

BP 09 PO 250883

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Anna Borba ES (A#04-121725) – Allowance Reconciliation
Reason: Roof Identification, Repair Existing Canopy Roof & time extension
Document Ref: PCO #'s 001 & 002
Requested by: CVUSD
Change in Contract Sum: \$4,129.09
Time Extension: 45 days

ITEM NO. 2: Description: Marshall ES (A# 04-121726) – Allowance Reconciliation
Reason: Roof Identification, Repair Existing Canopy Roof & time extension
Document Ref: PCO #'s 001 & 002
Requested by: CVUSD
Change in Contract Sum: \$4,821.08
Time Extension: 45 days

ITEM NO. 3: Description: Walnut Ave ES (A# 04-121727) - Allowance Reconciliation
Reason: Roof Identification, Repair Existing Canopy Roof & time extension
Document Ref: PCO #'s 001 & 002
Requested by: CVUSD
Change in Contract Sum: \$4,642.58
Time Extension: 45 days

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

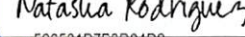
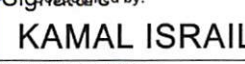

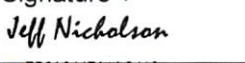
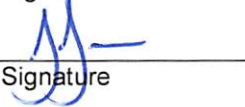


PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Anna Borba ES	\$154,328.00	\$0	\$4,129.09	\$158,457.09
Marshall ES	\$154,328.00	\$0	\$4,821.08	\$159,149.08
Walnut Ave ES	\$154,328.00	\$0	\$4,642.58	\$158,970.58
Totals:	\$462,984.00	\$0	\$13,592.75	\$476,576.75

CONTRACT SUMMARY

The original contract amount was:	\$462,984.00
Previously approved change order amount(s):	\$0
The contract amount will be increased /decreased by this Change Order:	\$13,592.75
The new contract amount including this change order will be:	\$476,576.75
The original contract completion date was:	07/16/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	45 days
The date of completion as a result of this Change Order is:	08/30/2024

APPROVED BY:

Natasha Rodriguez, Commercial Roofing Systems, Inc. Contractor	 Signed by: Signature	9/26/2024 Date
Kamal Israil, TYR, Inc. DSA Inspector of Record (if applicable)	 Signed by: Signature	9/27/2024 Date
Nicolas Garcia, HMC Architects, Inc. Architect / Engineer (if applicable)	 Signed by: Signature	9/26/2024 Date
Jeff Nicholson, Neff Construction, Inc. Construction / Project Manager	 Signed by: Signature	9/26/2024 Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Sam Sousa, Construction Coordinator CVUSD Project Manager N/A	 Signature	10/2/24 Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)	 Signature	10/2/24 Date
Greg Stachura, Assist Superintendent - Facilities Owner (Authorized Agent)	 Signature	10/2/24 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-22F, ANNA BORBA ES, MARSHALL ES, AND
WALNUT ES, ADMINISTRATION RELOCATIONS - GROUP A, BP-11**

BACKGROUND

On May 18, 2023, the Board of Education awarded Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-11, to Queen City Glass Company. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Anna Borba ES	Queen City Glass Company	(\$3,984.00)
	Bid Amount:	\$85,900.00
	Revised Total Project Amount:	\$81,952.00
	Retention Amount:	\$4,097.60

Change Order	Contractor	Amount
1-Marshall ES	Queen City Glass Company	(\$2,500.00)
	Bid Amount:	\$85,900.00
	Revised Total Project Amount:	\$83,400.00
	Retention Amount:	\$4,170.00

Change Order	Contractor	Amount
1-Walnut ES	Queen City Glass Company	(\$2,500.00)
	Bid Amount:	\$85,900.00
	Revised Total Project Amount:	\$83,400.00
	Retention Amount:	\$4,170.00

The change order resulted in a net decrease of \$8,948.00 to the construction cost and 45 days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Erin Whiting, Contractor; Kamal Israil, DSA Inspector; Nicolas Garcia, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-11.

FISCAL IMPACT

(\$8,948.00) to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 9/6/2024 BID/ CUPCAA #: 22-23-22F Change Order #: 1

Project Title: Administration Relocations – Group A

Owner: Chino Valley Unified School District DSA Application #: 04-121725(AB) \ 121726(M) \ 121727(WA) DSA File #: 36-11

Architect: HMC Architects Contractor: Queen City Glass Company
BP II PO 250896

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Anna Borba ES (A#04-121725) – Contract Reconciliation
Reason: Credit Openings, Allowance funds not needed & time extension
Document Ref: PCO 001
Requested by: CVUSD
Change in Contract Sum: (\$3,948.00)
Time Extension: 45 days

ITEM
NO. 2: Description: Marshall ES (A# 04-121726) – Contract Reconciliation
Reason: Allowance funds not needed & time extension
Document Ref: N/A
Requested by: CVUSD
Change in Contract Sum: (\$2,500.00)
Time Extension: 45 days

ITEM
NO. 3: Description: Walnut Ave ES (A# 04-121727) – Contract Reconciliation
Reason: Allowance funds not needed & time extension
Document Ref: N/A
Requested by: CVUSD
Change in Contract Sum: (\$2,500.00)
Time Extension: 45 days

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Anna Borba ES	\$85,900.00	\$0	(\$3,948.00)	\$81,952.00
Marshall ES	\$85,900.00	\$0	(\$2,500.00)	\$83,400.00
Walnut Ave ES	\$85,900.00	\$0	(\$2,500.00)	\$83,400.00
Totals:	\$257,700.00	\$0	(\$8,948.00)	\$248,752.00

CONTRACT SUMMARY

The original contract amount was: \$257,700.00

Previously approved change order amount(s): \$0

The contract amount will be ~~increased~~/decreased by this Change Order: (\$8,948.00)

The new contract amount including this change order will be: \$248,752.00

The original contract completion date was: 07/16/2024

Previously approved Change Order for contract time: 0 days

The contract time will be increased by this Change Order: 45 days

The date of completion as a result of this Change Order is: 08/30/2024

APPROVED BY:

Erin Whiting, Queen City Glass Company

Contractor

Kamal Israil, TYR, Inc.

DSA Inspector of Record (if applicable)

Nicolas Garcia, HMC Architects, Inc.

Architect / Engineer (if applicable)

Jeff Nicholson, Neff Construction, Inc.

Construction / Project Manager

Authorized Department Head (if applicable)

Director, Technology (if applicable)

Sam Sousa, Construction Coordinator

CVUSD Project Manager

N/A

Director, Maintenance & Operations (if applicable)

Beverly Beemer

Director, Planning (if applicable)

Greg Stachura, Assist Superintendent - Facilities

Owner (Authorized Agent)

DocuSigned by:

Erin Whiting

9/26/2024

Signature

Date

KAMAL ISRAIL

9/27/2024

Signature

Date

Nicolas Garcia

9/26/2024

Signature

Date

Jeff Nicholson

9/26/2024

Signature

Date

Signature

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CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-22F, ANNA BORBA ES, MARSHALL ES, AND
WALNUT ES, ADMINISTRATION RELOCATIONS - GROUP A, BP-13**

BACKGROUND

On May 18, 2023, the Board of Education awarded Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-13, to Southcoast Acoustical Interiors, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Anna Borba ES	Southcoast Acoustical Interiors, Inc.	(\$4,283.76)
	Bid Amount:	\$40,000.00
	Revised Total Project Amount:	\$35,716.24
	Retention Amount:	\$1,785.81

Change Order	Contractor	Amount
1-Marshall ES	Southcoast Acoustical Interiors, Inc.	(\$5,000.00)
	Bid Amount:	\$40,000.00
	Revised Total Project Amount:	\$35,000.00
	Retention Amount:	\$1,750.00

Change Order	Contractor	Amount
1-Walnut ES	Southcoast Acoustical Interiors, Inc.	(\$5,000.00)
	Bid Amount:	\$40,000.00
	Revised Total Project Amount:	\$35,000.00
	Retention Amount:	\$1,750.00

The change order resulted in a net decrease of \$14,283.76 to the construction cost and 45 days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: AJ Ortega, Contractor; Kamal Israil, DSA Inspector; Nicolas Garcia, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-13.

FISCAL IMPACT

(\$14,283.76) to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 9/6/2024 BID/ CUPCCAA #: 22-23-22F Change Order #: 1
 Project Title: Administration Relocations – Group A
 Owner: Chino Valley Unified School District DSA Application #: 04-121725(AB) \ 121726(M) \ 121727(WA) DSA File #: 36-11
 Architect: HMC Architects Contractor: Southcoast Acoustical Interiors, Inc.
BP 13 PO 250878

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Anna Borba ES (A#04-121725) – Contract Reconciliation
 Reason: Access Panel (RFI 83), Return unused Allowance & time extension
 Document Ref: PCO-001
 Requested by: CVUSD
 Change in Contract Sum: (\$4,283.76)
 Time Extension: 45 days

ITEM NO. 2: Description: Marshall ES (A# 04-121726)– Contract Reconciliation
 Reason: Allowance funds not needed & time extension
 Document Ref: N/A
 Requested by: CVUSD
 Change in Contract Sum: (\$5,000.00)
 Time Extension: 45 days

ITEM NO. 3: Description: Walnut Ave ES (A# 04-121727) – Contract Reconciliation
 Reason: Allowance funds not needed & time extension
 Document Ref: N/A
 Requested by: CVUSD
 Change in Contract Sum: (\$5,000.00)
 Time Extension: 45 days

ITEM NO. 4: Description:
 Reason:
 Document Ref:
 Requested by:
 Change in Contract Sum:
 Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Anna Borba ES	\$40,000.00	\$0	(\$4,283.76)	\$35,716.24
Marshall ES	\$40,000.00	\$0	(\$5,000.00)	\$35,000.00
Walnut Ave ES	\$40,000.00	\$0	(\$5,000.00)	\$35,000.00
Totals:	\$120,000.00	\$0	(\$14,283.76)	\$105,716.24

CONTRACT SUMMARY

The original contract amount was: \$120,000.00

Previously approved change order amount(s): \$0

The contract amount will be increased/decreased by this Change Order: (\$14,283.76)

The new contract amount including this change order will be: \$105,716.24

The original contract completion date was: 07/16/2024

Previously approved Change Order for contract time: 0 days

The contract time will be increased by this Change Order: 45 days

The date of completion as a result of this Change Order is: 08/30/2024

APPROVED BY:

AJ Ortega, Southcoast Acoustical Interiors, Inc.

Contractor

Kamal Israil, TYR, Inc.

DSA Inspector of Record (if applicable)

Nicolas Garcia, HMC Architects, Inc.

Architect / Engineer (if applicable)

Jeff Nicholson, Neff Construction, Inc.

Construction / Project Manager

Authorized Department Head (if applicable)

Director, Technology (if applicable)

Sam Sousa, Construction Coordinator

CVUSD Project Manager

N/A

Director, Maintenance & Operations (if applicable)

Beverly Beemer

Director, Planning (if applicable)

Greg Stachura, Assist Superintendent - Facilities

Owner (Authorized Agent)

DocuSigned by:

AJ ORTEGA

10/2/2024

Signature by: 51C98378626D413...

Date

KAMAL ISRAIL

10/2/2024

Signature by: A85D347C199F481...

Date

Nicolas Garcia

10/2/2024

Signature by: 2861CF824EC34E3...

Date

Jeff Nicholson

10/2/2024

Signature by: E89A5A17BAC416...

Date

Signature

Date

Signature

Date

Sam Sousa

10/2/24

Signature

Date

Signature

Date

Beverly Beemer

10/2/24

Signature

Date

Greg Stachura

10/2/24

Signature

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-22F, ANNA BORBA ES, MARSHALL ES, AND
WALNUT ES, ADMINISTRATION RELOCATIONS - GROUP A, BP-14**

=====

BACKGROUND

On May 18, 2023, the Board of Education awarded Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-14, to Continental Flooring, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Anna Borba ES	Continental Flooring, Inc.	(\$5,000.00)
	Bid Amount:	\$27,299.00
	Revised Total Project Amount:	\$22,299.00
	Retention Amount:	\$1,114.95

Change Order	Contractor	Amount
1-Marshall ES	Continental Flooring, Inc.	(\$5,000.00)
	Bid Amount:	\$27,299.00
	Revised Total Project Amount:	\$22,299.00
	Retention Amount:	\$1,114.95

Change Order	Contractor	Amount
1-Walnut ES	Continental Flooring, Inc.	(\$5,000.00)
	Bid Amount:	\$27,299.00
	Revised Total Project Amount:	\$22,299.00
	Retention Amount:	\$1,114.95

The change order resulted in a net decrease of \$15,000.00 to the construction cost and 45 days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Todd Distelrath, Contractor; Kamal Israil, DSA Inspector; Nicolas Garcia, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-14.

FISCAL IMPACT

(\$15,000.00) to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 9/6/2024 BID/ CUPCCAA #: 22-23-22F Change Order #: 1
 Project Title: Administration Relocations – Group A
 Owner: Chino Valley Unified School District DSA Application #: 04-121725(AB) \ 121726(M) \ 121727(WA) DSA File #: 36-11
 Architect: HMC Architects Contractor: Continental Flooring, Inc.
BP 14 PO 250881

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Anna Borba ES (A#04-121725) – return of unused allowance
 Reason: Allowance funds not needed & time extension
 Document Ref: N/A
 Requested by: CVUSD
 Change in Contract Sum: (\$5,000.00)
 Time Extension: 45 days

ITEM NO. 2: Description: Marshall ES (A# 04-121726)– return of unused allowance
 Reason: Allowance funds not needed & time extension
 Document Ref: N/A
 Requested by: CVUSD
 Change in Contract Sum: (\$5,000.00)
 Time Extension: 45 days

ITEM NO. 3: Description: Walnut Ave ES (A# 04-121727)
 Reason: Allowance funds not needed & time extension
 Document Ref: N/A
 Requested by: CVUSD
 Change in Contract Sum: (\$5,000.00)
 Time Extension: 45 days

ITEM NO. 4: Description:
 Reason:
 Document Ref:
 Requested by:
 Change in Contract Sum:
 Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Anna Borba ES	\$27,299.00	\$0	(\$5,000.00)	\$22,299.00
Marshall ES	\$27,299.00	\$0	(\$5,000.00)	\$22,299.00
Walnut Ave ES	\$27,299.00	\$0	(\$5,000.00)	\$22,299.00
Totals:	\$81,897.00	\$0	(\$15,000.00)	\$66,897.00

CONTRACT SUMMARY

The original contract amount was:	\$81,897.00
Previously approved change order amount(s):	\$0
The contract amount will be increased / decreased by this Change Order:	(\$15,000.00)
The new contract amount including this change order will be:	\$66,897.00
The original contract completion date was:	07/16/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	45 days
The date of completion as a result of this Change Order is:	08/30/2024

APPROVED BY:

Todd Distelrath, Continental Flooring, Inc.

Contractor

Kamal Israil, TYR, Inc.

DSA Inspector of Record (if applicable)

Nicolas Garcia, HMC Architects, Inc.

Architect / Engineer (if applicable)

Jeff Nicholson, Neff Construction, Inc.

Construction / Project Manager

Authorized Department Head (if applicable)

Director, Technology (if applicable)

Sam Sousa, Construction Coordinator

CVUSD Project Manager

N/A

Director, Maintenance & Operations (if applicable)

Beverly Beemer

Director, Planning (if applicable)

Greg Stachura, Assist Superintendent - Facilities

Owner (Authorized Agent)

Signed by:

Todd Distelrath

9/27/2024

Signature

Date

KAMAL ISRAIL

9/30/2024

Signature

Date

Signature

Signature

Signature

Signature

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Signature

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CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-22F, ANNA BORBA ES, MARSHALL ES, AND
WALNUT ES, ADMINISTRATION RELOCATIONS - GROUP A, BP-17**

BACKGROUND

On May 18, 2023, the Board of Education awarded Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-17, to Pacific West Air Conditioning, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Anna Borba ES	Pacific West Air Conditioning, Inc.	(\$10,000.00)
	Bid Amount:	\$226,420.00
	Revised Total Project Amount:	\$216,420.00
	Retention Amount:	\$10,821.00

Change Order	Contractor	Amount
1-Marshall ES	Pacific West Air Conditioning, Inc.	(\$10,000.00)
	Bid Amount:	\$226,420.00
	Revised Total Project Amount:	\$216,420.00
	Retention Amount:	\$10,821.00

Change Order	Contractor	Amount
1-Walnut ES	Pacific West Air Conditioning, Inc.	(\$10,000.00)
	Bid Amount:	\$226,420.00
	Revised Total Project Amount:	\$216,420.00
	Retention Amount:	\$10,821.00

The change order resulted in a net decrease of \$30,000.00 to the construction cost and 45 days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Devin Johnson, Contractor; Kamal Israil, DSA Inspector; Nicolas Garcia, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-17.

FISCAL IMPACT

(\$30,000.00) to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 9/6/2024 BID/ CUPCAA #: 22-23-22F Change Order #: 1
 Project Title: Administration Relocations – Group A
 Owner: Chino Valley Unified School District DSA Application #: 04-121725(AB) \ 121726(M) \ 121727(WA) DSA File #: 36-11
 Architect: HMC Architects Contractor: Pacific West Air Conditioning
BP 17 PO 250880

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Anna Borba ES (A#04-121725) – return of unused allowance
 Reason: Allowance funds not needed & time extension
 Document Ref: N/A
 Requested by: CVUSD
 Change in Contract Sum: (\$10,000.00)
 Time Extension: 45 days

ITEM NO. 2: Description: Marshall ES (A# 04-121726)– return of unused allowance
 Reason: Allowance funds not needed & time extension
 Document Ref: N/A
 Requested by: CVUSD
 Change in Contract Sum: (\$10,000.00)
 Time Extension: 45 days

ITEM NO. 3: Description: Walnut Ave ES (A# 04-121727)
 Reason: Allowance funds not needed & time extension
 Document Ref: N/A
 Requested by: CVUSD
 Change in Contract Sum: (\$10,000.00)
 Time Extension: 45 days

ITEM NO. 4: Description:
 Reason:
 Document Ref:
 Requested by:
 Change in Contract Sum:
 Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Anna Borba ES	\$226,420.00	\$0	(\$10,000.00)	\$216,420.00
Marshall ES	\$226,420.00	\$0	(\$10,000.00)	\$216,420.00
Walnut Ave ES	\$226,420.00	\$0	(\$10,000.00)	\$216,420.00
Totals:	\$679,260.00	\$0	(\$30,000.00)	\$649,260.00

CONTRACT SUMMARY

The original contract amount was: \$679,260.00

Previously approved change order amount(s): \$0

The contract amount will be ~~increased~~/decreased by this Change Order: (\$30,000.00)

The new contract amount including this change order will be: \$649,260.00

The original contract completion date was: 07/16/2024

Previously approved Change Order for contract time: 0 days

The contract time will be increased by this Change Order: 45 days

The date of completion as a result of this Change Order is: 08/30/2024

APPROVED BY:

Devin Johnson, Pacific West Air Conditioning

Contractor

Kamal Israil, TYR, Inc.

DSA Inspector of Record (if applicable)

Nicolas Garcia, HMC Architects, Inc.

Architect / Engineer (if applicable)

Jeff Nicholson, Neff Construction, Inc.

Construction / Project Manager

Authorized Department Head (if applicable)

Director, Technology (if applicable)

Sam Sousa, Construction Coordinator

CVUSD Project Manager

N/A

Director, Maintenance & Operations (if applicable)

Beverly Beemer

Director, Planning (if applicable)

Greg Stachura, Assist Superintendent - Facilities

Owner (Authorized Agent)

Signed by:

Devin Johnson

9/26/2024

Signature

Date

Signed by:

KAMAL ISRAIL

9/27/2024

Signature

Date

Signed by:

Nicolas Garcia

9/26/2024

Signature

Date

Signed by:

Jeff Nicholson

9/26/2024

Signature

Date

Signed by:

Signature

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CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-22F, ANNA BORBA ES, MARSHALL ES, AND
WALNUT ES, ADMINISTRATION RELOCATIONS - GROUP A, BP-18**

BACKGROUND

On May 18, 2023, the Board of Education awarded Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-18, to Verne's Plumbing, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Anna Borba ES	Verne's Plumbing, Inc.	\$30,588.98
	Bid Amount:	\$202,800.00
	Revised Total Project Amount:	\$233,388.98
	Retention Amount:	\$11,669.45

Change Order	Contractor	Amount
N/A-Marshall ES	Verne's Plumbing, Inc.	\$3,549.09
	Bid Amount:	\$182,100.00
	Revised Total Project Amount:	\$185,649.09
	Retention Amount:	\$9,282.45

Change Order	Contractor	Amount
1-Walnut ES	Verne's Plumbing, Inc.	\$23,444.30
	Bid Amount:	\$191,000.00
	Revised Total Project Amount:	\$214,444.30
	Retention Amount:	\$10,722.22

The change order resulted in a net increase of \$57,582.37 to the construction cost and 45 days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Tim Vernes, Contractor; Kamal Israil, DSA Inspector; Nicolas Garcia, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-18.

FISCAL IMPACT

\$57,582.37 to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: September 18, 2024 BID/ CUPCCAA #: 22-23-22F BP 18 Change Order #: 01
 Project Title: Administration Relocations – Group A
 Owner: Chino Valley Unified School District DSA Application #: 04-121725(AB) \ 121726(M) \ 121727 (WA) DSA File #: 36-11
 Architect: HMC Architects Contractor: Verne's Plumbing, Inc
BP18 PO 250888

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension:	Anna Borba ES (A#04-121725)– Allowance reconciliation SD & Sewer relocation, Add water valve, revised gas regulator, unforeseen manhole & irrigation line at Anna Borba ES & time extension PCO #'s 001-006 Architect/CVUSD \$30,588.98 45 days
ITEM NO. 2:	Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension:	Marshall ES (A#04-121726)– Allowance reconciliation SD replacement, Shut off valve, Fire Sprinkler at Canopy, Storm drain piping, water line, revised gas regular, and Existing conditions at Marshall ES & time extension PCO #'s 001-007 Architect/CVUSD \$3,549.09 45 days
ITEM NO. 3:	Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension:	Walnut Ave ES (A#04-121727)– Allowance reconciliation SD at Footing, Sewer and SD cast iron, Shut off valve, Sprinkler, revised Gas regulator at Walnut ES & Contract Time extension PCO #'s 001-005 CVUSD \$23,444.30 45 days
ITEM NO. 4:	Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension:	

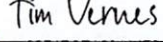

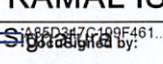

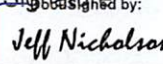



PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Anna Borba ES	\$202,800.00	\$0	\$30,588.98	\$233,388.98
Marshall ES	\$182,100.00	\$0	\$3,549.09	\$185,649.09
Walnut Ave ES	\$191,000.00	\$0	\$23,444.30	\$214,444.30
Totals:	\$575,900.00	\$0	\$57,582.37	\$633,482.37

CONTRACT SUMMARY

The original contract amount was:	\$575,900.00
Previously approved change order amount(s):	\$0
The contract amount will be <u>increased</u> /decreased by this Change Order:	\$57,582.37
The new contract amount including this change order will be:	\$633,482.37
The original contract completion date was:	07/16/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	45 days
The date of completion as a result of this Change Order is:	08/30/2024

APPROVED BY:

Tim Vernes, Verne's Plumbing, Inc.		9/27/2024
Contractor		Date
Kamal Israil, TYR, Inc.	KAMAL ISRAIL	9/30/2024
DSA Inspector of Record (if applicable)		Date
Nicolas Garcia, HMC Architects, Inc.	Nicolas Garcia	9/29/2024
Architect / Engineer (if applicable)		Date
Jeff Nicholson, Neff Construction, Inc.	Jeff Nicholson	9/27/2024
Construction / Project Manager		Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Sam Sousa, Construction Coordinator		10/1/24
CVUSD Project Manager	Signature	Date
N/A	Signature	Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer		10/1/24
Director, Planning (if applicable)	Signature	Date
Greg Stachura, Assist Superintendent - Facilities		10/1/24
Owner (Authorized Agent)	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-22F, ANNA BORBA ES, MARSHALL ES, AND
WALNUT ES, ADMINISTRATION RELOCATIONS - GROUP A, BP-19**

BACKGROUND

On May 18, 2023, the Board of Education awarded Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-19, to The Mike Cox Electric, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Anna Borba ES	The Mike Cox Electric, Inc.	\$49,960.85
	Bid Amount:	\$730,000.00
	Revised Total Project Amount:	\$779,960.85
	Retention Amount:	\$38,998.04

Change Order	Contractor	Amount
1-Marshall ES	The Mike Cox Electric, Inc.	\$46,560.64
	Bid Amount:	\$770,000.00
	Revised Total Project Amount:	\$816,560.64
	Retention Amount:	\$40,828.03

Change Order	Contractor	Amount
1-Walnut ES	The Mike Cox Electric, Inc.	\$111,542.32
	Bid Amount:	\$725,000.00
	Revised Total Project Amount:	\$836,542.32
	Retention Amount:	\$41,827.12

The change order resulted in a net increase of \$208,063.81 to the construction cost and 45 days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Shane Cox, Contractor; Kamal Israil, DSA Inspector; Nicolas Garcia, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-19.

FISCAL IMPACT

\$208,063.81 to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: September 18, 2024 BID/ CUPCCAA #: 22-23-22F BP 19 Change Order #: 01

Project Title: Administration Relocations – Group A

Owner: Chino Valley Unified School District DSA Application #: 04-121725(AB) \ 121726(M) \ 121727 (WA) DSA File #: 36-11

Architect: HMC Architects Contractor: The Mike Cox Electric, Inc.

BP 19 PO 250882

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Anna Borba ES (04-121725) – Added scope exceeding Contract Allowance – CCD & Unforeseen existing conditions
Reason: Added Receptacles, Temp intercom, Electrical feed re-route per CCD 001, existing UG troubleshoot and repairs at finish grade & time extension
Document Ref: PCO #'s 001 thru 012
Requested by: CCD/Architect/CVUSD
Change in Contract Sum: \$49,960.85
Time Extension: 45 days

ITEM NO. 2: Description: Marshall ES (04-121726)– Added scope exceeding Contract Allowance
Reason: Re-route existing UG electric out of building footprint, Added receptacles, Annunciator height ADA requirement, Add AC power exhaust & time extension
Document Ref: PCO #'s 001 thru 011
Requested by: CCD/Architect/CVUSD
Change in Contract Sum: \$46,560.64
Time Extension: 45 days

ITEM NO. 3: Description: Walnut Ave ES (04-121727)– Added scope exceeding Contract Allowance
Reason: Re-route existing UG electric out of building footprint, Added receptacles, Annunciator height ADA requirement, Add AC power exhaust & time extension
Document Ref: PCO #'s 001 thru 007, 009 & 010
Requested by: CCD/Architect/CVUSD
Change in Contract Sum: \$111,542.32
Time Extension: 45 days

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Anna Borba ES	\$730,000.00	\$0	\$49,960.85	\$779,960.85
Marshall ES	\$770,000.00	\$0	\$46,560.64	\$816,560.64
Walnut Ave ES	\$725,000.00	\$0	\$111,542.32	\$836,542.32
Totals:	\$2,225,000.00	\$0	\$208,063.81	\$2,433,063.81

CONTRACT SUMMARY

The original contract amount was: \$2,225,000.00

Previously approved change order amount(s): \$0

The contract amount will be increased/decreased by this Change Order: \$208,063.81

The new contract amount including this change order will be: \$2,433,063.81

The original contract completion date was: 07/16/2024

Previously approved Change Order for contract time: 0 days

The contract time will be increased by this Change Order: 45 days

The date of completion as a result of this Change Order is: 08/30/2024

APPROVED BY:

Shane Cox, The Mike Cox Electric, Inc.
Contractor

Signed by:

Shane Cox

9/26/2024

Signature

Date

Kamal Israil, TYR, Inc.

KAMAL ISRAIL

9/27/2024

Signature

Date

DSA Inspector of Record (if applicable)

Signature

9/26/2024

Nicolas Garcia, HMC Architects, Inc.

Nicolas Garcia

9/26/2024

Signature

Date

Architect / Engineer (if applicable)

Signature

9/26/2024

Jeff Nicholson, Neff Construction, Inc.

Jeff Nicholson

9/26/2024

Signature

Date

Construction / Project Manager

Signature

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

Sam Sousa, Construction Coordinator

Sam Sousa

10/2/24

Signature

Date

CVUSD Project Manager

N/A

Director, Maintenance & Operations (if applicable)

Signature

Date

Beverly Beemer

Beverly Beemer

10/2/24

Signature

Date

Director, Planning (if applicable)

Greg Stachura, Assist Superintendent - Facilities

Greg Stachura

10/2/24

Signature

Date

Owner (Authorized Agent)

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-22F, ANNA BORBA ES, MARSHALL ES, AND
WALNUT ES, ADMINISTRATION RELOCATIONS - GROUP A, BP-21**

BACKGROUND

On May 18, 2023, the Board of Education awarded Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-21, to Montgomery Hardware Company, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Anna Borba ES	Montgomery Hardware Company, Inc.	(\$2,383.24)
	Bid Amount:	\$80,409.00
	Revised Total Project Amount:	\$78,025.76
	Retention Amount:	\$3,901.29

Change Order	Contractor	Amount
1-Marshall ES	Montgomery Hardware Company, Inc.	(\$5,000.00)
	Bid Amount:	\$80,409.00
	Revised Total Project Amount:	\$75,409.00
	Retention Amount:	\$3,770.45

Change Order	Contractor	Amount
1-Walnut ES	Montgomery Hardware Company, Inc.	(\$5,000.00)
	Bid Amount:	\$80,409.00
	Revised Total Project Amount:	\$75,409.00
	Retention Amount:	\$3,770.45

The change order resulted in a net decrease of \$12,383.24 to the construction cost and 45 days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Curtis Kelly, Contractor; Kamal Israil, DSA Inspector; Nicolas Garcia, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-22F, Anna Borba ES, Marshall ES, and Walnut ES, Administration Relocations – Group A, BP-21.

FISCAL IMPACT

(\$12,383.24) to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 9/6/2024 BID/ CUPCAA #: 22-23-22F Change Order #: 1
 Project Title: Administration Relocations – Group A
 Owner: Chino Valley Unified School District DSA Application #: 04-121725(AB) \ 121726(M) \ 121727(WA) DSA File #: 36-11
 Architect: HMC Architects Contractor: Montgomery Hardware Company
BP 21 PO 250895

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

- | | | |
|----------------|---|---|
| ITEM
NO. 1: | Description:
Reason:

Document Ref:
Requested by:
Change in Contract Sum:
Time Extension: | Anna Borba ES (A#04-121725) – Contract Reconciliation
Door Frame (CCD-002); Hardware Revisions (RFI-012); Door Louvers (RFI-104),
Return unused Allowance & time extension

PCO #'s 001 – 003
CVUSD
(\$2,383.24)
45 days |
| ITEM
NO. 2: | Description:
Reason:

Document Ref:
Requested by:
Change in Contract Sum:
Time Extension: | Marshall ES (A# 04-121726) – Contract Reconciliation
Allowance funds not needed & time extension

N/A
CVUSD
(\$5,000.00)
45 days |
| ITEM
NO. 3: | Description:
Reason:

Document Ref:
Requested by:
Change in Contract Sum:
Time Extension: | Walnut Ave ES (A# 04-121727) - Contract Reconciliation
Allowance funds not needed & time extension

N/A
CVUSD
(\$5,000.00)
45 days |
| ITEM
NO. 4: | Description:
Reason:

Document Ref:
Requested by:
Change in Contract Sum:
Time Extension: | |

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Anna Borba ES	\$80,409.00	\$0	(\$2,383.24)	\$78,025.76
Marshall ES	\$80,409.00	\$0	(\$5,000.00)	\$75,409.00
Walnut Ave ES	\$80,409.00	\$0	(\$5,000.00)	\$75,409.00
Totals:	\$241,227.00	\$0	(\$12,383.24)	\$228,843.76

CONTRACT SUMMARY

The original contract amount was: \$241,227.00

Previously approved change order amount(s): \$0

The contract amount will be ~~increased~~/decreased by this Change Order: (\$12,383.24)

The new contract amount including this change order will be: \$228,843.76

The original contract completion date was: 07/16/2024

Previously approved Change Order for contract time: 0 days

The contract time will be increased by this Change Order: 45 days

The date of completion as a result of this Change Order is: 08/30/2024

APPROVED BY:

Curtis Kelly, Montgomery Hardware Company

Contractor

Kamal Israil, TYR, Inc.

DSA Inspector of Record (if applicable)

Nicolas Garcia, HMC Architects, Inc.

Architect / Engineer (if applicable)

Jeff Nicholson, Neff Construction, Inc.

Construction / Project Manager

Authorized Department Head (if applicable)

Director, Technology (if applicable)

Sam Sousa, Construction Coordinator

CVUSD Project Manager

N/A

Director, Maintenance & Operations (if applicable)

Beverly Beemer

Director, Planning (if applicable)

Greg Stachura, Assist Superintendent - Facilities

Owner (Authorized Agent)

Signed by:

Curtis Kelly

9/30/2024

Signature

Date

KAMAL ISRAIL

10/1/2024

Signature

Date

Nicolas Garcia

10/1/2024

Signature

Date

Jeff Nicholson

10/1/2024

Signature

Date

Signature

Date

Signature

Date

Signature

Date

Signature

Date

Signature

Date

Signature

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Joseph Durkin, Director, Human Resources
Jaime Ortega, Director, Human Resources

SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

=====

BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:GP:JD:JO:mcm

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT THE APPROPRIATE PLACEMENT ON THE MANAGEMENT CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2024/2025 SCHOOL YEAR

FARLEY, Christopher	Program Specialist	Special Education	10/18/2024
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2024/2025 SCHOOL YEAR

DOUGHERTY, Brianna	Special Education Teacher	Butterfield Ranch ES	10/01/2024
DROOG, Michaela	Elementary Teacher	Chaparral ES	10/14/2024
RIVERA, Celia	Special Education Teacher	Country Springs ES	08/01/2024
GONZALEZ, Jasmin	Special Education Teacher	Newman ES	09/19/2024
COLLINS, Joanna	Dance Teacher	Glenmeade ES / Wickman ES	10/08/2024
MANN, Olivia	Elementary Teacher	Cal Aero K-8	09/25/2024
RAMOS, Neyeli	Special Education Teacher	Ayala HS	08/02/2024
FLORES, Serena	Intervention Counselor K-12	Health Services	10/14/2024
MERO, Silvia	Special Education Teacher	Special Education	10/09/2024

TEACHING OUT OF CREDENTIAL AREA PER EDUCATION CODE §44253.11 EFFECTIVE JULY 1, 2024, THROUGH JUNE 30, 2025

TOLLIVER, Sara	Culinary Arts Teacher	Chino HS	08/05/2024
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RETIREMENT

ORR, Jennifer (15 years of service)	Secondary Teacher	Townsend JHS	09/12/2024
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RESIGNATION

MA, Xiaoya	DLI Teacher	Hidden Trails	08/26/2024
FORD, Walter	Secondary Teacher	Chino Hills HS	10/04/2024
HUNT, Antonia	Coordinator	Student Support Services	10/17/2024

PLACED ON 39-MONTH RE-EMPLOYMENT LIST

HEREDIA, Alma	Special Education Teacher	Magnolia JHS	09/19/2024
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APPOINTMENT - EXTRA DUTY - DEPARTMENT CHAIR

ARVIZU, Grace	2-3 Grade Level Chair	Borba ES	10/18/2024
ARVIZU-QUIROZ, Hilda	TK-1 Grade Level Chair	Borba ES	10/18/2024

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>APPOINTMENT - EXTRA DUTY - DEPARTMENT CHAIR</u> (cont.)			
DUARTE, Kim	4-6 Grade Level Chair	Borba ES	10/18/2024
LOPEZ, Destiny	4-6 Grade Level Chair	Borba ES	10/18/2024
MONK, Bernice	4-6 Grade Level Chair	Borba ES	10/18/2024
REYNOZO, Tania	TK-1 Grade Level Chair	Borba ES	10/18/2024
SANCHEZ, Lorena	2-3 Grade Level Chair	Borba ES	10/18/2024
AUSTIN, Erica	4-6 Grade Level Chair	Butterfield Ranch ES	10/18/2024
CISNEROS-ALBA, Melissa	4-6 Grade Level Chair	Butterfield Ranch ES	10/18/2024
GRIESPSMA, Taylor	4-6 Grade Level Chair	Butterfield Ranch ES	10/18/2024
KRUEGER, Kelly	2-3 Grade Level Chair	Butterfield Ranch ES	10/18/2024
LYCKLAMA, Tania	TK-1 Grade Level Chair	Butterfield Ranch ES	10/18/2024
NARAHARA, Judy	2-3 Grade Level Chair	Butterfield Ranch ES	10/18/2024
SCHULTZ, Patricia	TK-1 Grade Level Chair	Butterfield Ranch ES	10/18/2024
STACHURA, Marlene	2-3 Grade Level Chair	Butterfield Ranch ES	10/18/2024
THOMPSON, Jennifer	2-3 Grade Level Chair	Butterfield Ranch ES	10/18/2024
WHITE, Andrea	TK-1 Grade Level Chair	Butterfield Ranch ES	10/18/2024
CONTRERAS, Carrie	TK-1 Grade Level Chair	Cattle ES	10/18/2024
DALTON, April	4-6 Grade Level Chair	Cattle ES	10/18/2024
DENNARD, Eric	2-3 Grade Level Chair	Cattle ES	10/18/2024
HIPPEN, Denise	4-6 Grade Level Chair	Cattle ES	10/18/2024
KOOISTRA, Shannon	2-3 Grade Level Chair	Cattle ES	10/18/2024
LOMEN, Christine	TK-1 Grade Level Chair	Cattle ES	10/18/2024
BHAKTA, Hemali	4-6 Grade Level Chair	Chaparral ES	10/18/2024
CLAUSEN, Traci	TK-1 Grade Level Chair	Chaparral ES	10/18/2024
FINNERAN-HOFMANN, Susan	4-6 Grade Level Chair	Chaparral ES	10/18/2024
FOSS, Raechel	2-3 Grade Level Chair	Chaparral ES	10/18/2024
GILTNER, Danielle	TK-1 Grade Level Chair	Chaparral ES	10/18/2024
MCGRATH, Amber	4-6 Grade Level Chair	Chaparral ES	10/18/2024
OCHOA, Monica	TK-1 Grade Level Chair	Chaparral ES	10/18/2024
SIROTA, Valerie	2-3 Grade Level Chair	Chaparral ES	10/18/2024
BARTEL, Mari	2-3 Grade Level Chair	Cortez ES	10/18/2024
GOSSETT, Natasha	4-6 Grade Level Chair	Cortez ES	10/18/2024
PIASECKYJ, Nina	TK-1 Grade Level Chair	Cortez ES	10/18/2024
BROD, Candace	TK-1 Grade Level Chair	Country Springs ES	10/18/2024
CHUN, Esther	TK-1 Grade Level Chair	Country Springs ES	10/18/2024
FALLS, Melissa	4-6 Grade Level Chair	Country Springs ES	10/18/2024
HENSLEY, Kassondra	4-6 Grade Level Chair	Country Springs ES	10/18/2024
HURST, Samantha	4-6 Grade Level Chair	Country Springs ES	10/18/2024
KILLAM, Amy	2-3 Grade Level Chair	Country Springs ES	10/18/2024
MARIN, Jennifer	TK-1 Grade Level Chair	Country Springs ES	10/18/2024
SHULER, Laurie	2-3 Grade Level Chair	Country Springs ES	10/18/2024
BALDOMINO, Nancy	4-6 Grade Level Chair	Dickey ES	10/18/2024

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>APPOINTMENT - EXTRA DUTY - DEPARTMENT CHAIR</u> (cont.)			
CAHILL, Denise	4-6 Grade Level Chair	Dickey ES	10/18/2024
DELEEUW, Christina	TK-1 Grade Level Chair	Dickey ES	10/18/2024
HUBBARD, Amanda	2-3 Grade Level Chair	Dickey ES	10/18/2024
JIMENEZ, Lisa	2-3 Grade Level Chair	Dickey ES	10/18/2024
ROGERS, Kelly	TK-1 Grade Level Chair	Dickey ES	10/18/2024
WILLIAMS, Amber K.	4-6 Grade Level Chair	Dickey ES	10/18/2024
BAEZA, Art	4-6 Grade Level Chair	Dickson ES	10/18/2024
BILOON, Jody	2-3 Grade Level Chair	Dickson ES	10/18/2024
COVARRUBIAS, Amparo	4-6 Grade Level Chair	Dickson ES	10/18/2024
LIRA, Sarah	TK-1 Grade Level Chair	Dickson ES	10/18/2024
LOPEZ, Leticia	4-6 Grade Level Chair	Dickson ES	10/18/2024
OLLANO, Cecilia	TK-1 Grade Level Chair	Dickson ES	10/18/2024
PERSING, Nicole	2-3 Grade Level Chair	Dickson ES	10/18/2024
VEENSTRA, Victoria	2-3 Grade Level Chair	Dickson ES	10/18/2024
ASAM, Erin	2-3 Grade Level Chair	Eagle Canyon ES	10/18/2024
CHUN, Deborah	2-3 Grade Level Chair	Eagle Canyon ES	10/18/2024
DEMING, Abigail	2-3 Grade Level Chair	Eagle Canyon ES	10/18/2024
EGAN, Madison	4-6 Grade Level Chair	Eagle Canyon ES	10/18/2024
LEE, John	4-6 Grade Level Chair	Eagle Canyon ES	10/18/2024
MEJIA, Stephanie	TK-1 Grade Level Chair	Eagle Canyon ES	10/18/2024
SUMMERFORD, Karin	TK-1 Grade Level Chair	Eagle Canyon ES	10/18/2024
VELEZ-LYNCH, Arcelia	4-6 Grade Level Chair	Eagle Canyon ES	10/18/2024
CORMACK, Leyla	4-6 Grade Level Chair	Glenmeade ES	10/18/2024
GRAHAM, Cynthia	2-3 Grade Level Chair	Glenmeade ES	10/18/2024
KALSEY, Amanda	TK-1 Grade Level Chair	Glenmeade ES	10/18/2024
FULKERSON, Amy	4-6 Grade Level Chair	Hidden Trails ES	10/18/2024
HARRISON, Renee	TK-1 Grade Level Chair	Hidden Trails ES	10/18/2024
MORENO, Maricela	2-3 Grade Level Chair	Hidden Trails ES	10/18/2024
BRAZYNETZ, Jacqueline	TK-1 Grade Level Chair	Liberty ES	10/18/2024
DONOVAN, Cynthia	4-6 Grade Level Chair	Liberty ES	10/18/2024
GONZALEZ, Cynthia	2-3 Grade Level Chair	Liberty ES	10/18/2024
GRACIA, Valerie	4-6 Grade Level Chair	Liberty ES	10/18/2024
LAZARUS, Taylor	4-6 Grade Level Chair	Liberty ES	10/18/2024
ON, Bic	2-3 Grade Level Chair	Liberty ES	10/18/2024
PEDROZA, Claudia	TK-1 Grade Level Chair	Liberty ES	10/18/2024
YLLANES, Samantha	TK-1 Grade Level Chair	Liberty ES	10/18/2024
ACOSTA, Jeannette	4-6 Grade Level Chair	Litel ES	10/18/2024
LOURENCO, Angela	TK-1 Grade Level Chair	Litel ES	10/18/2024
MARTINEZ, Tierney	4-6 Grade Level Chair	Litel ES	10/18/2024
MCDONOUGH, Kimberly	4-6 Grade Level Chair	Litel ES	10/18/2024
PATALANO, Catherine	2-3 Grade Level Chair	Litel ES	10/18/2024

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>APPOINTMENT - EXTRA DUTY - DEPARTMENT CHAIR</u> (cont.)			
WHIPPO, Karen	TK-1 Grade Level Chair	Litel ES	10/18/2024
WIERSEMA-SANDVIK, Judith	2-3 Grade Level Chair	Litel ES	10/18/2024
ARAGON, Loraine	TK-1 Grade Level Chair	Marshall ES	10/18/2024
CHURCHILL, Stacy	TK-1 Grade Level Chair	Marshall ES	10/18/2024
DWYER, Lyana	4-6 Grade Level Chair	Marshall ES	10/18/2024
MOET, Camille	4-6 Grade Level Chair	Marshall ES	10/18/2024
PEREZ, Erica	2-3 Grade Level Chair	Marshall ES	10/18/2024
ROJAS, Nancy	TK-1 Grade Level Chair	Marshall ES	10/18/2024
WHITE, Kelcey	2-3 Grade Level Chair	Marshall ES	10/18/2024
WIDNER, Kimberly	4-6 Grade Level Chair	Marshall ES	10/18/2024
COREL, Tamarra	2-3 Grade Level Chair	Newman ES	10/18/2024
ENGLAND, Arianna	4-6 Grade Level Chair	Newman ES	10/18/2024
ZOETEMELK, Tracy	TK-1 Grade Level Chair	Newman ES	10/18/2024
ALONSO, Selina	4-6 Grade Level Chair	Oak Ridge ES	10/18/2024
BUU, Christina	TK-1 Grade Level Chair	Oak Ridge ES	10/18/2024
CONTINI, Jamie	2-3 Grade Level Chair	Oak Ridge ES	10/18/2024
ERVIN, Kristen	4-6 Grade Level Chair	Oak Ridge ES	10/18/2024
GASS, Janet	4-6 Grade Level Chair	Oak Ridge ES	10/18/2024
IWAI, Julie	TK-1 Grade Level Chair	Oak Ridge ES	10/18/2024
MARTINEZ, Selena	2-3 Grade Level Chair	Oak Ridge ES	10/18/2024
BERNARD-SANDOVAL, Michelle	TK-1 Grade Level Chair	Rhodes ES	10/18/2024
CALAWAY, Joleen	2-3 Grade Level Chair	Rhodes ES	10/18/2024
HARGROVE, Jennifer	TK-1 Grade Level Chair	Rhodes ES	10/18/2024
JUAREZ, Ileana	2-3 Grade Level Chair	Rhodes ES	10/18/2024
OBRIAN, Rachelle	4-6 Grade Level Chair	Rhodes ES	10/18/2024
ROSSEN, Scott	4-6 Grade Level Chair	Rhodes ES	10/18/2024
WALKER, Kimberly	4-6 Grade Level Chair	Rhodes ES	10/18/2024
AGUILAR, Genisse	4-6 Grade Level Chair	Rolling Ridge ES	10/18/2024
COLBY, Stacy	4-6 Grade Level Chair	Rolling Ridge ES	10/18/2024
LIU, Angela	2-3 Grade Level Chair	Rolling Ridge ES	10/18/2024
LOVATO, Marissa	TK-1 Grade Level Chair	Rolling Ridge ES	10/18/2024
MCCAIN, Tracy	4-6 Grade Level Chair	Rolling Ridge ES	10/18/2024
MCCLARTY, Kelly	TK-1 Grade Level Chair	Rolling Ridge ES	10/18/2024
PETERSON, Mary	2-3 Grade Level Chair	Rolling Ridge ES	10/18/2024
BELL, Andrea	TK-1 Grade Level Chair	Walnut ES	10/18/2024
GONZALES, Delta	4-6 Grade Level Chair	Walnut ES	10/18/2024
HUNTER-BUFFINGTON, Carri	4-6 Grade Level Chair	Walnut ES	10/18/2024
LUEVANOS, Jessica	2-3 Grade Level Chair	Walnut ES	10/18/2024
RITCHIE, Lauryi	2-3 Grade Level Chair	Walnut ES	10/18/2024
SU, Linda	4-6 Grade Level Chair	Walnut ES	10/18/2024
VALADEZ, Jessica	TK-1 Grade Level Chair	Walnut ES	10/18/2024

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>APPOINTMENT - EXTRA DUTY - DEPARTMENT CHAIR</u> (cont.)			
BERTELLO, Amber	4-6 Grade Level Chair	Wickman ES	10/18/2024
HARRIS, Marlene	2-3 Grade Level Chair	Wickman ES	10/18/2024
HORTON, Cynthia	TK-1 Grade Level Chair	Wickman ES	10/18/2024
HOWARTH, Stacy	4-6 Grade Level Chair	Wickman ES	10/18/2024
HUERTA, Nancy	TK-1 Grade Level Chair	Wickman ES	10/18/2024
SPRAUGE, Shelley	4-6 Grade Level Chair	Wickman ES	10/18/2024
RIVERA, Carla	2-3 Grade Level Chair	Wickman ES	10/18/2024
BADER, Lisa	Dept. Chair Performing Arts	Briggs K-8	10/18/2024
BELLOSO, Rodrigo	Dept. Chair Social Science	Briggs K-8	10/18/2024
BROWN, Breann	Dept. Chair Science	Briggs K-8	10/18/2024
COLLINS, Celia	Dept. Chair Eng/Read/LA	Briggs K-8	10/18/2024
DONOHU, Julie	4-6 Grade Level Chair	Briggs K-8	10/18/2024
GEORGE, David	Dept. Chair Social Science	Briggs K-8	10/18/2024
POPOCA, Victor	Dept. Chair Math	Briggs K-8	10/18/2024
SILVA, Michael	Dept. Chair PE	Briggs K-8	10/18/2024
THORPE, Katherine	Dept. Chair Special Education	Briggs K-8	10/18/2024
TROUT, Lynda	2-3 Grade Level Chair	Briggs K-8	10/18/2024
TRUJILLO, Veronika	TK-1 Grade Level Chair	Briggs K-8	10/18/2024
BALARA, Philip	Dept. Chair P.E.	Cal Aero K-8	10/18/2024
BLISS, Julie	TK-1 Grade Level Chair	Cal Aero K-8	10/18/2024
BRODACK, Megan	2-3 Grade Level Chair	Cal Aero K-8	10/18/2024
BURTON, Michelle	Dept. Chair P.E.	Cal Aero K-8	10/18/2024
CAMPOS, Carmen	TK-1 Grade Level Chair	Cal Aero K-8	10/18/2024
FELLOWS, Amber	Dept. Chair Science	Cal Aero K-8	10/18/2024
FELLOWS, Jeremiah	4-6 Grade Level Chair	Cal Aero K-8	10/18/2024
GUTOWSKI, Kristi	4-6 Grade Level Chair	Cal Aero K-8	10/18/2024
JACKSON-MAGUINNESS, Jillian	Dept. Chair Voc. Ed/Music/Art	Cal Aero K-8	10/18/2024
KORTUM, Jamie	2-3 Grade Level Chair	Cal Aero K-8	10/18/2024
LABRUCHERIE, Kassandra	TK-1 Grade Level Chair	Cal Aero K-8	10/18/2024
LEDWIDGE, Jamie	TK-1 Grade Level Chair	Cal Aero K-8	10/18/2024
NOVICK, Jennifer	2-3 Grade Level Chair	Cal Aero K-8	10/18/2024
PAEZ, Amanda	4-6 Grade Level Chair	Cal Aero K-8	10/18/2024
PANDURO, Iliana	4-6 Grade Level Chair	Cal Aero K-8	10/18/2024
PROULX, Lesley	Dept. Chair Special Education	Cal Aero K-8	10/18/2024
QUEZADA, Melissa	Dept. Chair Social Science	Cal Aero K-8	10/18/2024
RIEDEL, Carrie	2-3 Grade Level Chair	Cal Aero K-8	10/18/2024
RODRIGUEZ, Quynh	Dept. Chair Math	Cal Aero K-8	10/18/2024
SAVAGE, Lara	4-6 Grade Level Chair	Cal Aero K-8	10/18/2024
TOO, Ashley	Dept. Chair Eng/Read/LA	Cal Aero K-8	10/18/2024
WELCHEZ, Rachel	4-6 Grade Level Chair	Cal Aero K-8	10/18/2024
BENNETT, Russell	4-6 Grade Level Chair	Legacy K-8	10/18/2024

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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APPOINTMENT - EXTRA DUTY - DEPARTMENT CHAIR (cont.)

BEYER, Christian	Dept. Chair Social Science	Legacy K-8	10/18/2024
CAMBEROS, Allisson	TK-1 Grade Level Chair	Legacy K-8	10/18/2024
CRUZ, Ulises	Dept. Chair Performing Arts	Legacy K-8	10/18/2024
DURAN, Emily	Dept. Chair English	Legacy K-8	10/18/2024
ENCARNACION, Danielle	Dept. Chair Science	Legacy K-8	10/18/2024
HELLINGS, Heather	2-3 Grade Level Chair	Legacy K-8	10/18/2024
MALIXI, Jennifer	2-3 Grade Level Chair	Legacy K-8	10/18/2024
MAY, Diane	Dept. Chair Special Education	Legacy K-8	10/18/2024
NORTON, Kyle	Dept. Chair Math	Legacy K-8	10/18/2024
PICCO, Concepcion	4-6 Grade Level Chair	Legacy K-8	10/18/2024
ROSENBAUM, Lindsay	4-6 Grade Level Chair	Legacy K-8	10/18/2024
SCHNEIDER, Gena	TK-1 Grade Level Chair	Legacy K-8	10/18/2024
HEMSLEY, Charles	Dept. Chair Voc. Ed./Music/Art	Canyon Hills JHS	10/18/2024
REZA SETO, Christine	Dept. Chair Special Education	Canyon Hills JHS	10/18/2024
ROWCLIFFE, Tamra	Dept. Chair Soc. Science	Canyon Hills JHS	10/18/2024
SAGALA, Malory	Dept. Chair Science	Canyon Hills JHS	10/18/2024
SENSAT, Pamela	Dept. Chair Math	Canyon Hills JHS	10/18/2024
TORREZ, Matthew	Dept. Chair Eng/Read/LA	Canyon Hills JHS	10/18/2024
WALKER, Carri	Dept. Chair P.E.	Canyon Hills JHS	10/18/2024
CRUZ, Claudia	Dept. Chair Special Education	Magnolia JHS	10/18/2024
HORSLEY, Christopher	Dept. Chair Science	Magnolia JHS	10/18/2024
LEVARIO, Jennifer	Dept. Chair Math	Magnolia JHS	10/18/2024
MAYORGA, Nadia	Dept. Chair Special Education	Magnolia JHS	10/18/2024
SANTOS, Oscar	Voc. Ed. Programs/Music/Art	Magnolia JHS	10/18/2024
SPICER, Scott	Dept. Physical Education	Magnolia JHS	10/18/2024
ST CLAIRE, Tracy	Dept. Chair Eng/Read/LA	Magnolia JHS	10/18/2024
STANFIELD, Julie	Dept. Chair Social Science	Magnolia JHS	10/18/2024
VALDEZ, Maria	Voc. Ed. Programs/Music/Art	Magnolia JHS	10/18/2024
CERVANTES, Kirstie	Dept. Chair Science	Ramona JHS	10/18/2024
LEATHERWOOD, Joe	Dept. Chair Social Science	Ramona JHS	10/18/2024
MEHAFFIE, James	Dept. Chair PE	Ramona JHS	10/18/2024
NAJERA, Nadia	Dept. Chair English	Ramona JHS	10/18/2024
VAZQUEZ, Alberto	Dept. Chair Math	Ramona JHS	10/18/2024
VAZQUEZ, Isela	Dept. Chair English	Ramona JHS	10/18/2024
CALLACI, Robert	Dept. Chair Eng/Read/LA	Townsend JHS	10/18/2024
DYER, Mark	Dept. Chair P.E.	Townsend JHS	10/18/2024
KUNISHIMA, John	Dept. Chair Science	Townsend JHS	10/18/2024
GIBBONS, Mary Beth	Dept. Chair Math	Townsend JHS	10/18/2024
NOBLETT, Jodie	Dept. Chair Social Science	Townsend JHS	10/18/2024
ROMAN, Mary	Dept. Chair Special Education	Townsend JHS	10/18/2024

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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APPOINTMENT - EXTRA DUTY - DEPARTMENT CHAIR (cont.)

RUTT, Anne	Voc. Ed. Program/Music/Art	Townsend JHS	10/18/2024
DREW, Scot	Dept. Chair P.E.	Woodcrest JHS	10/18/2024
GREGORY, Nikki	Dept. Chair Special Education	Woodcrest JHS	10/18/2024
KEMBLE-MYERS, Tristan	Dept. Chair Social Science	Woodcrest JHS	10/18/2024
LOCKMAN, Kelly	Dept. Chair Eng/Read/LA	Woodcrest JHS	10/18/2024
MORRIS, Alexis	Dept. Chair Science	Woodcrest JHS	10/18/2024
QUIJANO, Jennifer	Dept. Chair Math	Woodcrest JHS	10/18/2024
YURK, Timothy	Voc. Ed. Program/Music/Art	Woodcrest JHS	10/18/2024
BELL, Ryan	Dept. Chair Counseling	Ayala HS	10/18/2024
CABASE, Isaac	Dept. Chair Com. Science	Ayala HS	10/18/2024
CAMPBELL, Amy	Dept. Chair Soc. Science	Ayala HS	10/18/2024
DAVIS, Robert	Dept. Chair Performing Arts	Ayala HS	10/18/2024
DOMICOLI, Cristina	Dept. Chair Counseling	Ayala HS	10/18/2024
EUBANKS, Yi	Dept. Chair Special Education	Ayala HS	10/18/2024
FAN, Zhijing	Dept. Chair ESL	Ayala HS	10/18/2024
GIBSON, Dustin	Dept. Chair Science	Ayala HS	10/18/2024
GARCIA, Lisa	Dept. Chair Science	Ayala HS	10/18/2024
HARMON, Jane	Dept. Chair Foreign Lang.	Ayala HS	10/18/2024
HOFSTETTER, Christina	Dept. Chair P.E.	Ayala HS	10/18/2024
HOFSTETTER, Christina	Dept. Chair Performing Arts	Ayala HS	10/18/2024
KOENIG, Christy	Dept. Chair SWAS	Ayala HS	10/18/2024
MCGUIRE, Bradley	Dept. Chair P.E.	Ayala HS	10/18/2024
MCKEE, Randi	Dept. Chair Special Education	Ayala HS	10/18/2024
MEHAFFIE, Jennifer	Dept. Chair Home Econ.	Ayala HS	10/18/2024
MENSEN, Jessica	Dept. Chair English	Ayala HS	10/18/2024
MOUNCE, John	Dept. Chair Math	Ayala HS	10/18/2024
SCHUSTER, Chet	Dept. Chair Special Education	Ayala HS	10/18/2024
SPELLMAN, Daniel	Dept. Chair Art	Ayala HS	10/18/2024
BURNS, John	Dept. Chair Math & Science	Boys Republic	10/18/2024
CHRISTENSEN, Niel	Dept. Chair Eng. and Soc. Sci.	Boys Republic	10/18/2024
DIAZ, Sandra	Dept. Chair PE/Voc. Ed/Sp. Ed.	Boys Republic	10/18/2024
ARROYO, Rosalia	Dept. Chair Core/Elective	Buena Vista HS	10/18/2024
KELLY, Erica	Dept. Chair Core/Elective	Buena Vista HS	10/18/2024
ANGULO, Alex	Dept. Chair Social Science	Chino HS	10/18/2024
CAHILL, Daniel	Dept. Chair Performing Arts	Chino HS	10/18/2024
CARLOS, Clarita	Dept. Chair Sp. Education	Chino HS	10/18/2024
CASTANEDA, Hannah	Dept. Chair Science	Chino HS	10/18/2024
GIBBS, Lucia	Dept. Chair Counseling	Chino HS	10/18/2024
INGLIMA, Tom	Dept. Chair PE	Chino HS	10/18/2024
JOHNSON, Lindsay	Dept. Chair Math	Chino HS	10/18/2024
LEGAZCUE, Monique	Dept. Chair English	Chino HS	10/18/2024

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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APPOINTMENT - EXTRA DUTY - DEPARTMENT CHAIR (cont.)

MITCHELL, Liza	Dept. Chair Social Science	Chino HS	10/18/2024
SULLIVAN, Dorinda	Dept. Chair Comp. Science	Chino HS	10/18/2024
ARRINGTON, Stephanie	Dept. Chair Counseling	Chino Hills HS	10/18/2024
BENTON, Megan	Dept. Chair P.E.	Chino Hills HS	10/18/2024
ESPINOZA, Karen	Dept. Chair Counseling	Chino Hills HS	10/18/2024
FRANCO, Delia	Dept. Chair Foreign Language	Chino Hills HS	10/18/2024
GOMEZ, Anna	Dept. Chair Special Education	Chino Hills HS	10/18/2024
HERNANDEZ, Robyn	Dept. Chair English	Chino Hills HS	10/18/2024
LINDEMULDER, Charlene	Dept. Chair English	Chino Hills HS	10/18/2024
LINDEMULDER, Craig	Dept. Chair Comp. Science	Chino Hills HS	10/18/2024
NAVARRO, David	Dept. Chair ESL	Chino Hills HS	10/18/2024
MEYERS, Eric	Dept. Chair Social Science	Chino Hills HS	10/18/2024
REYES, Albert	Dept. Chair Art	Chino Hills HS	10/18/2024
ROBLEDO, Melissa	Dept. Chair Home Economics	Chino Hills HS	10/18/2024
ROGERS, Cayce	Dept. Chair Social Science	Chino Hills HS	10/18/2024
RUTHERFORD, Laura	Dept. Chair Performing Arts	Chino Hills HS	10/18/2024
SCHEMPP, Michele	Dept. Chair Math	Chino Hills HS	10/18/2024
TASANONT, Chirichan	Dept. Chair Science	Chino Hills HS	10/18/2024
BROWN, Jamie	Dept. Chair English	Don Lugo HS	10/18/2024
CANTOS, Odyssees John	Dept. Chair Science	Don Lugo HS	10/18/2024
CELAYA, Candida	Dept. Chair Career Tech. Ed.	Don Lugo HS	10/18/2024
CONACHER, Ian	Dept. Chair Social Science	Don Lugo HS	10/18/2024
CORTES, Jacqueline	Dept. Chair Sp. Education	Don Lugo HS	10/18/2024
CURETON, Ashley	Dept. Chair Art	Don Lugo HS	10/18/2024
DVORAK, Angelin	Dept. Chair Performing Arts	Don Lugo HS	10/18/2024
LIMA, Jimmy	Dept. Chair Counseling	Don Lugo HS	10/18/2024
NELSON, Kenya	Dept. Chair Science	Don Lugo HS	10/18/2024
ROBINSON, David	Dept. Chair Math	Don Lugo HS	10/18/2024
ROBLES, Daniel	Dept. Chair PE	Don Lugo HS	10/18/2024
SALES, Diana	Dept. Chair Foreign Lang.	Don Lugo HS	10/18/2024
HANNA, Cynthia	Dept. Chair Home-Based Ed.	Alternative Education	10/18/2024
MONTANEZ, Antonio	Dept. Chair Ind. Study	Alternative Education	10/18/2024
STREMIZ, Marcela	Dept. Chair Virtual Program	Alternative Education	10/18/2024
ANDRUSKA-HEYEM, Lauren	Dept. Chair SLP	Special Education	10/18/2024
BYRNE, Leslie	Dept. Chair APE	Special Education	10/18/2024
STRAHAN, Thomas	Dept. Chair APE	Special Education	10/18/2024

TOTAL: \$465,726.38

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>APPOINTMENT - EXTRA DUTY - ELEMENTARY</u>			
LOPEZ, Destiny	Student Council Advisor	Borba ES	10/18/2024
TELLEZ, Tiffany	Student Council Advisor	Borba ES	10/18/2024
CHANG, Victoria	Weekly Video	Butterfield Ranch ES	10/18/2024
ZALDIVAR, Melissa	Science Fair Coordinator	Butterfield Ranch ES	10/18/2024
CLAUSEN, Traci	Website Administrator	Chaparral ES	10/18/2024
FOSS, Raechel	Student Council	Chaparral ES	10/18/2024
GOSSETT, Natasha	Yearbook Coordinator	Cortez ES	10/18/2024
MOSS, Rochelle	Science Fair Coordinator	Cortez ES	10/18/2024
HURST, Samantha	Debate Club Advisor	Country Springs ES	10/18/2024
PEDUTO, Dana	Debate Club Advisor	Country Springs ES	10/18/2024
HUBBARD, Amanda	Talent Show Coordinator	Dickey ES	10/18/2024
WHITE, Justin	Talent Show Coordinator	Dickey ES	10/18/2024
COVARRUBIAS, Amparo	Student Council Advisor	Dickson ES	10/18/2024
NOON, Sandra	Safe School Ambassadors	Dickson ES	10/18/2024
LEE, John	Student Council Advisor	Eagle Canyon ES	10/18/2024
LI, Cher	Debate Club Advisor	Eagle Canyon ES	10/18/2024
SOTO, Kristie	Student Council Advisor	Eagle Canyon ES	10/18/2024
FRIESEN, Sandra	Science Fair Coordinator	Glenmeade ES	10/18/2024
WEIK, Sarah	PBIS	Glenmeade ES	10/18/2024
BODEN, Richard	Debate Club Advisor	Hidden Trails ES	10/18/2024
O'NEILL, Jennifer	GATE Coordinator	Hidden Trails ES	10/18/2024
MURRAY, Alecia	Student Counsel	Liberty ES	10/18/2024
WHITE, Sonya	AR/Lexia/IXL Software	Liberty ES	10/18/2024
DAN, Richard	Debate Club Advisor	Litel ES	10/18/2024
GONZALES, Amanda	PBIS Rewards Store	Litel ES	10/18/2024
JOHNSON, Traci	GATE Coordinator	Marshall ES	10/18/2024
WHITE, Kelcey	Track and Field	Marshall ES	10/18/2024
JIMENEZ, Brenda	Yearbook	Newman ES	10/18/2024
JOHNSTON, Sarah	Student Council Advisor	Newman ES	10/18/2024
WILSON, Lisa	Yearbook	Newman ES	10/18/2024
DIAZ, Anibal	Green Team	Oak Ridge ES	10/18/2024
IWAI, Juliana	PBIS	Oak Ridge ES	10/18/2024
COLBY, Stacy	Debate Club Advisor	Rolling Ridge ES	10/18/2024
KHATIBLOO, NIKOO	Green Team	Rolling Ridge ES	10/18/2024
CLEMONS, Brian	Science Coach	Walnut ES	10/18/2024
HUNTER-BUFFINGTON, Carri	ASB Coordinator	Walnut ES	10/18/2024
BERTELLO, Amber	Leadership	Wickman ES	10/18/2024
HAMILTON, Zelda	Science Fair	Wickman ES	10/18/2024
HUERTA, Nancy	Art Fair	Wickman ES	10/18/2024
SCRANTON, Alison	Leadership	Wickman ES	10/18/2024
GARCIA, Briana	100 Mile Club	Briggs K-8	10/18/2024

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>APPOINTMENT - EXTRA DUTY – ELEMENTARY</u> (cont.)			
GILBERT-MCKELLIP, Laurie	100 Mile Club	Briggs K-8	10/18/2024
FELLOWS, Jeremiah	PBIS Tier Coach	Cal Aero K-8	10/18/2024
TOTAL:			\$19,095.00

APPOINTMENT- EXTRA DUTY – ACTIVITIES

BADER, Lisa	JHS AVID Advisor	Briggs K-8	10/18/2024
BROWN, Breann	JHS Activities - Leadership	Briggs K-8	10/18/2024
CASTRO JR., Alvin	JHS Band Director	Briggs K-8	10/18/2024
COLLINS, Celia	JHS Renaissance	Briggs K-8	10/18/2024
DANIELS, Denise	JHS Yearbook Advisor	Briggs K-8	10/18/2024
DONOHOO, Julie	After School Activity - Athletics	Briggs K-8	10/18/2024
THORPE, Katherine	JHS Yearbook Advisor	Briggs K-8	10/18/2024
FELLOWS, Amber	JHS Activities/Leadership	Cal Aero K-8	10/18/2024
FELLOWS, Amber	JHS STEM/STEAM Advisor	Cal Aero K-8	10/18/2024
JACKSON-MAGUINNESS, Jillian	JHS Renaissance	Cal Aero K-8	10/18/2024
JACKSON-MAGUINNESS, Jillian	JHS Yearbook Advisor	Cal Aero K-8	10/18/2024
PETTYGROVE, Luke	JHS Band Director	Cal Aero K-8	10/18/2024
QUEZADA, Melissa	JHS News/ Communication	Cal Aero K-8	10/18/2024
HEACOCK, Jacqueline	JHS AVID Advisor	Canyon Hills JHS	10/18/2024
IACOPETTI, Laura	JHS Vocal Music	Canyon Hills JHS	10/18/2024
LANE, Cheryl	JHS Activities/Leadership	Canyon Hills JHS	10/18/2024
LANE, Cheryl	JHS Renaissance	Canyon Hills JHS	10/18/2024
LANE, Cheryl	JHS Yearbook Advisor	Canyon Hills JHS	10/18/2024
RILEY, Christina	JHS Activities/Leadership	Canyon Hills JHS	10/18/2024
RILEY, Christina	JHS Renaissance	Canyon Hills JHS	10/18/2024
RILEY, Christina	JHS Yearbook Advisor	Canyon Hills JHS	10/18/2024
SEYMOUR, Jared	JHS Band Director	Canyon Hills JHS	10/18/2024
ARREY, Amanda	PBIS Tier I Coach	Legacy K-8	10/18/2024
BENNETT, Russell	Science Fair Coordinator	Legacy K-8	10/18/2024
CRUZ, Ulises	JHS Band Director	Legacy K-8	10/18/2024
ENCARNACION, Danielle	JHS Science Fair Advisor	Legacy K-8	10/18/2024
ENCARNACION, Danielle	JHS STEM/STEAM Advisor	Legacy K-8	10/18/2024
KIM, Ji	JHS Yearbook Advisor	Legacy K-8	10/18/2024
KIM, Ji	JHS Activities - Leadership	Legacy K-8	10/18/2024
BARRETT, Arthur	JHS AVID Advisor	Magnolia JHS	10/18/2024
LOMELI, Louise	JHS Yearbook Advisor	Magnolia JHS	10/18/2024
ROSSEN, Scott	JHS Activities - Debate	Magnolia JHS	10/18/2024
ST. CLAIRE, Tracy	JHS Activities - Leadership	Magnolia JHS	10/18/2024
KANG, David	JHS Visual Perf. Arts Adv.	Ramona JHS	10/18/2024

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>APPOINTMENT - EXTRA DUTY - ACTIVITIES</u> (cont.)			
MEJIA, Jenette (NBM)	JHS Yearbook Advisor	Ramona JHS	10/18/2024
PEREZ, Jaime	JHS Renaissance	Ramona JHS	10/18/2024
PEREZ, Jaime	JHS Activities - Leadership	Ramona JHS	10/18/2024
RODRIGUEZ, Ramiro (NBM)	JHS Color Guard Advisor	Ramona JHS	10/18/2024
BROWN, Ryan	JHS Activities - Leadership	Townsend JHS	10/18/2024
CAMPBELL, Gillian	JHS AVID Advisor	Townsend JHS	10/18/2024
NOBLETT, Jodie	JHS Renaissance	Townsend JHS	10/18/2024
RUTT, Anne	JHS Band Director	Townsend JHS	10/18/2024
RUTT, Anne	After School Activities	Townsend JHS	10/18/2024
YOUNG, Joanne (NBM)	JHS Drill Team/Dance Adv.	Townsend JHS	10/18/2024
BELL, Pamela	JHS Band Director	Woodcrest JHS	10/18/2024
OH, Susan	JHS AVID Advisor	Woodcrest JHS	10/18/2024
WONG, Blanca	JHS Activities - Leadership	Woodcrest JHS	10/18/2024
YURK, Timothy	JHS Renaissance	Woodcrest JHS	10/18/2024
YURK, Timothy	JHS Yearbook Advisor	Woodcrest JHS	10/18/2024
YURK, Timothy	Microsoft Showcase	Woodcrest JHS	10/18/2024
CABASE, Isaac	Career Technical Ed.	Ayala HS	10/18/2024
CABASE, Isaac	Coach/Acad. Comp. Team	Ayala HS	10/18/2024
CARTER, Scott	Sophomore Class Advisor	Ayala HS	10/18/2024
CARROLL, Chynna (NBM)	Pep Sideline Squad Adv.	Ayala HS	10/18/2024
CARROLL, Chynna (NBM)	Assist. Pep Sideline Squad	Ayala HS	10/18/2024
DAUGHERTY SAUNDERS, Michael	VICA	Ayala HS	10/18/2024
DAUGHERTY SAUNDERS, Michael	Senior Class Advisor	Ayala HS	10/18/2024
DAVIS, Robert	Choral Director	Ayala HS	10/18/2024
DOUGLASS, James	Career Technical Ed.	Ayala HS	10/18/2024
DOUGLASS, James	Coach/Acad. Comp. Team	Ayala HS	10/18/2024
DOUGLASS, James	FBLA/DECA	Ayala HS	10/18/2024
ELLINGTON, Matthew	Audio/Visual Coordinator	Ayala HS	10/18/2024
ESCOBEDO, Gabriel (NBM)	Drill Team/Dance Team	Ayala HS	10/18/2024
GARCIA, Lisa	Coach/Acad. Comp. Team	Ayala HS	10/18/2024
GARCIA, Lisa	Sophomore Class Advisor	Ayala HS	10/18/2024
HOFSTETTER, Christina	Choreographer	Ayala HS	10/18/2024
KOENIG, Christy	AVID Advisor	Ayala HS	10/18/2024
MARTINEZ, Kyle	Assistant Band Director	Ayala HS	10/18/2024
MEHAFFIE, Jennifer	FHA/HERO	Ayala HS	10/18/2024
MENSEN, Jessica	Junior Class Advisor	Ayala HS	10/18/2024
REED JR., Warren	Athletic Director	Ayala HS	10/18/2024
SCHULD, Jeffery	Yearbook Advisor	Ayala HS	10/18/2024
SHERRATT, Madeleine	Drama Director	Ayala HS	10/18/2024
SJOL, Alexis	Junior Class Advisor	Ayala HS	10/18/2024
THOMPSON, Haley	Activity Director	Ayala HS	10/18/2024

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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APPOINTMENT - EXTRA DUTY - ACTIVITIES (cont.)

TROST, Timothy	Band Director	Ayala HS	10/18/2024
TSE, Eileen	Publications Advisor	Ayala HS	10/18/2024
YIM, Robin	Freshman Class Advisor	Ayala HS	10/18/2024
BOWDEN, Douglas	Band Director	Chino HS	10/18/2024
BOWDEN, Douglas	Choral Director	Chino HS	10/18/2024
CASTILLO, Eloisa	Activity Director	Chino HS	10/18/2024
CASTILLO, Eloisa	Audio-Visual Coordinator	Chino HS	10/18/2024
CASTILLO, Eloisa	Renaissance	Chino HS	10/18/2024
ECHEVARRIA, Robyn (NBM)	Drill Team/Dance Advisor	Chino HS	10/18/2024
GIBBS, Lucia	Senior Class Advisor	Chino HS	10/18/2024
HINKLE, Michael	Athletic Director	Chino HS	10/18/2024
HOWBERT, Kaity (NBM)	Choreographer	Chino HS	10/18/2024
KUHNS, Richelle (NBM)	Sophomore Class Advisor	Chino HS	10/18/2024
KUO, Korina (NBM)	Freshman Class Advisor	Chino HS	10/18/2024
LANG, Jennifer	Sophomore Class Advisor	Chino HS	10/18/2024
LENTZ, Kevin	Freshman Class Advisor	Chino HS	10/18/2024
LERMA, Breanne	Yearbook Advisor	Chino HS	10/18/2024
LOWE, Katherine	Link Crew	Chino HS	10/18/2024
NELSON, Lindsey	AVID Advisor	Chino HS	10/18/2024
OCHOA, Daniella	Junior Class Advisor	Chino HS	10/18/2024
PARRELL, Flint	Assistant Band Director	Chino HS	10/18/2024
POLLARA, Todd	Senior Class Advisor	Chino HS	10/18/2024
ROSENDAHL, John	Photo Advisor	Chino HS	10/18/2024
SMOUSE, Frank	Drama Director	Chino HS	10/18/2024
SULLIVAN, Dorinda	Career Technical Ed.	Chino HS	10/18/2024
TOLLIVER, Sara	FBLA-DECA	Chino HS	10/18/2024
AGUILAR, Jianna (NBM)	Publications Advisor	Chino Hills HS	10/18/2024
BATEMAN, Shelley	Senior Class Advisor	Chino Hills HS	10/18/2024
BATEMAN, Shelley	Sophomore Class Advisor	Chino Hills HS	10/18/2024
BENTON, Megan	Sophomore Class Advisor	Chino Hills HS	10/18/2024
CAMPER, Janyt	Junior Class Advisor	Chino Hills HS	10/18/2024
CHIOTTI, Michelle	Activities Director	Chino Hills HS	10/18/2024
EDWARDS, Zachary	Yearbook Advisor	Chino Hills HS	10/18/2024
GIBO, Paige	Photo Advisor	Chino Hills HS	10/18/2024
GUTIERREZ, Tiffany	Senior Class Advisor	Chino Hills HS	10/18/2024
LAWHORN, Lora	AVID Advisor	Chino Hills HS	10/18/2024
LINDEMULDER, Craig	Audio Visual Coordinator	Chino Hills HS	10/18/2024
LOPEZ, Christine	Pep Sideline Squad Advisor	Chino Hills HS	10/18/2024
MORALES, Richard	Academic Comp. Team	Chino Hills HS	10/18/2024
PROBST, Jonathan	Band Director	Chino Hills HS	10/18/2024

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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APPOINTMENT - EXTRA DUTY - ACTIVITIES (cont.)

ROBLEDO, Melissa	FBLA-DECA	Chino Hills HS	10/18/2024
RUPE, Kerry	Drama Director	Chino Hills HS	10/18/2024
RUPE, Kerry	Freshman Class Advisor	Chino Hills HS	10/18/2024
RUTHERFORD, Laura	Choral Director	Chino Hills HS	10/18/2024
SANCHEZ, Ramiro	Assistant Band Director	Chino Hills HS	10/18/2024
SAARI, Makayla	High School Activity Stipend	Chino Hills HS	10/18/2024
SYIEM, Esibon	Photo Advisor	Chino Hills HS	10/18/2024
TASANONT, Chirichan	Academic Comp. Team	Chino Hills HS	10/18/2024
TRANTOW, Ian	Athletic Director	Chino Hills HS	10/18/2024
TRIBE, Danielle	Drill Team/Dance Advisor	Chino Hills HS	10/18/2024
TRIBE, Danielle	Assistant Pep Sideline Squad	Chino Hills HS	10/18/2024
TRIBE, Danielle	Freshman Class Advisor	Chino Hills HS	10/18/2024
WALLACE, Richard	Junior Class Advisor	Chino Hills HS	10/18/2024
ASHLEY, Mary Jane	Agriculture Advisor	Don Lugo HS	10/18/2024
BROWN, Kevin	Freshman Class Advisor	Don Lugo HS	10/18/2024
CELAYA, Candida	Photo Advisor	Don Lugo HS	10/18/2024
CELAYA, Candida	Career Technical Ed.	Don Lugo HS	10/18/2024
CELAYA, Candida	Drama Director	Don Lugo HS	10/18/2024
CRISAFI, William	Yearbook Advisor	Don Lugo HS	10/18/2024
CRISAFI, William	Publications Advisor	Don Lugo HS	10/18/2024
DALY, Jennifer	Sophomore Class Advisor	Don Lugo HS	10/18/2024
DONOHOO, James	Audio-Visual Coordinator	Don Lugo HS	10/18/2024
DONOHOO, James	Athletic Director	Don Lugo HS	10/18/2024
ENCARNACION, Shanette	Sophomore Class Advisor	Don Lugo HS	10/18/2024
GARCIA, Phillip	HS Activity - Work Exp.	Don Lugo HS	10/18/2024
LIMA, Jimmy	After School-Student Interactions	Don Lugo HS	10/18/2024
LOPEZ, Alissa	Freshman Class Advisor	Don Lugo HS	10/18/2024
MACHUCA, Fabian	Junior Class Advisor	Don Lugo HS	10/18/2024
MARSH, Nathalie	Senior Class Advisor	Don Lugo HS	10/18/2024
POTEET JR., Ronald	Junior Class Advisor	Don Lugo HS	10/18/2024
RIGO-WITT, Farrah	Audio-Visual Coordinator	Don Lugo HS	10/18/2024
RIGO-WITT, Farrah	Activity Director	Don Lugo HS	10/18/2024
SEGOVIANO, Gabriella	Senior Class Advisor	Don Lugo HS	10/18/2024
TELLEZ, Carolyn (NBM)	Drill Team/Dance Advisor	Don Lugo HS	10/18/2024
TUYEN, Barbara	Agriculture Advisor	Don Lugo HS	10/18/2024
YANIK, Stephen	Band Director	Don Lugo HS	10/18/2024
YOUNG, Ann	Academic Competition	Don Lugo HS	10/18/2024

TOTAL: \$383,946.00

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>APPOINTMENT – EXTRA DUTY - SPORTS</u>			
DURAN, Elliot (NBM)	Band (B)	Canyon Hills JHS	10/18/2024
RICO, Jessica (NBM)	Color Guard (B)	Canyon Hills JHS	10/18/2024
ARAUJO-FELIX, Jorge (NBM)	Band (B)	Townsend JHS	10/18/2024
BRYANT, Liam (NBM)	Band (B)	Townsend JHS	10/18/2024
MELENA, Alexis (NBM)	Band (B)	Townsend JHS	10/18/2024
SELLS, Austin (NBM)	Band (B)	Townsend JHS	10/18/2024
SWINGLE, Ripley (NBM)	Band (B)	Townsend JHS	10/18/2024
WETZEL, Jacob (NBM)	Band (B)	Townsend JHS	10/18/2024
CHU, Christopher (NBM)	Cross Country (GF)	Ayala HS	10/18/2024
DI MARCO, Sophia (NBM)	Track & Field (B)	Ayala HS	10/18/2024
ELIZALDE, Gerardo (NBM)	Soccer (GF)	Ayala HS	10/18/2024
JAUREGUI, Dominic (NBM)	Wrestling (GF)	Ayala HS	10/18/2024
SMITH, Terrance (NBM)	Football (B)	Ayala HS	10/18/2024
TAN, Taylor (NBM)	TCC Cheer (B)	Ayala HS	10/18/2024
MACIAS, Moises (NBM)	Baseball (GF)	Ayala HS	10/18/2024
MENDIOLA, Mikayla (NBM)	Band (B)	Ayala HS	10/18/2024
NEWMAN, Christian (NBM)	Cheer/Song (B)	Ayala HS	10/18/2024
ROSS, Ella (NBM)	Band (B)	Ayala HS	10/18/2024
MIJARES, Mia (NBM)	Color Guard (B)	Chino HS	10/18/2024
SOSA, Xavier (NBM)	Football (B)	Chino HS	10/18/2024
GONZALEZ, Gustavo (NBM)	Baseball (B)	Chino Hills HS	10/18/2024
GRAY, Evan (NBM)	Tennis (GF)	Chino Hills HS	10/18/2024
JARAMILLO, Jay (NBM)	Volleyball (GF)	Chino Hills HS	10/18/2024
OLSON, Matthew (NBM)	Football (B)	Chino Hills HS	10/18/2024
OLIVAS, Nathaniel (NBM)	Band (B)	Chino Hills HS	10/18/2024
SWINGLE, Ripley (NBM)	Band (B)	Chino Hills HS	10/18/2024
SANCHEZ, Ramiro	Band (B)	Chino Hills HS	10/18/2024
VAN VOORHIS, Jadon (NBM)	Flag Football (B)	Chino Hills HS	10/18/2024
CALVIN, Jesse (NBM)	Football (GF)	Don Lugo HS	10/18/2024
LOPEZ, Alissa	Softball (GF)	Don Lugo HS	10/18/2024
THOMPSON, Lisa	Softball (GF)	Don Lugo HS	10/18/2024

TOTAL: \$ 27,541.00

**APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2024, THROUGH
JUNE 30, 2025**

APTEKAR, Nicole
BATRES, Alizha
BORGES, Chase
CASSARO, Kelly

BANNECK, Matthew
BEBAWY, Morine
BRACCI, Frankie
CASTRO, Maritza

BARAJAS, Danielle
BETEINBER, Jacques
BURK, Daniel
CELIS, Kiara

CERTIFICATED PERSONNEL (cont.)

APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2024, THROUGH JUNE 30, 2025 (cont.)

COTA, Kristine	DIAZ, Jaqueline	ESPINOZA JR., Ignacio
GIRONAS, Katiana	GOMEZ, Poulette	HERNANDEZ, Veronica
HURTADO, Alexa	KELLEY, Margaret	KIM, Dabin
KIM, Ryan	LE, Amanda	LEE, Kaelie
LIU, Nathan	MENDEZ MAGDALENO, Kimberly	MEZA, James
OCHOA, Sophia	ONG, Janelle	PUENTE, Ellie
QUINTERO, Fabian	ROJAS, Karla	ROJAS, Vidal
RUIZ, Ana	SPENNATO, Nicole	STANLEY, Cera
STOKES, Maria	TAN, Gailyn	TIETZ, Heather
TORRES, Margarito	TRIVEDI, Namrata	VAKIL, Aalia
VARGAS, Jazz	VASQUEZ RODRIGUEZ, Evelyn	ZATARAIN OSUNA, Rosalinda
ZHANG, Yanming		

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE FOR THE 2024/2025 SCHOOL YEAR**APPOINTMENT**

NAVARRO, Jasmine	Playground Supervisor (GF)	Butterfield ES	10/15/2024
RENDON, Jessica	Playground Supervisor (GF)	Chaparral ES	09/10/2024
SHIFFLET, Meagan	Paraprofessional II (SELPA/GF)	Eagle Canyon ES	10/07/2024
GARCIA, Stephanie	Playground Supervisor (GF)	Eagle Canyon ES	10/14/2024
SOSA, Vanessa	Paraprofessional I (SELPA/GF)	Liberty ES	10/01/2024
LOPEZ, Jazmin	IA/Elementary Grade Level (C)	Liberty ES	10/14/2024
DIAZ, Jessica	Playground Supervisor (GF)	Oak Ridge ES	10/14/2024
RIVAS, Amber	Playground Supervisor (GF)	Wickman ES	10/14/2024
ORTEGA, Martha	Playground Supervisor (GF)	Briggs K-8	10/14/2024
DUGGIE, Kayla	Paraprofessional I (SELPA/GF)	Don Lugo HS	09/23/2024
PEREZ MEDINA, Blanca	Paraprofessional I (SELPA/GF)	Don Lugo HS	10/14/2024
BORDEN, Bethany	IA/Childhood Education (C)	Child Development	10/15/2024
KENNEDY, Cristina	Student Personnel Specialist (GF)	Student Support Serv.	10/11/2024

PROMOTION

NOETZEL, Xochitl	FROM: Typist Clerk II (GF) 8 hrs./201 work days TO: School Secretary I (GF) 8 hrs./215 work days	Cortez ES Cortez ES	10/01/2024
MYERS, Jamie	FROM: ASB Student Store Clerk I (GF) 3.75 hrs./183 work days TO: Student Body Finance Clerk (GF) 8 hrs./213 work days	Don Lugo HS Don Lugo HS	10/18/2024
HENSLEY, Jackie	FROM: Nutrition Services Prof. (NS) 5.5 hrs./181 work days TO: Nutrition Services Manager I (NS) 6 hrs./183 work days	Don Lugo HS Briggs K-8	10/01/2024
NEPOMUCENO, Arely	FROM: Typist Clerk I (NS) 8 hrs./232 work days TO: Nutrition Services Fiscal Technician (NS) 8 hrs./261 work days	Nutrition Services Nutrition Services	10/01/2024

CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>CHANGE OF ASSIGNMENT</u>			
RUIZ-VILLEGAS, Rocio	FROM: Playground Supervisor (GF) 1.5 hrs./180 work days	Cattle ES	10/14/2024
	TO: IA/Elementary Grade Level (GF) 3.5 hrs./180 work days	Cattle ES	
MONTELONGO, Crystal	FROM: Playground Supervisor (GF) 1.5 hrs./180 work days	Liberty ES	09/30/2024
	TO: IA/Elementary Grade Level (GF) 3.5 hrs./180 work days	Liberty ES	
OLSEN, Brian	FROM: Playground Supervisor (GF) 2 hrs/180 work days	Cal Aero K-8	10/18/2024
	TO: Playground Supervisor (GF) 6 hrs/234 work days	Cal Aero K-8	
GARCIA, Candace	FROM: Nutrition Services Prof. (NS) 3.0 hrs./181 work days	Chino HS	10/18/2024
	TO: Nutrition Services Prof. (NS) 3.75 hrs./261 contract days	Nutrition Services	
MORBITZER, Anthony	FROM: Warehouse Delivery Person 8 hrs./180 work days	Warehouse	09/20/2024
	TO: Warehouse Delivery Person 8 hrs./261 contract days	Warehouse	

LEAVE OF ABSENSE

MANSOUR, Lisa	Nutrition Services Professional (NS)	Cattle ES	10/07/2024 through 10/18/2024
NG, Manuel	Bus Driver (GF)	Transportation	10/07/2024 through 10/18/2024

ADDITIONAL ASSIGNMENT

VEMU, Vasanti	Playground Supervisor (GF)	Cal Aero K-8	10/18/2024
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CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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RELEASE OF PROBATIONARY EMPLOYEE WITHOUT PREJUDICE

Employee # 29859			08/09/2024
Employee # 29942			10/02/2024

RESIGNATION

OLIVER, Resa	Paraprofessional II (SELPA/GF)	Cortez ES	10/02/2024
MANUEL, Priscilla	Paraprofessional II (SELPA/GF)	Country Springs ES	09/30/2024
MEDINA, Clarissa	Paraprofessional I (SELPA/GF)	Dickey ES	09/30/2024
MENDOZA, Nickole	IA/Elementary Grade Level (GF)	Liberty ES	07/08/2024
MENDOZA, Nickole	Playground Supervisor (GF)	Liberty ES	07/08/2024
CALDERON, Isaiah	Custodian II (GF)	Newman ES	09/26/2024
MEDINA, Michelle	Paraprofessional I (SELPA/GF)	Rolling Ridge ES	09/20/2024
NUNEZ, Aaron	IA/Secondary Grade Level (GF)	CVLA	09/30/2024
CUCALON, Koreena	Grant Prog. Sup. Spec./Supp. Fund (C)	Health Services	09/27/2024
OTHMAN, Othman	Nutrition Services Manager Rover (NS)	Nutrition Services	09/05/2024
ROBINSON, Jonathan	Network Technician (GF)	Technology	10/01/2024

RETIREMENT

MARTINS, Carmen (40 years of service)	IA/Bilingual-Biliterate (C)	Marshall ES	07/31/2024
MARTINEZ, Martha (24 years of service)	Career Center Guidance Tech. (GF)	Chino HS	09/06/2024

APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2024, THROUGH JUNE 30, 2025

GALAZ, Samantha	MOHLMAN, Michael	MONTELONGO, Ethan
NIXON, Mia	RAUF, Anjum	SOLTYSIK, Dylan
VIOLI, Inara		

(504)	= Federal Law for Individuals with Handicaps
(ABG)	= Adult Education Block Grant
(ASB)	= Associated Student Body
(ASF)	= Adult School Funded
(ATE)	= Alternative to Expulsion
(B)	= Booster Club
(BTSA)	= Beginning Teacher Support & Assessment
(C)	= Categorically Funded
(CDF)	= Child Development Fund
(CVLA)	= Chino Valley Learning Academy
(CWY)	= Cal Works Youth
(E-rate)	= Discount Reimbursements for Telecom.
(G)	= Grant Funded
(GF)	= General Fund
(HBE)	= Home Base Education
(MAA)	= Medi-Cal Administrative Activities
(MG)	= Measure G – Fund 21

(MH)	= Mental Health – Special Ed.
(NBM)	= Non-Bargaining Member
(ND)	= Neglected and Delinquent
(NS)	= Nutrition Services Budget
(OPPR)	= Opportunity Program
(PFA)	= Parent Faculty Association
(R)	= Restricted
(ROP)	= Regional Occupation Program
(SAT)	= Saturday School
(SB813)	= Medi-Cal Admin. Activities Entity Fund
(SELPA)	= Special Education Local Plan Area
(SOAR)	= Students on a Rise
(SPEC)	= Spectrum Schools
(SS)	= Summer School
(SWAS)	= School within a School
(VA)	= Virtual Academy
(WIA)	= Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
SUBJECT: REVISION OF BOARD BYLAW 9010—PUBLIC STATEMENTS

=====

BACKGROUND

Board policies, administrative regulations, and Bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Board Bylaw 9010—Public Statements is being updated to correspond with CSBA recommended language.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Board Bylaw 9010—Public Statements.

FISCAL IMPACT

None.

NE:pk

PUBLIC STATEMENTS

The Board of Education recognizes the responsibility of Board members in their role as community leaders to participate in public discourse on matters of civic or community interest, including those involving the District, and their right to freely express their personal views. However, to ensure communication of a consistent, unified message regarding District issues, Board members are expected to respect the authority of the Board to choose its representatives to communicate its positions and to abide by established protocols.

BOARD SPOKESPERSON

All public statements authorized to be made on behalf of the Board shall be made by the Board president or, if appropriate, by the Superintendent or, WITH RESPECT TO A SPECIFIC ISSUE OR TOPIC, other REPRESENTATIVE AS designated ~~representative~~ AS DESIGNATED BY THE BOARD OR BOARD PRESIDENT.

(cf. 2110 - Superintendent of Schools: Responsibilities and Duties)
(cf. 9121 - President)
(cf. 9200 - Board Members)

When speaking for the BOARD District, ~~the Board encourages it's~~ A spokespersons SHALL ~~to~~ exercise restraint and tact and to communicate the message in a manner that promotes public confidence in the Board's leadership.

Board spokespersons shall not disclose confidential information or information received in closed session except when authorized by a majority of the Board. (Government Code 54963)

(cf. 9005 - Governance Standards)
(cf. 9011 - Disclosure of Confidential Information)

STATEMENTS BY INDIVIDUAL BOARD MEMBERS

When speaking to community groups, the media, or other members of the public, individual Board members should recognize that their statements may be perceived as reflecting the views and positions of the Board. Board members have a responsibility to identify WHEN A VIEWPOINT IS HELD BY AN INDIVIDUAL BOARD MEMBER RATHER THAN THE BOARD AS A WHOLE ~~personal viewpoints as such and not as the viewpoint of the Board~~. FOR EXAMPLE, A BOARD MEMBER MAY INCLUDE A DISCLAIMER ON THE BOARD MEMBER'S PERSONAL SOCIAL MEDIA ACCOUNT THAT THE BOARD MEMBER IS EXPRESSING PERSONAL VIEWPOINTS AND NOT THOSE OF THE BOARD OR THE DISTRICT.

PUBLIC STATEMENTS (cont.)

(cf. 1100 - Communication with the Public)

(cf. 1112 - Media Relations)

~~In addition, the Board MEMBERS WHO OPT TO EXPRESS THEIR OPINIONS ON DISTRICT MATTERS, WHETHER IN-PERSON OR ONLINE, encourages members who participate on social networking sites, blogs, or other discussion or informational sites to ARE EXPECTED TO conduct themselves in a respectful, courteous, and professional manner and to model good behavior for District students and the community. Such electronic communications are subject to the same standards and protocols established for other forms of communication, and the disclosure requirements of the California Public Records Act may likewise apply to them.~~

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

(cf. 1340 - Access to District Records)

(cf. 9012 - Board Member Electronic Communications)

Legal Reference:

EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

GOVERNMENT CODE

6250-6270 California Public Records Act

54960 Actions to stop or prevent violation of meeting provisions

54963 Confidential information in closed session

Management Resources:

WEBSITES

California School Boards Association: www.csba.org

Chino Valley Unified School District

Bylaw adopted: August 17, 1995

Reviewed: October 21, 2010

Revised: November 21, 2013

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

**SUBJECT: REVISION OF BOARD BYLAW 9012—BOARD MEMBER
ELECTRONIC COMMUNICATIONS**

=====

BACKGROUND

Board policies, administrative regulations, and Bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Board Bylaw 9012—Board Member Electronic Communications is being updated to correspond with CSBA recommended language.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Board Bylaw 9012—Board Member Electronic Communications.

FISCAL IMPACT

None.

NE:pk

BOARD MEMBER ELECTRONIC COMMUNICATIONS

The Board of Education recognizes that electronic communication is an efficient and convenient way for Board members to communicate and expedite the exchange of information WITH EACH OTHER, ~~within the District STAFF, and with members of the public.~~ Board members shall exercise caution to ensure COMPLIANCE WITH THE BROWN ACT, THE PUBLIC RECORDS ACT, AND OTHER APPLICABLE LAWS ~~that electronic communications are not used as a means for the Board to deliberate outside of an agendaized Board meeting nor to circumvent the public's right to access records regarding District business, or restrict access to a public forum.~~

(cf. 1100 - Communication with the Public)

(cf. 9000 - Role of the Board)

(cf. 9322 - Agenda/meeting Materials)

A majority of the Board shall not, outside of an authorized meeting, use a series of electronic communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

(cf. 9320 - Meetings and Notices)

Examples of permissible electronic communications concerning District business include, but are not limited to, dissemination of Board meeting agendas and agenda packets, reports of activities from the Superintendent, and reminders regarding meeting times, dates, and places.

Board members may engage in separate conversations or communications with members of the public on a social media platform to answer questions, provide information, or solicit information regarding a matter that is within the subject matter jurisdiction of the Board, as long as a majority of the Board does not use the platform to discuss among themselves any business of a specific nature that is within the subject matter jurisdiction of the Board. ADDITIONALLY, A Board memberS ~~is ARE~~ prohibited from ~~USING DIGITAL ICONS, SUCH AS responding directly to any communication from other Board members regarding matters that are within the subject matter jurisdiction of the Board or~~ using digital icons SUCH AS ~~(e.g., "likes" or "emojis")~~ THAT ~~to~~ express reactions to communications made by other Board members REGARDING MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD. (Government Code 54952.2)

BOARD MEMBERS SHALL MAKE EVERY EFFORT TO ENSURE THAT THEIR ELECTRONIC COMMUNICATIONS CONFORM TO BOARD BYLAW 9010 - PUBLIC STATEMENTS AND SHALL FORWARD ANY COMPLAINTS OR REQUESTS FOR INFORMATION TO THE SUPERINTENDENT IN ACCORDANCE WITH APPLICABLE BOARD BYLAWS.

BOARD MEMBER ELECTRONIC COMMUNICATIONS (cont.)

~~Whenever a Board member uses a social media platform to communicate with the public about District business or Board activities, the Board member shall not block access to a member of the public based on the viewpoint expressed by that individual.~~

~~Board members may use electronic communications to discuss matters that do not pertain to District business, regardless of the number of Board members participating in the discussion.~~

~~Board members shall make every effort to ensure that their electronic communications conform to the same standards and protocols established for other forms of communication. A Board member may respond, as appropriate, to an electronic communication received from a member of the community and should make clear that his/her response does not necessarily reflect the views of the Board as a whole. Any complaint or request for information should be forwarded to the Superintendent in accordance with Board bylaws and protocols so that the issue may receive proper consideration and be handled through the appropriate District process. As appropriate, communication received from the media shall be forwarded to the designated District spokesperson.~~

~~(cf. 1112 - Media Relations)
(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 3320 - Claims and Actions against the District)
(cf. 9005 - Governance Standards)
(cf. 9121 - Board President
(cf. 9200 - Limits of Board Member Authority))~~

To the extent possible, electronic communications regarding any District-related business shall be transmitted through a District-provided device or account. When any such communication is transmitted through a Board member's personal device or account, THE BOARD MEMBER he/she shall copy the communication to a district electronic storage device for easy retrieval.

THIS BYLAW DOES NOT APPLY TO BOARD MEMBER ELECTRONIC COMMUNICATIONS NOT RELATED TO DISTRICT BUSINESS OR NOT CONDUCTED BY A BOARD MEMBER IN THE BOARD MEMBER'S OFFICIAL CAPACITY.

~~(cf. 1340 - Access to District Records)
(cf. 3580 - District Records)~~

BOARD MEMBER ELECTRONIC COMMUNICATIONS (cont.)

Legal Reference:

EDUCATION CODE

35140 Time and place of meetings

35145 Public meetings

35145.5 Agenda; public participation; regulations

35147 Open meeting law exceptions and applications

GOVERNMENT CODE

6250-6270 California Public Records Act

11135 State programs and activities, discrimination

54950-54963 The Ralph M. Brown Act, especially:

54952.2 Meeting, defined

54953 Meetings to be open and public; attendance

54954.2 Agenda posting requirements, board actions

COURT DECISIONS

Garnier v. Poway Unified School District, No. 17-cv-2215-W (JLB), 2019 WL 4736208 (S.D. Cal. September 26, 2019)

Knight First Amendment Institute at Columbia University v. Trump, 928 F.3d 226 (2019)

City of San Jose v. Superior Court (2017) 2 Cal.5th 608

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, rev. 2019

Legal Alert: Tips for Governing Boards in Response to Public Records Act Ruling on Electronic Communications, March 2017

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, 2003

WEBSITES

California School Boards Association: www.csba.org

California School Boards Association, GAMUT Meetings:

www.csba.org/ProductsAndServices/AllServices/GamutMeetingsPolicy

California Attorney General's Office: oag.ca.gov

Chino Valley Unified School District

Bylaw adopted: May 7, 2009

Revised: August 17, 2017

Revised: February 4, 2021

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Tracy Freed, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Eric Dahlstrom, Ed.D., Director, Secondary Curriculum, and Instruction

SUBJECT: NEW COURSE: CTE INTRODUCTION TO DANCE

=====

BACKGROUND

The Chino Valley Unified School District routinely revises curriculum guides and develops new courses in accordance with State Content Standards, State Frameworks, and student needs. Accordingly, the revision and development of curriculum guides are the results of a collaborative effort of teachers in the related academic areas.

CTE Introduction to Dance is the first course in the CTE (Career Technical Education) Dance pathway. Students begin learning the skills of dance, while improving their techniques, poise, self-confidence and creative ability. This course was developed to expose students to performing arts careers in the Arts, Media, and Entertainment sector.

This course is a semester course and meets UC/CSU “F” Visual and Performing Arts requirements.

This course was presented to the Curriculum Council and A.C.T. has been consulted.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the new course CTE Introduction to Dance.

FISCAL IMPACT

None.

NE:TF:ED:wrg

Chino Valley Unified School District

High School Course Description

A. CONTACTS	
1. School/District Information:	School/District: Chino Valley Unified School District Street Address: 5130 Riverside Drive Phone: (909) 628-1201 Website: chino.k12.ca.us
2. Course Contact:	Teacher Contact: Office of Secondary Curriculum Position/Title: Director of Secondary Curriculum Site: District Office Phone: (909) 628-1201 X1630
B. COVER PAGE - COURSE ID	
1. Course Title:	CTE Introduction to Dance
2. Transcript Title/Abbreviation:	CTE Intro to Dance
3. Transcript Course Code/Number:	
4. Seeking Honors Distinction:	No
5. Subject Area/Category:	Meets UC/CSU "F" Visual and Performing Arts Credit
6. Grade Level(s):	9th -12th
7. Unit Value:	5 credits per semester / 5 total credits
8. Course Previously Approved by UC:	Yes
9. Classified as a Career Technical Education Course:	Yes
10. Modeled after an UC-approved course:	Yes
11. Repeatable for Credit:	No
12. Date of Board Approval:	
13. Brief Course Description: Introduction to Dance is a one semester course for students who have had little or no background or training in dance. Students learn beginning skills of dance while improving their techniques, poise, self confidence, and creative ability. This course provides an opportunity for students to experience lifetime activities through exposure to different dance styles that promote the concept of fitness for life. The instructional units focus on basic strength conditioning, basic dance styles and technique, as well as group and individual dance activities.	
14. Prerequisites:	None
15. Context for Course: CTE Introduction to Dance is the first course in the CTE Dance pathway. Students can continue their study of dance in this pathway by enrolling in CTE Dance 1 (concentrator) and CTE Dance 2 (capstone) courses.	
16. History of Course Development: CTE Introduction to Dance was developed to expose students to performing arts careers in the Arts, Media, and Entertainment sector. This course is an introductory level CTE course preparing students for both the concentrator and capstone dance courses.	
17. Textbooks:	N/A
18. Supplemental Instructional Materials:	Teacher created materials as needed.
C. COURSE CONTENT	
1. Course Purpose: CTE Introduction to Dance was created to provide students the opportunity to learn the history of dance, be introduced to basic dance elements in a variety of dance styles and learn about career opportunities in the field of dance.	
2. Course Outline:	

Chino Valley Unified School District

High School Course Description

CTE Introduction to Dance covers the history and basic dance elements of styles such as ballet, modern and contemporary dance, jazz, tap, lyrical, hip-hop, street-funk, and cultural dances. Students will learn basic vocabulary and terminology associated with each style in addition to practicing and performing basic movements and elements of each style. Students will learn about dance related careers and the training, study, and skills required to work in these fields.

3. Key Assignments:

Unit 1: Ballet

Students will study ballet through regular participation in dance classes in classical ballet technique. They will be introduced to the formalized ballet-class structure including barre and center elements. Students will work on increasingly challenging technical combinations, increasing their awareness and application of the elements of dance: body, action, time, space and energy.

Students will study ballet including ballet technique basics, ballet vocabulary terminology and its roots in the French language, the history of ballet and ballet appreciation.

Sample Assignment:

Students will read selections from *The Classical Ballet* or a similar text, learning about the history of ballet and ballet fundamentals including basic movement in ballet. They will write a paper on a famous ballet dancer or will complete a teacher approved project on ballet history.

Unit 2: Modern and Contemporary Dance

Students will learn about the basic movements in modern and contemporary dance including axial and locomotor movements, increased flexibility, and improved balance. Students will be exposed to modern and contemporary dance experimentation, exploration, and application of dance principles. Students may learn plie, brushes, leg swings, relevé, walks, runs, leaps, jumps, triplets, contraction and release movements.

Students will learn about the history of modern dance and contemporary dance today, including studying important modern dancers, choreographers, and famous modern dance works and researching contemporary dance-makers.

Sample Assignments:

- Students will create a video or perform their best dance work for the semester and will reflect on their own performance through discussion, and written reflection.
- Students will write about, discuss, create a video, or give an oral response to another student's modern dance performance/s and/or professional performance, using dance terminology.

Unit 3: Jazz, Tap, Lyrical, Hip Hop/Street, Funk/ Fusion and Cultural Dances

Students will learn the basics of jazz, tap, lyrical, hip-hop/street, funk/fusion, and cultural dances. They will be exposed to movement patterns designed to increase coordination, directional awareness and music/rhythm appreciation. They will watch live performances and/or video recordings of significant dance performances, designed to improve their understanding of technique, the history of dance, and dance in a cultural context. They will critique their own performances and those of others using correct dance terminology.

Chino Valley Unified School District

High School Course Description

Sample Assignment:

Students will read an excerpt from *A Sense of Dance* or a similar text, learning about movement, body intelligence, and modes of perception. They will also read *Dance Anatomy and Kinesiology* or a similar text, learning about specific body parts and how they move with regards to dance, and the importance of injury prevention. Students will be assessed through quizzes, oral discussions, completing textbook assignments, or writing papers on concepts learned.

Unit 4: Dance Performance and Refining Movement

Students will continue to learn and refine movement in a variety of dance genres. They will work on unifying steps into flowing movement. They will learn the basics of dance composition. They will watch dance as an audience member and will learn to critique performances. As a final project, they will memorize choreographic material, experience the rehearsal process, and learn about professional expectations as they participate in a dance performance.

Sample Assignments:

- An Artist's Review: In a researched multimedia presentation, students will explore the development of a renowned choreographer/dance-maker, noting especially the historical, social, and/or personal influences which shaped the artist's vision and creative expression. The presentation must focus on the cultural milieu in which the dance-maker composed signature dances and compare/contrast the resultant works to the more personal world of the modern teenager.
- Students may also submit alternate proposals for the presentation, such as a research project primarily focused on the psychological and physiological demands on a performing dance artist.

Unit 5: Dance Related Careers

Students will learn about an array of career opportunities related to and stemming from dance. Students will identify employability skills required for the participation in the work-field, as well as further education and/or training needed for career choices.

Sample Assignments:

- Students will review a suggested list of dance-related careers, from which they will choose a job-description that sparks their interest. They will conduct research on the particular job, including the educational paths and field-experience required to enter the job-market. The students will then conduct interviews with professionals in the field. The project culminates with students sharing their research outcomes in multimedia presentations.
- Students will conduct Q & A sessions with their peers based on the presentations.

4. Instructional Methods and/or Strategies:

Methods of Evaluation:

- Student performance (use of proper techniques)
- Use of safety rules; appropriate dance attire; effort in class
- Student self-evaluation and demonstration
- Video tape portfolio
- Written quizzes and tests
- Student choreography

5. Assessment Including Methods and/or Tools:

The evaluation of student progress and evaluation will be based on the following criteria outlined in Board Policy:

Chino Valley Unified School District

High School Course Description

- Assessments: 60-75% of the final grade
- Assignments and class discussions: 25-40% of the final grade

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Tracy Freed, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Eric Dahlstrom, Ed.D., Director, Secondary Curriculum, and Instruction

SUBJECT: NEW COURSE: CTE DANCE 1

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BACKGROUND

The Chino Valley Unified School District routinely revises curriculum guides and develops new courses in accordance with State Content Standards, State Frameworks, and student needs. Accordingly, the revision and development of curriculum guides are the results of a collaborative effort of teachers in the related academic areas.

CTE Dance 1 is the concentrator course in the CTE (Career Technical Education) Dance Pathway. Students will continue their study of dance in this pathway by exploring connections, relationships and applications of dance in the current professional work field. This is a concentrator level Career Technical Education course that prepares students for the capstone dance course.

This course is a yearlong course and meets the UC/CSU “F” Visual and Performing Arts requirements.

This course was presented to the Curriculum Council and A.C.T. has been consulted.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the new course CTE Dance 1.

FISCAL IMPACT

None.

NE:TF:ED:wrg

Chino Valley Unified School District

High School Course Description

A. CONTACTS	
1. School/District Information:	School/District: Chino Valley Unified School District Street Address: 5130 Riverside Drive Phone: (909) 628-1201 Website: chino.k12.ca.us
2. Course Contact:	Teacher Contact: Office of Secondary Curriculum Position/Title: Director of Secondary Curriculum Site: District Office Phone: (909) 628-1201 X1630
B. COVER PAGE - COURSE ID	
1. Course Title:	CTE Dance 1
2. Transcript Title/Abbreviation:	CTE Dance 1
3. Transcript Course Code/Number:	
4. Seeking Honors Distinction:	No
5. Subject Area/Category:	Meets UC/CSU "F" Visual and Performing Arts Credit
6. Grade Level(s):	10th-12th
7. Unit Value:	5 credits per semester / 10 total credits
8. Course Previously Approved by UC:	Yes
9. Classified as a Career Technical Education Course:	Yes
10. Modeled after an UC-approved course:	Yes
11. Repeatable for Credit:	No
12. Date of Board Approval:	
13. Brief Course Description: CTE Dance 1 is a concentrator course in the CTE Dance pathway. In this course students will learn about dance techniques and terminology, dance improvisation and choreography, perform, analyze and critique dance performances, and learn about careers in the field of dance.	
14. Prerequisites:	None
15. Context for Course: CTE Dance 1 is the concentrator course in the CTE Dance pathway. Students can continue their study of dance in this pathway and become a pathway completer by enrolling in the CTE Dance 2 (capstone) course.	
16. History of Course Development: CTE Dance 1 was developed to expose students to performing arts careers in the Arts, Media, and Entertainment sector. This course is a concentrator level CTE course preparing students for the capstone dance course.	
17. Textbooks:	N/A
18. Supplemental Instructional Materials:	Teacher created materials as needed.
C. COURSE CONTENT	
1. Course Purpose: CTE Dance 1 was created to provide students the opportunity to learn dance skills such as body-awareness, techniques, choreography, and improvisational skills. Students will also explore connections, relationships and applications of dance in the current professional work field and will have the opportunity to investigate Career Ready Practices relevant to their career planning in alignment with the Performing Arts Pathway in the Arts, Media and Entertainment Industry sector.	
2. Course Outline:	

Chino Valley Unified School District

High School Course Description

CTE Dance 1 is a concentration course in the CTE Performing Arts pathway. Students learn intermediate skills of dance while improving their body-awareness, strength and techniques, poise, self confidence, and creative ability. Through daily participation in dance instruction students will develop personal technical goals for improving dance skills, demonstrate a high level of consistency and reliability in performing technical skills, and develop and refine proficient skills to create a variety of dance with unity. Through the exploration of a variety of dance genres students will advance their dance vocabulary and deepen their connection between the physical and emotional components of dance.

3. Key Assignments:

Unit 1: Dance Techniques and Terminology

Students will study dance on an intermediate technical level through regular participation in dance classes offered simultaneously in formalized and vernacular dance genres. Course offerings consist of ballet, modern/contemporary, jazz, lyrical, tap, hip-hop/street, funk/fusion, and cultural dances, continuously supported by techniques focused on body-alignment, strength/conditioning, mobility and injury prevention. Each of the genres will be given equal weight and taught in a manner that will address how each dance form is unique yet connected to each other.

Students will review, refine and improve their dance techniques, working on increasingly complex movement sequences, learning genre-specific dances and repertory and developing artistic expression. They will further their grasp and understanding of dance history and cultural contexts.

Simultaneously, dance vocabulary and genre-specific and/or universal dance terminology will be integrated in daily lessons. The terminology will be introduced through verbal instruction and practical application. To ensure retention, students will receive compiled lists of dance vocabulary and instructors will regularly check for understanding.

Sample Assignments:

- Students will view recordings of three renowned dance pieces/repertory distinctly different in genre.
- Students will collaborate with a partner to identify movements and designate applicable dance vocabulary. They will notate the dance works in writing utilizing proper dance terminology (with correct spelling of French ballet terms).
- Students will then create posters for display in the classroom.
- Students will participate in a gallery-walk, where they notice and record commonalities, differences, additions and omissions in their peers' observations.
- After a group discussion and clarifying dialogue students will collectively create one all-encompassing culminating document.

Unit 2: Improvisation and Choreography

Students will demonstrate initiative in improvisations, vary movement phrases through reordering, by changing rhythm, tempo, dynamics and use of space, transfer spatial patterns from visual to kinesthetic, improvise non-literal movement on a dramatic theme. Students make spontaneous choices working alone, partnering with sensitivity to the partner or collaborating within mid-size groups.

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High School Course Description

Students will continue to learn about anatomy and physiology of the human body and how the understanding of alignment and physics informs precise dance movements and safe movement choices.

Utilizing skills learned through improvisation and previous years of dance study, students will begin to create their own choreography. They will learn about the origins of movement both on the ground and in the air, working solo, in duets, and in trios. They will learn about positive and negative space, balance, symmetry, pacing, slow and fast movement. They will clearly express the intent or theme of the dance, incorporate several sections with a beginning, development, resolution, and ending, and use original movement motifs informed by the genres and styles studied. As part of the study, students will research influential choreographers and discuss the impact those dance-makers have/had on dance as an artform, societal and cultural means of expression.

Students will be given the opportunity to showcase their choreographic work in informal classroom settings and following a selection process their piece(s) might be performed in public performances, such as the school dance concert or other public venues.

Sample Assignments:

- Students will read the book *Dance Composition Basics: Capturing the Choreographer's Craft* or a similar book and scholarly articles.
- Students will keep a journal of information and as a record for reflection how they have experienced it in others' creative processes and utilized it in creating their own dances.

Unit 3: Performance

Students will recall and reproduce complex movement phrases and spatial formations, execute internal entrances and exits on musical cues with dependable accuracy, change focus, mood, and intent for different dances, dance in various styles and genres with clear differences in body posture and attitude, collaborate with an ensemble in rehearsal and performance decisions, improve performance independently in response to feedback, understand stage procedures, professional expectations and conventions. Students will learn new techniques, styles and approaches through weekly instruction by diverse dance professionals. They will learn to participate in the production of a dance-piece, integrating music, costuming, makeup, sets, blocking, lighting, props and at times current multi-media technologies.

Sample Assignments:

- Students will publicly perform a choreographed dance/piece, which will be recorded.
- Students will then be given time and space to review the performance with a focus on evaluating one's own technical and artistic delivery from a perspective of positive criticism, answering several prompt-inquiries.
- Students will repeat reviewing the recording with focus on the production-elements present in the particular performance: costumes, lights, music/sound, etc. They will reflect on the experience during the creative decision process, as well as their performance experience regarding those elements (performance enhancement, challenges, surprises).
- Student watches the recording a third time reflecting on the emotional journey: pre-performance, during performance, after performance.
- Students will compose a well-organized essay incorporating the observations, reflections and goals for improvement derived from viewing the recordings.

Chino Valley Unified School District

High School Course Description

- Students are encouraged to utilize multi-media and research tools to enhance visual representation and content (images, video-links, famous quotes, etc.).
- Based on students' maturity and readiness, students might repeat the process of viewing peers' performances and engage in collegial dialogue.

Unit 4: Analyze, Critique and Communicate about Dance

Students will learn about, identify, describe, compare and contrast at least four different dance styles and genres. They will use dance language and terminology to describe specific aesthetic differences and similarities between styles and artists in cultural and historical contexts. They will develop an appreciation of dance as an art form through a Language Arts' perspective, employing critical thinking and communication skills.

In their written compositions students will clearly illustrate their ability to identify the elements of dance, choreographic principles, and aesthetic qualities as they relate to what they see, hear and feel. They will study different renowned published dance critics' works and continuously collect current dance reviews from diverse sources.

Sample Assignments:

- Students will watch a famous performance of a piece representative of a particular dance genre.
- Students will read several published reviews about the particular performance and in small group-work they will highlight the authors' vocabulary, analyze writing structure and style and discuss how the critics interpretation impacts them.
- Students will compose a well-researched review of a professional company's live-performance (in-person or live-streaming).
- Students will share their paper with peers and discuss commonalities, differences in the writings and their experience as a critique.
- If accessible, at the instructor's discretion the completed student reviews will be shared with the company's leadership for feedback and further exchanges (interviews with choreographer, performers, etc.).
- English Learners are encouraged to engage with texts by authors in their native language and create an original draft of their review-paper in their native language.

Unit 5: Dance Related Careers

Students will learn about an array of career opportunities related to and stemming from dance. Students will identify employability skills required for the participation in the work-field, as well as further education and/or training needed for career choices.

Sample Assignments:

- Students will review a suggested list of dance-related careers, from which they will choose a job-description that sparks their interest. They will conduct research on the particular job, including the educational paths and field-experience required to enter the job-market. The students will then conduct interviews with professionals in the field. The project culminates with students sharing their research outcomes in multimedia presentations.
- Students will conduct Q & A sessions with their peers based on the presentations.

Chino Valley Unified School District

High School Course Description

4. Instructional Methods and/or Strategies:

Methods of Evaluation:

- Student performance and rehearsal (use of proper techniques)
- Use of safety rules; appropriate dance attire; effort in class
- Student self-evaluation and demonstration
- Video tape portfolio
- Written responses (short answer, paragraphs, and essays)
- Written quizzes and tests
- Student choreography

5. Assessment Including Methods and/or Tools:

The evaluation of student progress and evaluation will be based on the following criteria outlined in Board Policy:

- Assessments: 60-75% of the final grade
- Assignments and class discussions: 25-40% of the final grade

Chino Valley Unified School District

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DATE: October 17, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: **WILLIAMS SETTLEMENT LEGISLATION QUARTERLY UNIFORM COMPLAINT REPORT SUMMARY FOR JULY THROUGH SEPTEMBER 2024**

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BACKGROUND

In accordance with the Williams settlement legislation, Education Code 35186 states that the Superintendent or designee shall report summarized data on the nature and resolution of all Williams related complaints to the Board of Education and the San Bernardino County Superintendent of Schools on a quarterly basis. Williams related complaints are complaints specific to 1) insufficiency of instructional materials, 2) unsafe facilities, or 3) teacher vacancy or misassignment. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled board meeting.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for July through September 2024.

FISCAL IMPACT

None.

NE:LH:gks

Williams Settlement Legislation
Quarterly Uniform Complaint Report Summary
For submission to school district governing board and county office of education

District Name: Chino Valley Unified School District

Quarter covered by this report: July 2024 – September 2024

Please fill in the following table. Enter 0 in any cell that does not apply.

	Number of complaints received in quarter	Number of complaints resolved	Number of complaints unresolved
Instructional Materials	0	0	0
Facilities	1	1	0
Teacher Vacancy and Misassignments	0	0	0
Totals	1	1	0

Submitted by: Luke Hackney

Title: Assistant Superintendent, Curriculum, Instruction, Innovation, and Support